

TOWN OF CLIFTON ORGANIZATIONAL MEETING

January 3, 2022

The Organizational meeting of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Deputy Supervisor Morelli presiding.

Present: Supervisor Barrett via speakerphone
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Matt Andrus, Information Specialist
Myla Kramer, Director of Parks, Recreation & Community Affairs
Daniel Clemens, Director of Buildings, Parks & Recreation
Lou Pasquarell, Director of Safety & Security
Steve Myers, Director of Building & Zoning

RESOLUTION FOR CONSIDERATION

No one wished to be heard.

Resolution No. 1 of 2022, a resolution in connection with the reorganization of the Town of Clifton Park government for calendar year 2022.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

RESOLVED, that the Town Office Building (Vernon Wood Memorial Town Meeting Room) be designated as the official regular meeting place for the Town Board, and that

the official regular meetings are established as the first, second and third Monday of each month at 7:00 PM, except when Monday is designated as an official holiday, the Town Board meeting will be held on Tuesday at 7:00 PM, and excepting that

the summer schedule for Town Board meetings is established as the first and third Monday of July and August at 7:00 PM, and that

roll call votes shall be voted in the following order:

Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, and Supervisor Barrett, and that the annual payment of elected officials shall be as follows:

| | |
|--------------------------------------|-----------|
| Philip C. Barrett, Supervisor | bi-weekly |
| Anthony Morelli, Councilman | bi-weekly |
| Amy Standaert Councilwoman | bi-weekly |
| Lynda Walowit, Councilwoman | bi-weekly |
| Amy Flood, Councilwoman | bi-weekly |
| Robert A. Rybak, Town Justice | bi-weekly |
| James F. Hughes, Town Justice | bi-weekly |
| Teresa Brobston, Town Clerk | bi-weekly |
| Dahn S. Bull, Highway Superintendent | bi-weekly |

and that

Councilman Morelli is reappointed as Deputy Supervisor at a salary budgeted, and that

Mark Heggen be reappointed as Town Comptroller, and that Stephanie Drenchko be reappointed as Assistant Comptroller, at Grade 9, Step 7, Year 1, and that Jean Spiegel be reappointed as Confidential Executive Secretary, at salaries as budgeted, and be it further

RESOLVED, that Philip Barrett is hereby reappointed as a marriage officer for the Town of Clifton Park, pursuant to New York State Domestic Relations Law Section 11-c, for a term to expire December 31, 2022, at no salary, and be it further

RESOLVED, that Teresa Brobston be reappointed as Registrar of Vital Statistics and Records Management Officer for the Town for a two-year term to expire December 31, 2023, and be it further

RESOLVED, that Thomas McCarthy be reappointed as Town Attorney for a two-year term, at a salary as budgeted, with duties to include all legal matters relating to the Town Board and shall include all contracts and agreements on behalf of the Town, supervision of all litigation matters, special districts, improvement districts, Labor and Employment Law, tax certiorari matters, the Department of Building and Development, the Ethics Board, and such special projects delegated by the Supervisor, and that

Neil Weiner be reappointed as Deputy Town Attorney, at a salary as budgeted, with duties to include legal matters related to the Zoning Board of Appeals, and such special projects as may be delegated by the Town Supervisor from time to time, and that

Robert Wilcox be reappointed as Deputy Town Attorney, at a salary as budgeted, with duties to include all legal matters related to the Town Planning Board and Planning Department, and shall include representing the Town Attorney's Office at Justice Court and such other duties as may be delegated by the Town Supervisor from time to time, and be it further

RESOLVED, that Christine Pagniello, 14 Coventry Drive, Clifton Park, and Claudia Fitzgerald, 4 Greenlea Drive, Clifton Park, are hereby reappointed Deputy Town Clerk's at salaries as budgeted, and be it further

RESOLVED, that the dog park fees be \$30/year and may be prorated at ½ year price of \$15 between July 1, 2022, and December 31, 2022; and that

Richard DiCaprio, Deacon, St. Edward's Church, Town Justices James Hughes and Robert Rybak, Andy Gilpin, CAPTAIN Executive Director, Thomas McCarthy, Town Attorney, Karen Heggen, Saratoga County District Attorney, Michael Zurlo, Saratoga County Sheriff, Philip Barrett, Town Supervisor, Amy Standaert, Councilwoman-Liaison, Anthony Morelli, Councilman-Liaison, Melinda Acker, Youth Court Director, and Cynthia Scavo, Youth Court Program Director, be reappointed and Shenendehowa High School student Ashley Gleason, be appointed as members of the Youth Court Community Board, each to serve a term that expires December 31, 2022, and that

Violet Palombo, Youth Court Advisor, Steven Bayle, Saratoga County Probation Director, Linda Campion, Victim Advocate, and Shenendehowa High School Assistant Principals Jackie Michalski, Jennifer Lee-Alden, and Dustin Verga be appointed as members of the Youth Court Community Board, each to serve a term that expires December 31, 2023, and that

Teresa Cook, 139 Raylinsky Road, Ballston Lake, be designated as the Official Town Officer to act on behalf of the Assessor to process claims pursuant to Section 125, Article 7 of the Agriculture and Markets Law for the year 2022, and that

Ellenmarie Martin, 5 North Pointe, Apt. 2 South, Clifton Park, be reappointed as Deputy Highway Superintendent, at a salary of Grade 7, Step 3, and that

Raina Munafo, 5 Greenlea Dr., Clifton Park, be reappointed as a part-time Clerk in the Highway Department, at a salary as budgeted, and that

Rose A. Savallo to be reappointed Receiver of Taxes and Assessments for the year 2022 at a salary of Grade 7, Step 3, and that she is hereby authorized to sign checks drawn on the accounts of "Receiver of Taxes and Assessments, Town of Clifton Park", and that

James Harding Jr., Coburg Village, Rexford, be reappointed as part-time Clerk at Grade 4, Step 3, Year 1, and Patricia Howland, 60 Stoney Creek Drive, Clifton Park, be reappointed as part-time Clerk at Grade 4, Step 2, Year 2, for the Receiver of Taxes and Assessments for the year 2022, and that

Wade Schoenborn, 35 Rustic Bridge Road, Rexford, be reappointed as Chief, Bureau of Fire Prevention, at a salary as budgeted, and that

Sheryl Reed, 25 Lake Road, Ballston Lake, be reappointed as a part-time Building Inspector, Grade 10, Step 11 and Mark Kazmierczak, 4 Wyck Lane, be reappointed as a part-time Assistant Building Inspector, \$50.00/hour, both to be used as needed in the Building and Development Department, and that

Jody D. Ensel, 6 Rolling Brook Court, Clifton Park, be reappointed as a part-time Clerk for Town Hall at Grade 4, Step 8, Year 2, to be assigned in departments as needed, and that

Donovan Ryan, 2806 Consaul Rd., Schenectady, be reappointed as provisional Senior Center Program Coordinator at the Senior Community Center, pending civil service classification, at a salary as budgeted, and that

Kathleen O'Donnell, 9A Greensboro Boulevard and Darlene Sharron, 327 Riverview Road, Rexford, be reappointed as Clerks to the Town Justice-Exempt with terms to expire December 31, 2022, at salaries as budgeted, and that Carol O'Brien, 17 Tupelo Drive, Clifton Park, be reappointed as half-time Court Clerk at Grade 5, Step 8, Year 1, and that

Gayle Buckley, 318 Ruhle Road, Ballston Lake, be reappointed to Health Officer for the year 2022, at a salary as budgeted, and that

John L. Scherer, 113 Vischer Ferry Road, Rexford, be reappointed to serve as Town Historian for the year 2022, at a salary as budgeted, and that

Sheila Alvaro, 8 Esopus Drive, Clifton Park, be reappointed as part-time Receptionist at Town Hall, as needed, at Grade 4, Step 3, Year 2, and that

the Daily Gazette, Schenectady, be designated as the official newspaper of the town, and that

all commercial banks, within the boundaries of the Capital District, be designated as the official banks for the town and for depositing town funds, with said banks to be chosen based upon the best rates available, and that

the Supervisor is hereby authorized to enter into a contract with any accounting, engineering firm, professional services firm, or other professional consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and that

the Supervisor is authorized to execute change orders resulting in a reduction in contract price, and that

the Town Board of the Town of Clifton Park authorizes memberships in the Capital Region Chamber, Saratoga Economic Development Corporation, and Saratoga County Chamber and authorizes the payment of the town dues in these associations, and that

the Town Board of the Town of Clifton Park authorizes the payment of the town dues to the NYS Association of Towns, and that

Councilwoman Amy Standaert be reappointed as Liaison to the Environmental Conservation Commission, and that

Brian Glick, 96 Hubbs Road, Ballston Lake, Daniel Mathias, 7 Birch Hill Road, Ballston Lake, Karl Siverling, 35 Addison Way, Rexford, and James Ruhl, 168 Wooddale Dr., Ballston Lake, be reappointed to serve as Members of the Environmental Conservation Commission, each to serve for a two-year term; terms to expire December 31, 2023, and that

Brian Glick, 96 Hubbs Road, Ballston Lake, be reappointed to serve as Chairman of the Environmental Conservation Commission; term to expire December 31, 2022, and that

Aaron Cote, 20 Blue Barns Road, Rexford, be appointed to serve as Chairman of the Fire Code Appeals Board; term to expire December 31, 2022, and that

Alan Craver, 155 Route 146, Rexford, Kevin Bowman, 750 Grooms Road, Rexford, and Brian Hodgdon, 778 Carlton Rd. Clifton Park, be appointed to serve as Members of the Fire Code Appeals Board, each for a three-year term; terms to expire December 31, 2024, and that

Paula Cooper, 45 Old Route 146, Clifton Park, be reappointed as Secretary to the Fire Code Appeals Board, at a salary as budgeted, and that

Jennyfer Gleason, 2 Queensbury Court, Clifton Park, be reappointed to serve as a Member Alternate of the Planning Board for a one-year term; term to expire December 31, 2022, and that

Rocco Ferraro, 15 Friar Tuck Court, Clifton Park, be reappointed Planning Board Chairman for the year 2022, at a stipend as budgeted, and that

Paula Cooper be reappointed Secretary to the Planning Board, at a salary as budgeted, to be paid in bi-weekly installments, and that

Linda Seymour, 7 Nadler Rd., Clifton Park, be reappointed and Brian McGlinchey, 3 Delaware Ct., Rexford, be appointed to serve as Co-Chairmen of the Historic Preservation Commission, for a one-year term; term to expire December 31, 2022, and that

Emad Andarawis, 67 Hubbs Road, Ballston Lake, be reappointed to serve as Planning Board Liaison to the Historic Preservation Commission, term to expire December 31, 2022, and that

Maureen O'Connor, 85 DuBois Lane, Rexford, be appointed as Secretary to the Historic Preservation Commission, at a salary as budgeted, and that

Councilwoman Amy Flood be reappointed as Liaison to the Historic Preservation Commission, and that

Allan Atwell, 9 Greenlea Drive, Clifton Park, be reappointed to serve as Chairman of the Emergency Services Advisory Board for the year 2022, and that

Allan Atwell, 9 Greenlea Drive, Clifton Park, be reappointed and Thomas Tobin, 21 Guildler Place, Ballston Lake, be appointed to serve as Representative of the Jonesville Fire District, Robert Jakubowski, 97 Martindale Court, Halfmoon, be reappointed to serve as Representative of the Clifton Park Halfmoon Fire District, Terri Krul, 426 Moe Road, Clifton Park, to serve as Alternate to the Clifton Park Halfmoon Fire District, Nancy Bellamy, 147 Eastside Drive, Ballston Lake be reappointed to serve as Representative of the Ballston Lake Fire District, Patrick Bornt, 6 Calvry Corse, Mechanicville, be reappointed to serve as Representative to the Clifton Park Halfmoon Ambulance Corps, Kevin Robert, 220 North 7th Avenue, Mechanicville be reappointed to serve as Alternate to the Clifton Park Halfmoon Ambulance Corps and Douglas Bower, 5 Southside Drive, Clifton Park, be reappointed to serve as Representative to the Ballston Lake Ambulance Corps to the Emergency Services Advisory Board for a three-year term; term to expire December 31, 2024, and that

Paula Cooper be reappointed as Secretary to the Emergency Services Advisory Board, for the year 2022, at a salary budgeted, and that

Councilwoman Lynda Walowit be reappointed as Liaison to the Emergency Services Advisory Board, and that

Michael Dudick, 377 Route 146, Clifton Park, be reappointed Chairman of the Zoning Board of Appeals for the year 2022, at a stipend as budgeted, and that

Paula Cooper, and Cristi Shuhart, 126 Citation Way, Ballston Spa, be reappointed as Secretary and Alternate Secretary, respectively, to the Zoning Board of Appeals for the year 2022 at salaries as budgeted, and that

Scott Styles, 54 Hemlock Drive, Clifton Park, be appointed as an Alternate Member of the Zoning Board of Appeals for the year 2022, and that

Jean Spiegel, 5 Hilltop Hollow Drive, Ballston Lake, be appointed as Clerk to the Clifton Park Sewer District No. 1 for the year 2022, at a salary as budgeted, and that

Jonathan Schopf, 611 Bruno Road, Clifton Park, be reappointed to serve as Chairman of the Industrial Development Agency for the year 2022, and that

Derek Brown, 13 Four Leaf Manor, Clifton Park, be reappointed to serve as Vice Chairman of the Industrial Development Agency for the year 2022, and that

Sheila Barkevich, 630 Clifton Park Center Road, Clifton Park, be reappointed to serve as Secretary of the Industrial Development Agency for the year 2022, and that

Todd Hess, 31 Ashley Drive, Ballston Lake, and Sheila Barkevich, 630 Clifton Park Center Road, Clifton Park, be reappointed to serve as Members of the Industrial Development Agency each for a three-year term; term to expire December 31, 2024, and that

Jean Mahserjian, 752 Waite Road, Clifton Park, be reappointed as Attorney for the Industrial Development Agency for the year 2022, and that

Councilwoman Amy Standaert and Councilwoman Amy Flood be appointed as Liaisons to the Ethics Board, and that

Ronald Ochrym, 986 Hatlee Road, Ballston Lake, Joseph Gulyas, 568 Clifton Park Center Road, Clifton Park, and James Mahon, 1 Woodstock Drive, Clifton Park, be reappointed to serve as Members of the Ethics Board, each for a three-year term; term to expire December 31, 2024, and that

Marlys McGinnis, 13 Broadleaf Drive, Clifton Park, be reappointed to serve as a Member of the Board of Assessment Review for a five-year term; term to expire September 30, 2026, and that

C. Daniel Keegan, 6 Stoney Heights Court, Clifton Park, be reappointed to serve as Chairman of the Board of Assessment Review for the year 2022, and that

Helmut Gerstenberger, 591 Riverview Road, Rexford, be reappointed to serve as Chairman of the Clifton Park Water Authority for the year 2022, and that

Councilman Anthony Morelli be reappointed as Liaison to the Clifton Park Water Authority for the year 2022, and that

Albert Karoly, 10 Prospect Point Lane, Clifton Park, be reappointed to serve as Chairman of the Town of Clifton Park Highway Safety Committee; term to expire December 31, 2022, and that

Thomas Werner, 41 Saville Road, Mechanicville, James Bridges, 24 Sterling Heights Drive, Clifton Park, Anthony George, 70 Saint Andrews Drive, Clifton Park, Philip Clark, 5 Stony Brook Drive, Rexford, and Robert O'Connell, 1 Zamora Court, Clifton Park, be reappointed and Leonard Casper, 16 Juniper Drive, Clifton Park, be appointed to serve as Members of the Town of Clifton Park Highway Safety Committee each for a two-year term; terms to expire December 31, 2023, and that

Councilwoman Amy Standaert and Councilwoman Lynda Walowit be reappointed as Liaisons to the Department of Parks and Recreation, and that

Councilwoman Amy Standaert and Councilwoman Amy Flood be appointed as Co-Chairwomen of the IT Advisory Committee, and that

Councilwoman Amy Standaert be reappointed as Chairman of the Town of Clifton Park G.R.E.E.N. Committee, and that

Councilman Anthony Morelli be reappointed as Liaison to the Youth Advisory Council and the Veteran's Committee, and that

the Town Board for the Town of Clifton Park, hereby reaffirms its commitment to the Citizen Advisory Committees, Historic Preservation Commission, the Community Action Fund Committee, Youth Advisory Council and the current Members of the G.R.E.E.N. Committee, and hereby reappoints all said members to serve at the pleasure of the Town Board, and that

Eric Hamilton, 67 Pico Road, Clifton Park, John Scherer, 113 Vischer Ferry Road, Rexford, and Lawrence Syzdek, 43 Riverview Road, Clifton Park, be reappointed to serve as the Clifton Park Representatives to the Mohawk Towpath Byway Project for the year 2022, and that

David Miller, 12 Hidden Valley Lane, Ballston Lake, Gerald Burr, 36 Oakwood Blvd., Clifton Park, Frank Berlin, 980 Main Street, Clifton Park, Raymond Seymour, 7 Nadler Road, Clifton Park, Isabel Prescott, 667 Riverview Road, Rexford, Gurinder Garcha, 6 West Wind Way, Clifton Park, and James Flaherty, 627 Kinns Road, Clifton Park, be reappointed and Petra Holden, 18 Birch Hill Rd., Ballston Lake, be appointed to serve as Members of the Open Space/Trails/Riverfront Committee, each for a two-year term; terms to expire December 31, 2023, and that

David Miller, 12 Hidden Valley Lane, Ballston Lake, be reappointed to serve as Chairman of the Open Space/Trail/Riverfront Committee; term to expire December 31, 2022, and that

Councilman Anthony Morelli be reappointed as Liaison to the Open Space/Trails/Riverfront Committee to serve for the year 2022, and that

Cynthia Zlogar, 39 Canterbury Road, Clifton Park, be reappointed as part-time Clerk at Grade 2, Step 7, Year 2, and that

Linda Enders, 24 Boyack Road, Clifton Park, be reappointed as part-time Senior Express Switchboard Dispatcher at Grade 2, Step 3, Year 1, and that

Sheila Alvaro, 8 Esopus Drive, Clifton Park, be reappointed as part-time Senior Express Switchboard Dispatcher/Chauffeur at Grade 2, Step 6, Year 2, and that

Robert Brondi, 12 Ashley Drive, Ballston Lake, be reappointed as part-time Senior Express Switchboard Dispatcher/Chauffeur at Grade 2, Step 5, Year 3, and that

Betty Bollten, 14 Brookwood Drive, Scotia, and Rebecca Marra, 8A Lee Avenue, Rexford, be reappointed as Senior Express Chauffeurs at salaries as budgeted, and that

Joseph McCormick, 4 Shadow Wood Way, Ballston Lake, and William Tierney, 8 Cordoba Court, Clifton Park, be reappointed as substitute Senior Express Chauffeurs at Grade 1, Step 4, Year 1, and that

Shirley Roberts (Grade 1, Step 3, Year 2), 40 Damask Drive, Clifton Park, and Johanne Shepard, (Grade 1, Step 2, Year 2), 55 Evergreen Ave., Clifton Park, be reappointed as part-time Clerks at the Clifton Park Senior Community Center, at salaries as budgeted, and that

Donald N. Coons, 17 Evergreen Blvd., Scotia, be hired as a backup Water & Sewage Plant Operator on an as needed basis, at a rate of \$ 50 per visit, payable by voucher, and that

the following Citizens at Large be reaffirmed to the Clifton Park Citizen Corps Council – Disaster & Emergency Preparedness for a one-year term; terms to expire December 31, 2022: Paul Zohn, 27 Merrall Drive, Clifton Park, and that

the following individual is reappointed as Community Representative to the Citizen Corps Council for a two-year term, term to expire December 31, 2023:

| <u>Organization</u> | <u>Representative</u> |
|-------------------------------------|-----------------------|
| Clifton Park/ Halfmoon Ambulance | Allan Bell |

the following individuals are appointed/reappointed as Members of the Deferred Compensation Committee for the Town of Clifton Park, term to expire December 31, 2022, all to serve for a one-year term, to meet semi-annually:

| <u>Position</u> | <u>Current</u> |
|-----------------------------|---------------------|
| Comptroller | Mark Heggen |
| General Unit Representative | John DeSimone |
| Highway Unit Representative | Richard Countermine |
| Retiree Representative | Barbara Smith |
| Management Representative | Stephanie Drenchko |

and that

Margaret Kasky and Michael Traider be reappointed as Alternate Members of the Deferred Compensation Committee, term to expire December 31, 2022, and that

the Town of Clifton Park Investment Policy and Capitalization Policy is hereby reaffirmed, and that

the attached Procurement Policy and Procedures, as amended, are hereby adopted, and that

the Supervisor be authorized to enter into an agreement with CAPTAIN, for an amount as budgeted, and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Southern Saratoga YMCA, for an amount as budgeted, and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement on behalf of the Clifton Park Senior Community Center between Northeast Dining and Lodging and Saratoga County Office for the Aging for a dining program and/or home delivery of meals for the senior citizens in the Town of Clifton Park for the year 2022, for an amount as budgeted, and that

the Supervisor be authorized to enter into an agreement with the County of Saratoga for single stream recycling, at the recycling facility at the Transfer Station, for the year 2022, and that

Supervisor Barrett is authorized to execute official documents and instruments, as per law, on behalf of the Town of Clifton Park, and that

department heads and their staff are authorized to attend schools, conferences and meetings consistent with the Procurement Policies and Procedures, and as approved by the Town Board, and that

pursuant to Highway Law 143, the following rates for hired trucks and equipment for the Highway Department, for the year 2022, shall be approved by the Town Board of the Town of Clifton Park as follows:

MOTION BY Councilwoman Walowit, seconded by Councilwoman Standaert, to omit reading of trucks rates. Motion unanimously carried.

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| Trucks for snow removal with plow & driver | \$ 75.00/hr |
| Trucks for snow removal with plow, wing driver & wingman | \$ 100.00/hr |
| Trucks for snow removal with plow, wing sander, driver, & wingman | \$ 105.00/hr |
| Trucks for snow removal with plow & driver less than 2 ton | \$ 60.00/hr |
| Front end loaders with bucket, or plow & graders with driver | \$ 85.00/hr |
| Trucks for sanding, with driver | \$ 70.00/hr |
| Front end loaders with bucket or plow & graders, without driver | \$ 60.00/hr |
| Front end loader equipped with 18' plow with driver | \$ 100.00/hr |
| Snowblower or plow or sander riding to clear and maintain sidewalks | \$ 80.00/hr |
| Trucks for hauling, single axle, dual wheel with driver | \$ 70.00/hr |
| Tandem trucks for hauling, with driver | \$ 85.00/hr |
| Tri-axel trucks for hauling, with driver | \$ 90.00/hr |
| Trailer for hauling with driver | \$ 90.00/hr |
| Excavator with operator JD 120 Series | \$ 155.00/hr |
| JD 200 Series | \$ 180.00/hr |
| Bulldozer with operator | \$ 105.00/hr |
| Mobilization | |
| In | \$125.00 |
| Out | \$125.00 |
| Backhoe w/operator | \$ 95.00/hr |

and that

a base rate of fourteen dollars (\$14.50) per hour be set for the Town Highway Department for all wingmen or other extra help in conjunction with seasonal help, to be paid from the Highway Department, and that

the Highways Superintendent, under Section 142, Subdivision 1(a) of the Highway Law, be authorized to purchase special tools and other implements required in the operation of the Highway Department, equipment not to exceed ten thousand (\$10,000) dollars for the year 2022, and thirty-five thousand (\$35,000) dollars for each public works project according to NYS Law and Town of Clifton Park procurement guidelines for the year 2022, and that

the Highways Superintendent is hereby authorized to attend Highway Superintendent schools, conferences, and meetings, and that a voucher shall be submitted in proper form and substance no later than ten (10) days after termination of said schools, conferences and meetings for reimbursement, and that

the Highways Superintendent is authorized to purchase tools and equipment for the Highway Department, per General Municipal Law, Section 103, Subdivision 6, at authorized auctions conducted by governmental organizations within the State of New York; the amount not to exceed limitations set by the 2022 budget, and that

the Highways Superintendent is authorized to assist local emergency services, fire departments, law enforcement, ambulance services, and school districts in the event of an emergency, to be donated in kind, in the form of labor and equipment usage to be operated strictly by Highway Department employees, and that

the Highways Superintendent is authorized to assign Highway Department personnel to remove the remains of animals that have been struck by vehicles and then wandered onto private property at the request and mutual agreement of a homeowner, and that

the Maintenance Division of the Highway Department will perform the repairs and maintenance of vehicles from the Buildings and Grounds Department, Building and Development Department, Clifton Park Sewer Department, Clifton Park Water Authority, Town Security Department, Town Hall vehicles, senior vans, Transfer Station and Parks and Recreation Department, at a flat labor rate of \$50/hr., per employee, and direct costs for replacement parts, and that

Councilwoman Amy Standaert be reappointed as Town Board Liaison to the Clifton Park Highway Department, and that

the Sewer Department will perform sewer related services for town departments for the year 2022 at the following rates:

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|-----------------|--------------------------|
| Sewer Jet Truck | \$150 per hour |
| Laborer | \$30 per hour / employee |
| MEO | \$35 per hour / employee |
| Manager | \$50 per hour / employee |

and that

the Department of Buildings & Grounds will perform maintenance and other labor for park districts at the following flat labor rates:

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|-------------|---------|
| Laborer/MEO | \$30/hr |
| Supervisor | \$40/hr |
| Director | \$50/hr |

and that

employees of the Department of Building and Development are authorized to have memberships for the calendar year 2022 in the Capital District chapter and the New York State Building Officials' conference, to include attendance at regular bi-monthly luncheon meetings of said conference, as budgeted per person per year, said amounts to be charged to the Memberships/Training Account, and that

the matrix for the non-union employees and part-time and half-time employees is approved for 2022, and that

the mileage rate of reimbursement for the use of town employees' cars shall be consistent with IRS established rates.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

MOTION BY Councilwoman Walowit, seconded by Councilwoman Standaert to adjourn the meeting to the next regular Town Board meeting.

Motion carried at 7:30 PM

Teresa Brobston
Town Clerk