

TOWN OF CLIFTON PARK TOWN BOARD

March 6, 2023

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilman Morelli  
Councilwoman Walowit  
Councilman O’Hara  
Councilwoman Reid  
Town Clerk Brobston

Also Present: Town Attorney McCarthy  
Mark Heggen, Comptroller  
John Scavo, Director of Planning & Zoning  
Daniel Clemens, Buildings, Parks & Recreation Director  
Norah Hoefner, Communications and Technology Coordinator  
Dahn Bull, Highways Superintendent

ANNOUNCEMENTS & COMMUNICATIONS

Councilman O’Hara updated the Town Board and residents on the tour/visit of the Historic Grooms Tavern, Blacksmith Shop and Grange held recently with Congressman Tonko. Due to this visit, Congressman Tonko’s office has been in touch with the Town with grant information.

Supervisor Barrett stated, last night he posted on Facebook about the recent storm. He received several inquiries following the storm from homeowners requesting assistance with damage that has occurred. He requested residents to bring tree debris to the curb and debris must be less than 12” in diameter and will be picked-up by the Highway Department. Further details to be released. Tree/yard debris can also be disposed of at the Transfer Station without a permit. The Town Board is in support of this effort as in recent years.

RESOLUTIONS

Resolution No. 56 of 2023, a resolution approving the 2023 salary matrices for Summer Recreation employees.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, the Supervisor has requested that rates of pay be adopted for 2023 Summer Recreation Staff Matrices, per Schedule A (Day Camps), Schedule B (Pool, Lifeguard & WSI), and Schedule C (Golf Course), and

WHEREAS, the Supervisor wishes to increase the pay rate for hourly workers to align with the increase in minimum wage, and to increase the pay rate for salaried workers at a rate of 5% over the previous year; now, therefore, be it

RESOLVED, that the Town Board hereby adopts the 2023 Salary Matrices for Summer Recreation Employees staff, per Schedules A, B and C (attached).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett reminded residents Saratoga County will be offering free lifeguard training. More information can be found on the Town’s website and Facebook page.

Resolution No. 57 of 2023, a resolution awarding the quote to Center for Security to install an upgrade to the existing Town Hall electric lock system.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman O’Hara.

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, recommends an upgrade to the existing Town Hall building five-door card access system, and

WHEREAS, Mr. Clemens also recommends accepting the quote submitted by Center for Security, as they installed and have maintained the current system, and

WHEREAS, there are funds available in Budget Line A-1620-200 (Town Hall – Equipment); now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to enter into an agreement with Center for Security to install an upgrade to the existing Town Hall electric lock system, at a cost not to exceed \$10,000, to be paid from A-1620-200 (Town Hall – Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Director of Parks, Buildings & Recreation Clemens stated the current lock system software is no longer supported.

Resolution No. 58 of 2023, a resolution awarding a contract for landscape work at the Clifton Common.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, quotes were received by Daniel Clemens, Director of Buildings, Parks & Recreation, for landscape work at the Clifton Common, and

WHEREAS, the lowest conforming quote for the landscaping services was submitted by James Grady, and

WHEREAS, James Grady has proposed to supply and install ten (10) 18-foot Norway Spruce trees at the Clifton Common at a cost not to exceed \$20,000; now, therefore, be it

RESOLVED, that Daniel Clemens is authorized to retain James Grady for landscape work at the Clifton Common, at a cost not to exceed \$20,000, to be paid with a transfer from A-00913 (Committed Fund Balance) to A-07112-00200 (General Fund-Clifton Common-Equipment).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett stated the existing trees are/were in bad health and dangerous and could become a hazard.

Different options were viewed.

Resolution No. 59 of 2023, a resolution to authorize the Supervisor to sign an Inter-Municipal Agreement with the County of Saratoga for single stream recycling at the recycling facility at the Town of Clifton Park Transfer Station.

Introduced by Councilman O’Hara, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Resolution No. 318 of 2014, approved the Inter-Municipal Agreement with the County of Saratoga, for single stream recycling at the Town of Clifton Park Transfer Station, and

WHEREAS, the Town Board wishes that the program for single stream recycling be continued between the County and Town, and

WHEREAS, both County and Town desire to formalize the continued agreement for services provided for the two-year term of January 1, 2023, through December 31, 2024, and

WHEREAS, the attached proposed agreement has been adjusted to reflect the dates of this two-year term; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign an Intermunicipal Agreement with Saratoga County for recycling services between January 1, 2023, and December 31, 2024.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 60 of 2023, a resolution authorizing Burn Boot Camp to use Town roadways for their charity road race 5k, on June 4, 2023.

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman O’Hara.

WHEREAS, Burn Boot Camp has requested the use of the Town of Clifton Park roadways, as specified in the attachment hereto, for the purpose of holding a 5k charity road race on Sunday, June 4, 2023, from 10:00 AM until the last participant completes the course, and

WHEREAS, the event sponsors have coordinated with the Town’s Highways Superintendent for the safe use of Town roads; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes Burn Boot Camp to use Town roadways, as specified in the attachment hereto, June 4, 2023, at 10:00 AM, for the purpose of holding a 5k charity road race to benefit Poland Syndrome, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to May 4, 2023, in the office of the Highways Superintendent of an insurance certificate, in the amount of \$1,000,000 naming the Town of Clifton Park as an additional insured; and be it further

RESOLVED, that this approval is expressly conditioned upon the roads not being closed, but employees of Burn Boot Camp are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and race participant arrive at the same time.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O'Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

PUBLIC PRIVILEGE 7:31 PM

Tiffany Waligora, Bay Hill Ct., Rosine Leleir, Greensboro Blvd., and Craig Masterson, St. Andrews Drive, spoke representing 160+ residents in opposition of the VanPatten Drive housing project. The residents signed a petition to formally express their objection. A prepared statement was read. See attached in the bound minutes book.

Pamela Barnes, Cypress Pointe, currently witnesses trucks going in and out of the property in question, obviously dumping. Encouraged the Town to investigate doing an Environmental assessment. Concerns with water under the parcel that is used for residents' wells. Encouraged the Town to review the Dwass Kill study put out by the Town.

Planning & Zoning Director Scavo stated, the applicant has not resubmitted with answers to the questions from the last time they were before the Planning Board. They are working to address the issues. He stated the application, if resubmitted, will not be back before the Planning Board till possibly April or May. ECC comments have been taken into account. The application would not require Town Board approval.

Darlene McGraw, Halfmoon, thanked the Highway Department for the clearing of sidewalks.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 7:58 PM

Teresa Brobston  
Town Clerk