

TOWN OF CLIFTON PARK TOWN BOARD

January 3, 2022

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Deputy Supervisor Anthony Morelli presiding.

Present: Supervisor Barrett via speakerphone
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Matt Andrus, Information Specialist
Daniel Clemens, Director of Buildings, Parks & Recreation
Myla Kramer, Director Parks, Recreation & Community Affairs
Lou Pasquarell, Director of Safety & Security
Steven Myers, Director of Building & Zoning

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilwoman Standaert, to approve the minutes of the December 13 and December 20, 2021, meetings as presented.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Deputy Supervisor Morelli announced Shenendehowa graduate and World Championship pitcher for the Atlanta Braves, Ian Anderson, will be welcomed home by the town on January 8 with an event providing autographs for all attendees. The event is to be held at the Clifton Park Senior Community Center from 10AM-12:30PM. One autograph per person will be honored. Large size toiletries, cleaning supplies and non-perishable food items will be collected for the event supporting CAPTAIN, Wellspring, Jonesville Food Pantry and the Shen Backpack Program.

Councilwoman Flood announced the Friends of Historic Grooms Tavern had to cancel the 12th Night Celebration scheduled for Friday, January 7 at the Grooms Tavern due to the present wave of infections of the COVID virus. The friends plan on rescheduling this event for the Spring of 2022 with music and refreshments.

Councilwoman Flood stated an 1894 historic buggy, that was used by the grandson of Dr. McElroy to make house calls in town, has been donated to the town and will be on display in the Blacksmith Shop. Also the VanVranken Family, who are descendants of the first settlers of Clifton Park, donated furniture dated 1850's and will be on display at the Grooms Tavern.

Councilwoman Flood explained starting in 2022, the Historic Grooms Tavern Facility Use Permit Inspection form will be reinstated and enforced for anyone who rents out the tavern.

Supervisor Barrett stated his physical absence for this meeting is because of a positive rapid COVID test result. No symptoms but voice change.

RESOLUTIONS

No one wished to be heard.

Resolution No. 2 of 2022, a resolution appointing Ryan Boni as a Building Inspector, per civil service classification.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, an opening exists for a Building Inspector in the Department of Building & Development, and

WHEREAS, Ryan Boni successfully passed the Civil Service Exam and was placed on the Certification List of Eligible Building Inspectors provided by Saratoga County Human Resources on October 25, 2021, and

WHEREAS, Steven Myers, Director of Building & Development, has interviewed Mr. Boni and wishes to hire Mr. Boni as a Building Inspector, and

WHEREAS, Ryan Boni has demonstrated the background, education, training and experience necessary for the position; now, therefore, be it

RESOLVED, that Ryan Boni, 795 Grooms Road, Rexford, NY is hereby appointed as Building Inspector for the Town of Clifton Park, per civil service certification, effective January 3, 2022.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 3 of 2022, a resolution authorizing the purchase of two (2) Ford F-150 XL Super Cab pickup trucks from Van Bortel Ford, Inc., East Rochester, New York, for use by the Building and Development Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, Steven Myers, Director of Building and Development, has requested authorization to purchase two new vehicles for use by the Building and Development Department, and

WHEREAS, Mr. Myers has recommended that the Town Board approve the purchase of two 2022 Ford F-150 XL trucks available from Bortel Ford, Inc., 71 Marsh Road, East Rochester, New York, be purchased under New York State Minibid #8663, at a cost of \$27,680.51 each; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the purchase of two 2022 Ford F-150 XL SuperCab 4x4 trucks from Bortel Ford, Inc., as described in the attached documents, at a total cost not to exceed \$55,361.02, under state Minibid #8663, to be paid for by a municipal lease from A-3620-200 (Building & Development-Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 4 of 2022, a resolution appointing Jean Cottrell and Liz Carr as Members of the Environmental Conservation Commission.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, vacancies exist on the Environmental Conservation Commission, and

WHEREAS, Jean Cottrell, 7 Kings Court, Clifton Park, and Liz Carr, 79 Blue Jay Way, Rexford, have been recommended to fill the positions, and

WHEREAS, Ms. Cottrell's and Ms. Carr's presence on the Environmental Conservation Commission will confer a benefit to the Town of Clifton Park; now, therefore, be it

RESOLVED, that Jean Cottrell is hereby appointed to the Environmental Conservation Commission for a two-year term, term to expire December 31, 2023; and be it further

RESOLVED, that Liz Carr is hereby appointed to the Environmental Conservation Commission for the remainder of Heather Fariello's two-year term, term to expire December 31, 2022.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 5 of 2022, a resolution appointing Liz Carr and Ram Lalukota as Members of the Ethics Board.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, vacancies exist on the Ethics Board due to the resignation of Brian Glick and Linda Campion, and

WHEREAS, Liz Carr, 79 Blue Jay Way, Rexford, and Ram Lalukota, 35 Balsam Way, Clifton Park, have been recommended to fill the positions, and

WHEREAS, Ms. Carr's and Mr. Lalukota's presence on the Ethics Board will confer a benefit to the Town of Clifton Park; now, therefore, be it

RESOLVED, that Liz Carr is hereby appointed to the Ethics Board for the remainder of a 3-year term, term to expire December 31, 2022; and be it further

RESOLVED, that Ram Lalukota is hereby appointed to the Ethics Board for the remainder of a 3-year term, term to expire December 31, 2022.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 6 of 2022, a resolution adopting the 2022 General Facility Fee Schedule for memberships, and short-term use of town-owned facilities and programs.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, the Town Board is anticipating more normal operations of facilities this summer and wishes to maintain a pre-pandemic fee structure including returning to daily rates at the half day camp, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the fee schedule be adjusted for residents wishing to attend half day camps, to allow for the purchase of tickets on a daily basis, rather than weekly, and

WHEREAS, Ms. Kramer also recommends that the fees for facilities use and the golf course operated by the town be maintained; now, therefore, be it

RESOLVED, that the Town Board adopts the attached 2022 General Facility Fee Schedule for permits and memberships issued by the Office of Parks & Recreation.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 7 of 2022, a resolution authorizing the Supervisor to sign contracts with 2022 subcontract hires.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested that the Town Board authorize contracts for certain recreation programs, and

WHEREAS, the Town Board supports continuation of the listed recreation programs with the subcontractors listed on the attached Schedule "A"; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2022 Recreation Subcontractors, per Schedule "A".

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 8 of 2022, a resolution authorizing the purchase of two (2) 2022 Dodge Durango AWD vehicles from Robert Green Auto & Truck, Monticello, NY, for use by the Safety Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Louis Pasquarell, Director of Safety & Security, has requests authorization to purchase two new vehicles for use by the Safety Department, to replace two Ford sports utility vehicles that will be transferred to other departments within Town Hall, and

WHEREAS, Mr. Pasquarell has recommended that the 2022 Dodge Durangos available from Robert Green Auto & Truck, Inc., 236 Bridgeville Road, Monticello, NY, be purchased under New York State Minibid #WDEE75 at a cost of \$35,576 each; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the purchase of two 2022 Dodge Durango vehicles from Robert Green Auto & Truck, as described in the attached documents, at a total cost not to exceed \$71,152, under state Minibid #WDEE75, to be paid for by a municipal lease from A-3120-145 (Law Enforcement – Lease Payment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 9 of 2022, a resolution authorizing the purchase of two (2) new Motorola 800 mobile radios for the 2022 Dodge Durangos purchase for the Safety Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, the town has been using Motorola mobile radios for its dual band communication system since 2012, and

WHEREAS, Director of Safety & Security Lou Pasquarell, has recommended the purchase of equipment from New York State Contract PT-68722 from Motorola Solutions, Inc., 123 Tice Boulevard, Woodcliff, NH, for the supply of complementary dual band units for the two new vehicles purchased by prior resolution, at a cost of \$5,506.25 each; now, therefore, be it

RESOLVED, that the Director of Safety & Security is authorized to purchase the supplementary equipment listed as attached, pursuant to New York State Contract PT-68722 in the total amount of \$11,012.50, to be paid from A-3120-200 (Law Enforcement – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 10 of 2022, a resolution authorizing the purchase of two (2) Onsite radar trailers for public safety purposes from MS Martin Enterprises under federal GSA Contract #47QSWA21D000B.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Safety & Security Director Lou Pasquarell, has requested re-authorization for the purchase of two speed radar trailers for the Department of Safety per the attached, and

WHEREAS, by Resolution No. 278 of 2021, the Town Board authorized the purchase of radar trailers from Decatur Electronics, Phoenix, AZ, for a lower amount, pursuant to the same federal contract, and

WHEREAS, Mr. Pasquarell advises that the equipment is not available at the earlier price quoted, but is available under the identified GSA federal contract, from MS Martin Enterprises West Charlton, NY, in an amount not to exceed \$19,098.72, for two units, and

WHEREAS, Mr. Pasquarell has recommended that the units be purchased to provide operators with more information concerning existing speed limits in additional areas of town; now, therefore, be it

RESOLVED, that Resolution No. 278 of 2021 is rescinded, and the Safety Department is hereby authorized to purchase two Onsite radar trailers, under federal GSA Contract #47QSWA21D000B, in an amount not to exceed \$19,098.72, to be paid with funds from A-3120-200 (Law Enforcement – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 11 of 2022, a resolution authorizing the transfer of Regan Cardona to the Buildings & Grounds Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, a vacancy will occur in the Buildings & Grounds Department effective January 29, 2022, for an Account Clerk/Typist, as a result of the retirement of Margaret Kasky, and

WHEREAS, Regan Cardona, Account Clerk/Typist within the Comptroller's office, has applied for the position, and

WHEREAS, Director of Buildings, Parks, and Recreation has recommended that the Town Board approve the transfer of Regan Cardona to the Buildings & Grounds Department, and

WHEREAS, Regan Cardona is eligible for the transfer and has demonstrated the skills necessary for the position; now, therefore, be it

RESOLVED, that Regan Cardona be transferred to the Buildings & Grounds Department, to be compensated at Grade 4, Step 4, effective January 31, 2022, and be it further

RESOLVED, that the Comptroller is authorized to transfer \$35,100 from A-07110-E0977 (General Fund – Buildings & Grounds – M Kasky) and \$8,428 from A-07110-00074 (General Fund – Buildings & Grounds – Overtime) to A-7110-E0961 (General Fund – Buildings & Grounds – R. Cardona); and be it further

RESOLVED, that Regan Cardona is authorized to approve purchase orders per the town's procurement policy, effective January 31, 2022.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Daniel Clemens, Director of Buildings, Parks & Recreation, thanked Margy Kasky for her nearly 22 years of service to the town, with 20 of those years working in the Buildings & Grounds Department.

Councilwoman Standaert congratulated Margy Kasky on her retirement.

Resolution No. 12 of 2022, a resolution authorizing the purchase of a new Billy Goat Z3000 hurricane blower from All Seasons Equipment, Inc., for use by the Buildings & Grounds Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, & Recreation, has requested authorization to purchase a new stand-on leaf blower for use throughout town, and

WHEREAS, Mr. Clemens has obtained quotes from three vendors, and recommends purchase of the current Billy Goat brand equipment from All Seasons Equipment, 60 Freemans Bridge Road, Scotia, NY, based on their low quote of \$10,849; now, therefore, be it

RESOLVED, that the Town Board authorizes the Department of Buildings & Grounds to purchase the new hurricane blower from All Seasons Equipment, for a price not to exceed \$10,849; and be it further

RESOLVED, that the Comptroller is authorized to solicit bids to enter into a capital lease to pay for the purchase.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 13 of 2022, a resolution authorizing the purchase of replacement compactor boxes for the Transfer Station.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, requested authorization to purchase replacement compactor boxes for existing containers that have been refurbished numerous times and are deemed no longer repairable, and

WHEREAS, Wastequip, 1079 State Route 20, New Lebanon, NY, has the replacement boxes, per the attached quote, at a total cost not to exceed \$21,610 for purchase, and

WHEREAS, Mr. Clemens has recommended purchasing the compactor boxes from Wastequip as supplier, based on their lowest responsible quote for the equipment; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Buildings & Grounds Department to purchase the replacement compactor boxes from Wastequip, in a total amount not to exceed \$21,610, from A-8160-200 (General Fund - Transfer Station – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett thanked all the volunteers who have stepped forward for the year 2021 supporting the Town of Clifton Park.

Supervisor Barrett thanked Margy Kasky for her years of service to the residents and working cooperatively as a Union Representative with the town which is very beneficial to the town and the employees.

PUBLIC PRIVILEGE

Darlene McGraw, Halfmoon, read aloud Clifton Park Town Code Chapter 153, Parks, Article V, Section 21, Motorized vehicles restricted. She voiced her concern with riding her trike on the park trails and the wording in the town code. She is willing to help with a streets committee.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Standaert to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:12 PM

Teresa Brobston
Town Clerk