

TOWN OF CLIFTON PARK TOWN BOARD

March 14, 2022

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Matt Andrus, Information Specialist
Myla Kramer, Director Parks, Recreation & Community Affairs
Dahn Bull, Highways Superintendent
Walter Smead, Assessor

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilwoman Flood, to approve the minutes of the 2/28/2022 meeting as amended.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett reminded residents about the Bulk Waste Pick-up beginning May 2, 2022. Information will be mailed to residents prior to the beginning of their assigned week of pick-up. The Town will be split up into three separate areas. Please do not put your items out until the Sunday prior to your week. All information can be viewed on the Town's website.

Supervisor Barrett explained, a few weeks ago a public hearing was held for comments from residents on a proposed amended application for the Players Park PDD. He requested the Town Board, to include a resolution on the March 21 agenda to make the decision on that amendment. All were in favor.

Councilwoman Flood congratulated Shenendehowa students who competed in the New Balance National Indoor Track & Field Championships held in NYC. The girls 4x800 meter relay team, Kara Sinnott, Lucabella Hotaling, Cate Donaldson and Julia Hendricks, who finished 5th place in the Country. Earning All American Honors. The Shenendehowa boys 4x800 meter relay, Jason Colindres, Michael Clay, Andre Adonnino and Nathan Brimhall, finished 8th place in the Country.

Supervisor Barrett congratulated the Shenendehowa Hockey Team for a great season.

Councilwoman Standaert announced full day camp registration begins March 15 at 10AM. Half-day camp registration begins March 22. Registrations are available on the Town's website.

Councilwoman Standaert reminded residents of Clean-Up Day, April 23, 2022, registrations are on the Town's website. All are welcome to participate.

RESOLUTIONS

Resolution No. 66 of 2022, a resolution authorizing the Highway Department to order six dump trucks with snowplows and spreaders from Navistar, Inc., Loudonville, NY, H.L. Gage of Albany, NY, and Viking Cives.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 262 of 2021, the Town Board authorized the Highways Superintendent to commence a procurement process to acquire up to six new plow trucks, with a predicted lead time of 12-18 months, due to federal policies and related supply chain disruptions, and

WHEREAS, pursuant to General Municipal Law Section 103 (16), municipalities in New York are authorized to “piggyback” from competitively bid contracts of other municipalities within the state, so long as the bid process from the original contracting entity was conducted through a sealed bid process pursuant to the statute, and the bid notice provided for such piggybacking, and

WHEREAS, the Highways Superintendent has now requested authorization to place an order for six separate plow trucks, with estimated delivery in 2024, in a total amount not to exceed \$1,383,040 from Navistar, Inc., using the piggyback option from the 2018 Contract #8996 of Onondaga County, attached, whose bids were opened on June 7, 2018, with prices valid through June 23, 2023, according to bid documents and correspondence reviewed from the Onondaga County Division of Purchase, and

WHEREAS, according to information provided by the Highways Superintendent on March 3, 2022, authorization is requested to place orders for the following:

<u>Single Axle Development Plow Trucks (5)</u>	
60 Month After Treatment Warranty	\$3,750.00
60 Month Major Component Warranty	\$465.00
Allison Transmission 5 Year Warranty	\$948.00
Viking Cives Plow Package (Quote 145-B)	\$126,845.30
International Single Axle Truck/Chassis (HX507)	\$96,286.90
to be purchased through HL Gage, Albany, NY	
Per unit Cost	\$228,295.20 each
Subtotal (5) Single Axle Trucks	<u>\$1,141,476.00</u>
<u>Tandem, 10 Wheeled Dump with Plow Package (1)</u>	
60 Month After Treatment Warranty	\$2,250.00
60 Month Major Component Warranty	\$735.00
Allison Transmission 5 Year Warranty	\$1,464.00
Viking Cives Plow Package (Quote 133-A)	\$104,219.90
International Tandem Truck/Chassis (HX520)	\$132,895.10
Subtotal (1) Tandem Truck	<u>\$241,564.00</u>
Total	<u>\$1,383,040.00</u>

Now, therefore, be it

RESOLVED, that the Superintendent of Highways is authorized to place orders for six plow truck chassis from Navistar, Inc., 399 Albany Shaker Road, Suite 202, Loudonville, NY, with chassis supplied by H.L. Gage, Albany, NY, and with the components, warranties and equipment as outlined above, as well as Viking Cives plow equipment and specifications, to be paid at time of delivery in a total amount not to exceed \$1,383,040 from a municipal lease subject to future procurement.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 67 of 2022, a resolution accepting a proposal from Ampion Renewable Energy for Community Distributed Generation Solar Credits pursuant to the New York State Energy Research and Development Authority (NYSERDA) Value of Distributed Energy Resources (VDER) value stack program.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, on January 11, 2022, the Town distributed a Request for Proposals to renewable energy companies and entities with available subscription capacity under the NYSERDA Value of Distributed Energy Resources Program (VDER), and

WHEREAS, the Town received five proposals from participating entities, and

WHEREAS, the proposal from Ampion Renewable Energy offers a 10% discount credit against the Town's eligible National Grid electricity accounts with available capacity coming online as of September 2022, as well as a savings estimate of \$6,500 annually, meeting the Town's expectations for rate and savings estimates, and

WHEREAS, the Town's GREEN Committee reviewed the proposals in its advisory capacity, and recommends the proposal from Ampion Renewable Energy, Boston, Massachusetts, as the best value proposed; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached Subscriber Agreement with Ampion Renewable Energy, Boston, Massachusetts, for the VDER/Value Stack Solar Credits against the listed National Grid accounts.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 68 of 2022, a resolution reclassifying Kathleen C. O'Donnell as a full-time Court Clerk in the Town's Justice Court.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, Kathleen C. O'Donnell has worked as Confidential Court Clerk to Judge Hughes since April 2018, and was placed on the Certification of Eligible List for Court Clerks by Saratoga County Human Resources dated February 28, 2022, and

WHEREAS, both Town Justices have recommended that Kathleen C. O'Donnell be appointed as a full-time Court Clerk in the Clifton Park Town Court; now, therefore, be it

RESOLVED, that Kathleen C. O'Donnell is hereby reclassified as a full-time Court Clerk in the Clifton Park Town Court, per Civil Service classification, at salary as budgeted, effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 69 of 2022, a resolution appointing Janet Gomes as the full-time Confidential Court Clerk to the Honorable James F. Hughes.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, due to the reclassification of Kathleen O'Donnell as Court Clerk, there is an opening in the full-time position of Confidential Court Clerk, and

WHEREAS, Janet Gomes was hired as a Court Clerk in the Town of Clifton Park in 2006, and

WHEREAS, both Town Justices have recommended that Janet Gomes be appointed as the full-time Confidential Court Clerk to the Honorable James F. Hughes in the Clifton Park Town Court; now, therefore, be it

RESOLVED, that Janet Gomes is hereby appointed as the full-time Confidential Court Clerk to the Honorable James F. Hughes in the Clifton Park Town Court at salary as budgeted, effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 70 of 2022, a resolution appointing Christina S. Woodard as the full-time Confidential Court Clerk to the Honorable Robert Rybak.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, due to the impending retirement of Darlene Sharron on March 31, 2022, there is an opening in the full-time position of Confidential Court Clerk, and

WHEREAS, Christina Woodard has several years of experience as a court clerk in the Towns of Milton and Halfmoon, and

WHEREAS, both Town Justices have recommended that Christina S. Woodard, 11B Ashdown Road, Ballston Lake, NY, be appointed as the full-time Confidential Court Clerk to the Honorable Robert Rybak in the Clifton Park Town Court; now, therefore, be it

RESOLVED, that Christina Woodard is hereby appointed as the full-time Confidential Court Clerk to the Honorable Robert Rybak in the Clifton Park Town Court at a Grade 5, Step 1, \$25.93/hour to begin work on March 24, 2022, from A-1110-Exxxx (General Fund – Justice Court – Employee); and be it further

RESOLVED, that the Comptroller is authorized to transfer \$8,100 from A-1315-E0230 (General Fund – Comptroller – Employee), and \$29,100 from A-1110-E0546 (General Fund – Justice Court – Employee) to A-1110-Exxx (General Fund – Justice Court – Employee).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 71 of 2022, a resolution issuing permits to serve alcoholic beverages, per the attached Special Alcohol Use Permits.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the following applicants have submitted Special Alcohol Use Permit Requests to the Office of Parks & Recreation, to be allowed to serve alcohol, in the form of beer and wine, for gatherings on the following dates, with locations as listed on the applications:

- Melissa Grattan, 5 Belmonte Lane, CP June 25, 2022, 2:00-6:00PM, Collins Park
- Sarah MacDonald, 67 Esopus Drive, CP July 23, 2022, 12:00-9:00PM, Collins Park
- Tim Ward/Dig Deep, 4 Dyer Drive, CP September 3, 2022, 11:00AM-7:00PM,
Veteran’s Memorial Park

; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Special Alcohol Use Permit Requests submitted by Melissa Grattan, Sarah MacDonald, and Tim Ward for gatherings as indicated.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 72 of 2022, a resolution hiring seasonal employees to staff the Town Parks & Recreation locations for the 2022 seasons.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town Board wishes to hire staff members for operation of the Town’s seasonal programs including Summer Day Camp, Golf Course, and Adventure Challenge, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed, in the attached Schedules A, B, C, and D, be hired to staff the camps, golf course and Adventure Challenge Course, to be paid as indicated; now, therefore, be it

RESOLVED, that the individuals listed, in the attached Schedules A, B, C, and D, be hired as staff for the Town’s 2022 seasonal programs, as noted on the schedules through the end of the respective 2022 seasons at the day camp, golf course, and Adventure Challenge course.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 73 of 2022, a resolution appointing Suzanne Moore as a Member of the Board of Assessment Review.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, a vacancy exists on the Clifton Park Board of Assessment Review, and

WHEREAS, Supervisor Barrett recommends Suzanne Moore, 7 Belmonte Lane, Clifton Park, for the position; now, therefore, be it

RESOLVED, that Suzanne Moore, Clifton Park, is hereby appointed as a Member of the Board of Assessment Review with the term to expire on September 30, 2025.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

No one wished to be heard.

PUBLIC PRIVILEGE

Mark Brockbank, Stoney Creek Dr., suggested amending Town Code Chapter 171-4 to include the NYS June primary election.

Jordan Schasznerger and Olya Oliynyk, Coordinators for Humanity Aid to Ukraine on behalf of St. Nicholas Ukrainian Church in Watervliet, requested the Town's help with fundraising and collecting medical supplies and monetary donations for shipping, to send to Ukraine. Specific supplies requested will be supplied.

Darlene McGraw, Northpointe, would like to see the Flex Bus route expanded. She requested the Town Board to have CDTS present at a Town Board meeting.

No one else wished to be heard, Public Privilege closed at 8:04 PM

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:05 PM

Teresa Brobston
Town Clerk