

TOWN OF CLIFTON PARK TOWN BOARD

January 17, 2023

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilman Morelli  
Councilwoman Walowit  
Councilman O'Hara  
Councilwoman Reid  
Deputy Town Clerk Fitzgerald

Also Present: Town Attorney McCarthy  
Wade Schoenborn, Director of Building & Development  
John Scavo, Planning Director  
Michael Woerner, Director of Parks & Recreation  
Daniel Clemens, Buildings, Parks & Recreation Director

MINUTES APPROVAL

MOTION by Councilman Morelli, seconded by Councilwoman Walowit, to approve the minutes of the January 3, 2023, Regular and Organizational meetings as presented.

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O'Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

RESOLUTIONS

No one wished to be heard.

Resolution No. 12 of 2023, a resolution authorizing Sam Chase, James Coulombe and Ryan Boni from the Building Department to attend the Annual Northern Adirondack Continuing Education Conference to be held in Lake Placid, New York, February 26-March 2, 2023.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, conferences are designed to give their members the needed hours to complete the New York State 24-hours' requirement for in-service education for all Code Enforcement Officers per year, in order to maintain their certification, and

WHEREAS, the 2023 Conference, sponsored by the Northern Adirondack CEO Conference, is necessary for the acquisition of needed credits by Building Department officials, and

WHEREAS, attendance at these seminars would provide a benefit to the residents of the town and is necessary to maintain building officials' credentials; now, therefore, be it

RESOLVED, that the Building Department is authorized to send Sam Chase, James Coulombe, and Ryan Boni to the Annual Northern Adirondack Continuing Education Conference from February 26-March 2, 2023, in Lake Placid, at a total cost for three attendees not to exceed \$3,300, as budgeted from A-3620-001 (Building Dept-Training and Conferences).

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 13 of 2023, a resolution authorizing the Supervisor to sign contracts with 2023 Subcontract hires.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman O’Hara.

WHEREAS, Michael Woerner, Director of Parks & Recreation, has requested that the Town Board authorize contracts for certain recreation programs; and

WHEREAS, the Town Board supports continuation of the listed recreation programs with the Subcontractors listed on the attached Schedule “A”; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2023 Recreation Subcontractors, per Schedule “A”.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 14 of 2023, a resolution authorizing the hiring of 2023 summer help for the Buildings and Grounds Department.

Introduced by Councilman O’Hara, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, openings exist for seasonal help in the Buildings and Grounds Department, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has recommended that the individuals listed in Schedule A be hired to fill the seasonal positions; now, therefore, be it

RESOLVED, that those individuals listed in Schedule A be employed as seasonal workers for Buildings and Grounds for 2023, to be paid as listed, effective immediately.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 15 of 2023, a resolution appointing Theo Cote to the Open Space, Trails & Riverfront Committee.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Reid.

WHEREAS, a vacancy for a member exists on the Open Space, Trails & Riverfront Committee.

WHEREAS, Theo Cote, 16 Garnsey Road, Rexford, has been recommended to fill the position, and

WHEREAS, Mr. Cote has the background experience, education and training to act effectively as a committee member; now, therefore, be it

RESOLVED, that Theo Cote is hereby appointed as a Member of the committee for the remainder of a two-year term; term to expire December 31, 2024.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 16 of 2023, a resolution awarding the bid for Seasonal/Restroom Cleaning during sports league play in Town parks.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the contract for seasonal restroom cleaners for Town parks has expired, and

WHEREAS, the Town desires to retain seasonal restroom cleaners for Town parks during sports league play from April 1, 2023, through October 31, 2023, and payment for these services have been budgeted for 2023, and

WHEREAS, bids for seasonal restroom cleaners were solicited and opened on November 29, 2022, and

WHEREAS, the lowest responsive bidder was Clean Concepts and Maintenance, in a total amount of \$24,500 for the cleaning of the rest rooms at Clifton Common, Collins Park and Veteran’s Park, and

WHEREAS, the Town may choose to extend the contract with Clean Concepts and Maintenance beyond the 2023 season upon mutual agreement; now, therefore, be it

RESOLVED, that the bid of Clean Concepts and Maintenance, 628 Clifton Park Center Road, Clifton Park, New York, be accepted to provide janitorial services at Town parks through the completion of sports league play, at a cost not to exceed \$24,500 for the 2023 season, to be paid as budgeted, \$18,375 from A-7112-23 (Clifton Common Cleaning), \$4,900 from A-7113-23 (Collins Park Cleaning) and \$1,225 from A-7024-23 (Veteran’s Park Cleaning) for the 2023 season; and be it further

RESOLVED, that the Comptroller is authorized to transfer from contingency the following amounts: \$8,375 to A-7112-23 and \$2,100 to A-7113-23 and \$225 to A-7024-23

RESOLVED, that the Supervisor is authorized to sign a Service Agreement with Clean Concepts and Maintenance consistent with the bid documents, at a sum not to exceed \$24,500 annually for the 2023 season.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 17 of 2023, a resolution authorizing acceptance of the Settlement Agreement and Full and Final Release of Claims from Selective Insurance for the fire loss to Town property on August 17, 2021.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilman O’Hara.

WHEREAS, on August 17, 2021, an accidental fire occurred and caused severe damage to the facility locally known as the "White Building", which was used primarily by the Highway Department, and

WHEREAS, the "White Building" was insured against property, fire and casualty losses through Selective Insurance Policy # S1801921, which includes replacement value coverage for the structure, and

WHEREAS, by Resolution No. 20 Of 2022, Dahn Bull, Highways Superintendent, was authorized to notify Selective Insurance of the Town’s intent to accept Select Insurance’s estimate of recoverable depreciation of the structure, and to begin planning, designing, and preparing bid documents for the construction of a new, modern garage facility for the Highway Department, on Highway Department property, and

WHEREAS, pursuant to a letter to the Town of Clifton Park dated September 29, 2022, Selective Insurance has agreed to an “overall settlement in the amount of \$1,126,146.75... per verbal discussion...in exchange for a policy release”, and

WHEREAS, the Highways Superintendent wishes to accept the final settlement payment in the amount of \$250,737.50; now, therefore, be it

RESOLVED, that the Highways Superintendent is authorized to notify Selective Insurance of the Town's intent to accept the final payment of \$250,737.50 and be it further

RESOLVED, that the Town Supervisor is authorized to sign Selective Insurance's Settlement Agreement and Full and Final Release of Claim.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 18 of 2023, a resolution appointing Daniel Fariello to the Industrial Development Agency (IDA).

Introduced by Councilwoman Reid, who moved its adoption, seconded by Councilman O’Hara.

WHEREAS, a vacancy for a member exists on the IDA, and

WHEREAS, Daniel Fariello has been recommended to fill the position, and

WHEREAS, Mr. Fariello has the background experience, education and training to act effectively as an agency member; now, therefore, be it

RESOLVED, that Daniel Fariello is hereby appointed as a Member of the IDA for the remainder of a three-year term; term to expire December 31, 2025.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 19 of 2023, a resolution appointing Councilwoman Reid and Councilman O’Hara to liaison positions on various committees within Clifton Park.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town Board wishes to appoint liaisons to the Parks and Recreation Department, Environmental Conservation Commission, Green and Tree Committees, Ethics Committee, Historic Preservation Commission and the IT Committee for 2023, and

WHEREAS, Councilwoman Reid has requested appointment as co-liaison to the Parks and Recreation Department along with Councilwoman Walowit, and as liaison to both the Environmental Conservation Commission and the Green and Tree Committees, and

WHEREAS, Councilman O’Hara has requested appointment as liaison to the Ethics Committee, the Historic Preservation Commission and the IT Committee, and

WHEREAS, Councilwoman Reid and Councilman O’Hara have the background experience, education and training to act effectively as committee members; now, therefore, be it

RESOLVED, that Councilwoman Reid and Councilman O’Hara are hereby appointed as Town Board liaisons to the above committees for the 2023 calendar year.

ROLL CALL VOTE

Ayes: Councilman Morelli, Councilwoman Reid, Councilman O’Hara,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Tiffany Alagora, Bayhill Ct., discussed concerns with proposed land development along VanPatten Drive. The proposal includes 20 mixed residential dwellings/offices. Concerns include safety along the multiuse path, fire access and school bus safety. Concerns with traffic, noise, tree removal, railway and environmental.

Planning Director Scavo explained the project is before the Planning Board.

EXECUTIVE SESSION

7:47 PM Supervisor Barrett moved for the Town Board, Deputy Town Clerk, Town Attorney and the HR Consultant to enter into Executive Session to discuss matters authorized by Section 105 of the Public Officers Law, seconded by Councilman Morelli.

MOTION was unanimously carried.

8:49PM Supervisor Barrett moved to return to the regular Town Board meeting, seconded by Councilman Morelli. MOTION was unanimously carried.

MOTION BY Councilwoman Walowit, seconded by Councilman O'Hara to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:52 PM

Teresa Brobston  
Town Clerk