

TOWN OF CLIFTON PARK TOWN BOARD

May 8, 2023

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilman Morelli
Councilwoman Walowit
Councilwoman Reid
Town Clerk Brobston

Absent: Councilman O’Hara

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Daniel Clemens, Director of Parks, Buildings & Recreation
Dahn Bull, Superintendent of Highways
Michael Woerner, Director of Parks & Recreation
Norah Hoefner, Communications and Technology Coordinator

ANNOUNCEMENTS & COMMUNICATIONS

Supervisor Barrett expressed condolences, from the Town, for the families of firefighters and fire department families for Armand Mastroianni from the Vischer Ferry Fire Department and Ron Dunn from the Ballston Lake Fire Department.

Councilman Morelli thanked the Parks & Recreation Department and Communications Coordinator for the successful Kite Flying Day held recently at the Clifton Common. Fun was had by all!

RESOLUTIONS

Resolution No. 114 of 2023, a resolution appointing Donovan Ryan to permanent status as the Program Coordinator at the Clifton Park Senior Community Center.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Donovan Ryan, of Schenectady, NY, was provisionally appointed by Resolution No. 231 of 2020 as Program Coordinator at the Senior Community Center, and

WHEREAS, Mr. Ryan successfully passed the Civil Service Exam for the position of Program Coordinator and was certified as a permanent employee on April 24, 2023; now, therefore, be it

RESOLVED, that Donovan Ryan, of Schenectady, NY, is hereby appointed to permanent status as Program Coordinator at the Clifton Park Senior Community Center, per Civil Service Certification as of April 24, 2023.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O’Hara

DECLARED ADOPTED

Resolution No. 115 of 2023, a resolution awarding the paving contract for the improvements to the sports courts at Village Green, Stony Creek #1 Park District, pursuant to competitive bid.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 61 of 2023, the Town Board authorized the retention of Environmental Design Partnership (EDP), to design the development plan and to prepare bid documents for the improvements to the sports courts in the Stony Creek #1 Park District, and

WHEREAS, on behalf of the Town Board, EDP published bid specifications and solicited sealed bids for the paving of the project pursuant to General Municipal Law 103, and

WHEREAS, after a bid opening on April 24, 2023, EDP performed a bid analysis and recommended that the paving contract be awarded to Commercial Paving Company, LLC, as low bidder, not to exceed \$65,900; now, therefore be it

RESOLVED, that the Town Board accepts the recommendation of the project design engineer EDP, and hereby awards the paving contract for the improvements to the sports courts at Village Green, Stony Creek #1 Park District, pursuant to General Municipal Law 103, at a cost not to exceed \$65,900; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds from SP-00914 (Assigned Fund Balance) to SP9-07136-00200 (Stony Creek 1 PD-Village Green-Equipment) to pay for the project.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O'Hara

DECLARED ADOPTED

Resolution No. 116 of 2023, a resolution awarding the contract for the installation of 56 feet of ADA (Americans with Disabilities Act)-compliant handrail in a hallway of the Clifton Park Senior Community Center.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, a hallway in the Clifton Park Senior Community Center is in need of an ADA-compliant handrail, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, requested quotes for the installation of a 56-foot ADA-compliant handrail in the hallway of the Senior Center, and

WHEREAS, quotes were received on or before February 28, 2023, and

WHEREAS, Belleard Contracting, 40 Dunsbach Road, Clifton Park, NY, submitted the lowest responsive quote, in the amount of \$7,800, and

WHEREAS, Mr. Clemens recommends that the contract be awarded to Belleard Contracting, and

WHEREAS, the Clifton Park Senior Community Center has raised approximately \$2,800 to use towards the cost of this handrail project, and

WHEREAS, the Town Board accepts the \$2,800 raised by the Senior Center to help fund this project; now, therefore, be it

RESOLVED, that the contract for the installation of the 56-foot ADA-compliant handrail in the hallway of the Clifton Park Senior Community Center, is awarded to Belleard Contracting, of Clifton Park, NY, for an amount not to exceed \$7,800, of which \$5,000 is to be paid from A-1624-200 (General Fund- H. Kinns Community Center- Equipment) and the remaining balance of \$2,800 is to be paid with the funds raised and donated by the Clifton Park Senior Community Center, with an increase in expenditures of \$2,800 in A-1624-200 (Senior Youth Building Operations – Equipment) and a corresponding increase in donations of \$2,800 to A-2705 (General Fund- Gifts & Donations).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O’Hara

DECLARED ADOPTED

Resolution No. 117 of 2023, a resolution scheduling a public hearing on a proposal to amend the permit fees collected according to the Transfer Station fee schedule.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Section 97-3 (A) and (B) of the Town Code contains the fee schedule for residents wishing to utilize the Transfer Station, and

WHEREAS, the Town Board wishes to schedule a public hearing on the proposal to adjust the prorated permit fees and the number of allowable card punches per permit, under Chapter 97 of the Town Code, and

WHEREAS, the Town Board wishes to consider these adjustments to the fee schedule for Transfer Station permits, as posted and published; now, therefore, be it

RESOLVED, that a Public Hearing is hereby scheduled for June 5, 2023, at 7:10 P.M. in the Wood Memorial Room at One Town Hall Plaza, Clifton Park, NY, on a proposal to amend the fee schedule for the Transfer Station; and be it further

RESOLVED, that the Town Clerk is directed to publish notice of the proposal, attached.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O’Hara

DECLARED ADOPTED

Resolution No. 118 of 2023, a resolution approving the acquisition and installation of playground equipment, play apparatus, and related design and construction consultation services for the Castle Park/Kids’ Corner Playground at the Clifton Commons.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, pursuant to General Municipal Law §103 (16) municipalities are authorized to purchase apparatus, materials, and equipment, as well as services related to the installation of such apparatus, through contracts for goods or services that have been awarded as a result of a competitive process or another state or political subdivision thereof, and

WHEREAS, Sourcewell-mn.gov is a service cooperative created under Minnesota Statutes 123A.21, and provides cooperative purchasing and services contracts under Minnesota Statutes 471.59 to participating agencies and governments, and

WHEREAS, the Town has been working with MJ Engineering to locate and specify updated playground equipment for the Castle Park/Kids’Corner playground at the Clifton Commons, and

WHEREAS, the equipment is available through Sourcewell as a result of a request for proposal competitive solicitation, with accompanying design and installation services associated with the contract, and

WHEREAS, the Town has been awarded an Empire State Development Corporation reimbursement grant of \$200,000 to be used toward the cost of this project, and

WHEREAS, Landscape Designers at MJ Engineering recommend that the Town acquire the playground equipment and apparatus from BCI Burke Company, Fond du Lac, WI, with design and installation services through Play by Design, through Sourcewell Contract #010521; now, therefore, be it

RESOLVED, that the Supervisor is authorized to execute a purchase order to acquire upgraded play apparatus and playground equipment from BCI Burke Company, and design and installation services through Play by Design through Sourcewell Contract #010521-BUR, in an amount not to exceed \$693,180; and be it further

RESOLVED, that the Comptroller is authorized to increase revenues A-0389 (General Fund-NYS Revenues) and expenditures A-7112-200 (General Fund-Clifton Common-Equipment) by \$200,000 to account for reimbursement grant funds for the project, and be it further

RESOLVED, that the Comptroller is authorized to transfer \$493,180 from A-07109-00200 (General Fund- ARPA Park Improvements-Equipment) to A-7112-200 (General Fund-Clifton Common- Equipment) to cover the costs of the purchase.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O’Hara

DECLARED ADOPTED

Supervisor Barrett thanked the residents who came to the workshops/presentations on the playground recently and over the past few years. The supervisor thanked Senator Tedisco for his support of a \$200,000 New York State grant to help defray some of the cost of the playground. He stated over time, the wood structure had deteriorated and requires maintenance on a daily basis and is in need of replacement. The new structure will have a basic look and feel of the current structure theme. The proposal meets all the modern safety regulations, as well as general code standards. He explained the new structure will provide accessibility to all children and adult caretakers alike. In and around the structure itself will be a poured rubber service, with the remainder area be wood/rubber chips. Main structure will be made of a Trek's-like material. There will be accessible features for children with disabilities. Additional information is available on the Town website and social media. The supervisor stated construction is targeted for the end of summer camp in August.

Councilman Morelli stated it is a great investment for the younger residents. The Town is very fortunate to be in such a good fiscal situation to be able to consider this project. Mr. Morelli stated he was happy with how the process, public participation, was held. Expressed the importance of the look and feel of the new structure. He expressed encouragement with the open concept of the structure, so all children can be seen.

Councilwoman Reid stated, she checked with the engineer of the project and stated there are also parts made out of recycled material and it's all non-toxic.

Resolution No. 119 of 2023, a resolution hiring seasonal Lifeguards for the 2023 summer season for Barney Road, Country Knolls and Locust Lane Pools.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to hire Lifeguards to maintain a safe environment at the Town pools, as well as assist in the management of those pools at Barney Road, Country Knolls and Locust Lane Pools, and

WHEREAS, the Supervisor has recommended that the attached list of individuals be hired as Lifeguards and at the attached rates; now, therefore, be it

RESOLVED, that the individuals listed on Schedule A, attached, shall be hired as Lifeguards for the Barney Road, Locust Lane and Country Knolls Pools for the 2023 season, to be paid at the rates noted on the attachment.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O'Hara

DECLARED ADOPTED

Resolution No. 120 of 2023, a resolution accepting dedication of sewer/utility easements from the Waite Meadows subdivision along Scarlet Street and Dahlia Drive.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Waite Meadows, LLC wishes to dedicate certain sanitary sewer improvements within the Waite Meadows Subdivision, consisting of pipes, manholes, conduits, pumps and related infrastructure, to the Town of Clifton Park for sewer purposes, and

WHEREAS, Waite Meadows LLC has also offered to convey permanent easements to the Town for maintenance, operation, and repair of the infrastructure to be dedicated, and

WHEREAS, Michael O'Brien, Collection Systems Manager, recommends that the Town Board accept the dedication of the infrastructure at this time; now, therefore, be it

RESOLVED, that the Town Board hereby accepts the dedication of certain sanitary sewer infrastructure and easements, as depicted on the attached record drawings and deed of dedication, subject to the review of filing documents by the Town Attorney.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O'Hara

DECLARED ADOPTED

Resolution No. 121 of 2023, a resolution authorizing the Superintendent of Highways to hire William Bacon as a Motor Equipment Operator in the Highway Department.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, after the resignation of James Charbonneau, an opening exists in the Highway Department for Motor Equipment Operator, and

WHEREAS, Superintendent of Highways Dahn Bull, has recommended the hiring of the following individual:

<u>Name</u>	<u>License Type</u>	<u>Address</u>
William Bacon	Class A	Saratoga, NY

And,

WHEREAS, Mr. Bacon brings over eight years of experience in the field of heavy equipment operation and operation of large commercial trucks, a degree in Auto Mechanics from Hudson Valley Community College, has experience as a truck and trailer mechanic for Fort Edward Express, has a Class A Driver's License and one year experience working for Saratoga County D.P.W.; now, therefore, be it

RESOLVED, that the Town Board authorizes the hiring of William Bacon as Motor Equipment Operator, at Grade 5, Step 1, at a Salary of \$54,496, at a rate of \$26.20/hr., effective at a start date no earlier than Tuesday, May 23, 2023, and be it further

RESOLVED, that Mr. Bacon be paid at the above-mentioned rate from budget line DA-05110-Exxxx (Highway Fund-General Construction-Employee), and budget line DA-05142-Exxxx (Highway Fund- Snow Removal-Employee), for the remainder of the calendar year; and be it further

RESOLVED, that the Comptroller is authorized to transfer funds as detailed in the attached Schedule A.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman O'Hara

DECLARED ADOPTED

No one wished to be heard.

PUBLIC PRIVILEGE 7:51PM

Tamara Duval, Sugarhill Road, expressed the desire to get the volunteer group CERT reorganized and up and running.

Supervisor Barrett stated he will pass the contact information and desire along to Councilman O'Hara who will be reorganizing CERT.

Ms. Duval expressed concerns with a house that burnt down on Ray Road. She has concerns with the amount of debris spreading out and animals getting into bad food.

Supervisor Barrett stated he will mention to Code Enforcement to review the situation.

Ms. Duval addressed the condition of the bend where Ray Road and Sugarhill Roads meet and all of Sugarhill Road. There are numerous potholes.

Highways Superintendent Bull stated the Department is aware of the conditions of the roads and is planning to work on them soon.

Ann Connolly, Valdepenas Lane, suggested placing a camera toward the ceiling in the back corner of the Wood Room so when residents are watching Town Board meetings on-line, they can see who is talking throughout the whole room. She voiced concerns with a Facebook site, run by herself and a friend, where often information from the Town is shared for the Town residents, the elected officials use and the need for the delegation of one employee who does all the posting for the Town for a liability standpoint.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:04 PM

Teresa Brobston
Town Clerk