

TOWN OF CLIFTON PARK TOWN BOARD

April 5, 2021

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett
Councilwoman Flood
Councilwoman Standaert
Councilman Morelli
Councilwoman Walowit
Town Clerk Brobston

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Daniel Clemens, Director of Buildings, Parks & Recreation
Myla Kramer, Director Parks, Recreation and Community Affairs
Michael O'Brien, Collection System Manager
Lou Pasquarell, Director of Safety & Security

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilman Morelli, to approve the minutes of the March 8 and March 15, 2021 meetings as presented.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett stated Resolution No. 6 on the agenda pertaining to doors and locks, to be installed in the NYS Police barracks in the Public Safety Building, was requested by the police to be pulled for consideration tonight. A concern was raised by the NYSP due to the new body cams they will be deploying. They would like to consider research on a fob or card system as opposed to the combination lock.

Supervisor Barrett explained the long-awaited pilot for the new LED Streetlight Conversion Project has begun. The new lights are located on Clifton Country Road, near Clifton Park Center Road and Ushers Road, west of the sharp bend. The lights have a flat head to be recognized. He requested residents to look at the new lights after dark and offer feedback.

Supervisor Barrett announced an opportunity to hold a 2nd vaccine clinic on April 13 at the Clifton Park Senior Community Center. Sign-up will be on-line. No town funds are exchanged to the pharmacy group. The town is providing the facility and volunteers. For additional details check www.cliftonpark.org.

Councilwoman Standaert announced the GREEN Committee is excited about the new energy saving LED streetlights. They have been advocating for them since 2013.

Councilwoman Standaert announced the GREEN Committee's annual Clean Sweep will take place on April 24, 9-Noon. Sign-up to help clean-up town roadways, trails, parks and preserves by emailing cleansweep.cliftonpark.org. A tree-planting ceremony, to be held on the Clifton Common, will take place on the same day to celebrate Arbor Day.

Councilman Morelli thanked Starpoint Church and town volunteers who organized the recent Easter Eggstraviganza. It was a very smooth and fun event for over 800 youngsters.

RESOLUTIONS

No one wished to be heard.

Resolution No. 74 of 2021, a resolution to authorize the Supervisor to sign an agreement accepting a grant from the 2021 New York State Urban Forestry Council Quick Start Grant Program for the GREEN Committee’s 2021 Arbor Day Event.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, the GREEN Committee intends to host a celebration in honor of Arbor Day on April 24 with tree plantings at the Clifton Common to enhance awareness of the significance of planting, caring for and preserving trees in our community, and

WHEREAS, Jennifer Viggiani, Open Space Coordinator, submitted an application to the NYS Urban Forestry Council Quick Start Program for the purchase of 4 trees for the median in the entrance to the Clifton Common, and

WHEREAS, on March 8, 2021, the town was notified that we were selected as a recipient of a \$1,000 grant in support of the Arbor Day planting project by the GREEN Committee; now, therefore, be it

RESOLVED, that Supervisor Barrett and Ms. Viggiani are authorized to sign the agreement with the New York State Urban Forestry Council to accept the grant funding for the planting of trees during the Arbor Day celebration; and be it further

RESOLVED, that the Comptroller is authorized to increase revenue by \$1,000 in A-02705 (General Fund - Gifts & Donations) and that corresponding expenditures will also be increased by \$1,000 in A-07112-00090 (General Fund–Clifton Common–Greenhouse/Trees).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 75 of 2021, a resolution authorizing the Supervisor to sign a memorandum of understanding accepting a grant from the Capital District Transportation Committee (CDTC) for its Capital Coexist Traffic Safety Ambassador Mini-Grant Program for the Clifton Park Trail Discovery Event project in 2021.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Open Space, Trails & Riverfront Committee intends to implement a project, designed by Clifton Park youths to engage all ages and encourage exploration of town trails while learning pedestrian and bicycle safety awareness, and

WHEREAS, Jennifer Viggiani, Open Space Coordinator, submitted an application to the Capital District Transportation Committee for a project in the amount of \$2,020, for the community awareness project, and

WHEREAS, on March 15, 2021, the town was notified that we were selected as a recipient of a \$1,515 grant, conditioned upon a \$505 local match funding in support of the project by the Walkability Subcommittee; now, therefore, be it

RESOLVED, that Supervisor Barrett is authorized to sign the agreement with CDTC to accept the grant funding for the trail safety awareness project, and be it further

RESOLVED, that the Comptroller is authorized to increase revenue by \$1,515 in A-04090 (General Fund – Federal Revenues) and that corresponding expenditures will also be increased by \$1,515 in A-07629-00200 (General Fund–Trails Contractual–Equipment); and be it further

RESOLVED, that the total cost of the project is not to exceed \$2,202 from A-07629-0200 (General Fund-Trails Contractual-Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett read the CDTC recipient award letter.

Resolution No. 76 of 2021, a resolution authorizing the Supervisor to sign a lease agreement with Fruitful Vine Christian Church, for rental of the top floor of the Burning Bush Clubhouse.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, pursuant to Town Law 64 2(a), the Town Board is authorized to lease town owned property, and

WHEREAS, Fruitful Vine Christian Church wishes to rent the top floor of the Burning Bush Clubhouse for a term of twelve (12) months, lease to expire on March 19, 2022, at an annual rent of \$21,600, and

WHEREAS, the tenant may elect to remain in possession of the property after March 19, 2022, as a month-to-month tenant for up to twelve (12) consecutive months; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign the attached lease agreement with Fruitful Vine Christian Church for rental of the top floor of the Burning Bush Clubhouse, provided that the town is provided a certificate of insurance in the amount of \$1,000,000 naming the Town of Clifton Park as certificate holder.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 77 of 2021, a resolution authorizing the Supervisor to sign contracts with 2021 Subcontract hires.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested that the Town Board authorize contracts for certain recreation programs, and

WHEREAS, the Town Board supports continuation of the listed recreation programs with the Subcontractors, listed on the attached Schedule “A”; now, therefore, be it

RESOLVED, that the Town Supervisor is hereby authorized to sign contracts with 2021 Recreation Subcontractors, per Schedule “A”.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 78 of 2021, a resolution hiring staff for the 2021 Summer Day Camp Program.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Town Board wishes to hire Directors, Assistant Directors, Specialists and Counselors, as staff members for operation of the town’s Summer Camp Program for 2021, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedules A, B, and C, be hired; now, therefore, be it

RESOLVED, that the individuals listed in the attached Schedules A, B, and C, be accepted as staff for the town’s 2021 Day Camp Program, to be paid as indicated on the respective schedules through the 2021 Summer Camp Season.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 79 of 2021, a resolution authorizing the installation of a tempered glass transaction window in the New York State Police lobby in the Public Safety Building.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Supervisor wishes to place a Level 3 tempered glass transaction window at the lobby in the New York State Police quarters, at the Public Safety Building, pursuant to the newly authorized Memorandum of Understanding with the police for their continued use and occupancy of this building, and

WHEREAS, quotes were obtained for the window on March 29, 2021, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, recommends that National Glass and Aluminum of Schenectady, NY, be authorized to supply and install the window, for an amount not to exceed \$8,628; now, therefore, be it

RESOLVED, that the installation of the Level 3 tempered glass transaction window, in the New York State Police lobby of the Public Safety Building, is awarded to National Glass & Aluminum, 830 State St., Schenectady, at a cost not to exceed \$8,628, to be paid from A-1621-200 (General Fund - Ephraim Stevens Public Safety Building – Equipment); and be it further

RESOLVED, that the Comptroller is authorized to transfer the balance of the charges from A-03120-00015 (General Fund - Law Enforcement – Other Contract) to A-1621-200 (General Fund – Public Safety Building – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 80 of 2021, a resolution authorizing the installation of new flooring in the New York State Police barracks in the Public Safety Building.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Supervisor also wishes to replace vinyl composition tile and carpeting in the New York State Police barracks at the Public Safety Building consistent with the Memorandum of Understanding and per NYSP specifications, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks and Recreation, advises that Northeast Commercial Interiors, Clifton Park, NY, be authorized to supply and install the flooring, for an amount not to exceed \$15,735, under state contract; now, therefore, be it

RESOLVED, that the replacement of vinyl composition tiles and carpeting in the New York State Police barracks in the Public Safety Building, is awarded to Northeast Commercial Interiors, PO Box 4843, Clifton Park, NY, at a cost not to exceed \$15,735, under State Contract #PC-6778 to be paid from A-1621-200 (General Fund - Public Safety Building – Equipment); and be it further

RESOLVED, that the Comptroller is authorized to transfer the balance of the charges from A-3120-15 (General Fund – Law Enforcement – Other Contract) to A-1621-200 (General Fund – Public Safety Building – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 81 of 2021, a resolution authorizing the hiring of Vincent LaBarbera as a part-time Security Officer.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, a vacancy exists for a part-time security officer, and

WHEREAS, Vincent LaBarbera, 40 Squire Lane, Clifton Park, has successfully passed the Civil Service Exam, and

WHEREAS, Louis Pasquarell, Director of Safety & Security, has recommended that Vincent LaBarbera be hired to fill the position of the part-time Security Officer; now, therefore, be it

RESOLVED, that Vincent LaBarbera, 40 Squire Lane, Clifton Park, NY, be appointed as a part-time Security Officer at Grade 5, Step 1, to be paid \$23.73/ hour according to the most recent collective bargaining agreement, from A-3120-E4010 General Fund (Security-Part Time Security Officer), effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 82 of 2021, a resolution appointing Councilwoman Amy Flood as Town Board Liaison to the Historic Preservation Commission.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, due to the resignation of James Whalen from the Town Board, an opening exists for a liaison to the Historic Preservation Commission, and

WHEREAS, Town Board Member Amy Flood, has expressed an interest in serving as liaison to the commission; now, therefore, be it

RESOLVED, that Councilwoman Flood is hereby appointed as the Town Board Liaison to the Historic Preservation Commission.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 83 of 2021, a resolution appointing Theresa Flanigan and Elizabeth Andrus to the Historic Preservation Commission.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, pursuant to Section 208-78 (C) (2) of the Town Code, members of the Historic Preservation are appointed by and serve at the discretion of the Town Board, and

WHEREAS, Councilwoman Flood, Liaison to the Historic Preservation Commission, recommends that Dr. Theresa Flanigan and Elizabeth Andrus be appointed to serve on the commission; now, therefore, be it

RESOLVED, that Dr. Theresa Flanigan, 46 Liberty Way, Clifton Park and Elizabeth Andrus, 28 Ashley Drive, Ballston Lake, are hereby appointed as members to the Historic Preservation Commission.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 84 of 2021, a resolution authorizing the purchase of a newly built Vactor Impact Sewer Cleaner/Vacuum Truck for the Sewer Department from Joe Johnson Equipment pursuant to Sourcewell Contract.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Collection System Manager Michael O’Brien, has requested authorization to purchase a new dual-purpose sewer cleaner and vacuum truck from Joe Johnson Equipment, pursuant to a competitive procurement process through the Sourcewell Service Cooperative, for use by the Sewer Department, and

WHEREAS, pursuant to General Municipal Law §103(16), municipalities are authorized to purchase materials, equipment or supplies through publicly bid contracts of another political state or political subdivision thereof, and

WHEREAS, Sourcewell is a service cooperative created under Minnesota Statute §123A.21, and provides cooperative purchasing contracts to public entities under Minnesota Statute 471.59 to participating agencies and governments, and

WHEREAS, the Comptroller has solicited bids authorized by Resolution No. 50 of 2021, for a municipal lease to pay for the sewer vacuum truck, and

WHEREAS, Mr. O’Brien advises that the Vactor combination single engine sewer cleaner and vacuum truck available through Sourcewell Contract # 122017, issued following a Request for Proposal using best value criteria, will best meet the needs of the department and provide cost-effective dual-purpose capacity for the department; now, therefore, be it

RESOLVED, that the Sewer Department is authorized to purchase the Vactor Cleaner/ Vacuum Truck referenced above, in an amount not to exceed \$286,810 to be through a municipal lease to be bid and authorized separately; and be it further

RESOLVED, the Town Supervisor is authorized to enter into a lease purchase to purchase the sewer vacuum truck over a 7-year period.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Collection System Manager Michael O’Brien gave an update on the Oakwood Blvd. project. The project consisted of replacing 900’ of 8” sewer line and numerous laterals and manholes. He stated the project is complete and under budget. The Highway Department will be assisting with the paving of the whole area.

Resolution No. 85 of 2021, a resolution authorizing the Supervisor to sign a lease agreement with Key Government Financing, Inc., for leasing of General Fund and Highway Fund vehicles.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, by Resolution No. 50 of 2021, the Town Board authorized the purchase of an Elgin Broom Bear Sweeper pursuant to a competitive bidding process conducted by Sourcewell Service Cooperative, in the amount of \$268,969, and authorized the Comptroller to solicit bids for a capital lease for purchase financing, and

WHEREAS, by Resolution No. 84 of 2021, the Town Board also authorized the purchase of a new Vactor Impact Cleaner/Vacuum Truck for the town Sewer Department, also through the Sourcewell Cooperative, in the amount of \$286,810, also to be financed through a municipal lease, and

WHEREAS, following solicitation by the Comptroller's office, KeyBank submitted the lowest financing rate proposal, and

WHEREAS, the Town Board determines that financing of the recently approved acquisitions of such vehicles for municipal use is best accomplished through a master lease agreement with Key Government Financing, Inc. at competitive lease financing rates; now, therefore, be it

RESOLVED, that the Town Supervisor is authorized to enter into a lease agreement with Key Government Financing, Inc., for the lease/purchase of the vehicles identified above, for a 7-year term, at a rate of 1.34%, resulting in annual lease payments of \$82,602.45, and be it further

RESOLVED, that the Town Board ratifies the Comptroller's execution of a rate hold commitment for the lease rate on March 29, 2021, in order to lock in funds in a daily rate environment; and be it further

RESOLVED, that the Comptroller is authorized to charge \$39,975.42 from DA-05130-00145 (Highway Machinery-Lease Payments) and a further transfer of \$42,627.03 from GS-08111-00200 (Sewer Contractual-Lease Payments) to G7-08111-00145 (Sewer Contractual – Lease Payments) to fund the year 1 lease payment.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Comptroller Heggen stated a total of 3 quotes were received. The last 2 leases the town has used Key Government Financing and have been very satisfied.

Resolution No. 86 of 2021, a resolution authorizing the hiring of Adventure Challenge Course staff for the 2021 Project Adventure season.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Town Board wishes to hire Adventure Challenge staff to conduct the 2021 Project Adventure Program within the Department of Parks and Recreation, and

WHEREAS, the Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed on Schedule A, attached, be hired as Adventure Challenge Course staff, as indicated; now, therefore, be it

RESOLVED, that those individuals on Schedule A, are appointed to said positions, effective immediately for the 2021 Adventure Challenge Program, to be paid as indicated from A7621-E2360 (Adventure Challenge - Staff).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 87 of 2021, a resolution authorizing the hiring of pool management for the 2021 season, per “2021 Summer Pool Managers”, Schedule A.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, the Town Board wishes to hire management and training staff to operate the 3 town-owned pools for the 2021 season, and

WHEREAS, the Town Board wishes to rehire the returning Pool Director and Managers - Duane Nichols, Brian Czerpak, and Bruce Sutphin, as per Schedule A, “2021 Summer Pool Managers”; now, therefore, be it

RESOLVED, that the individuals listed above and on the attached Schedule A are hereby hired as staff for the 3 town-owned pools.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 88 of 2021, a resolution authorizing Nolan Yowell from the Parks & Recreation Department, to attend Project Adventure’s Advanced Skills and Standards course in Beverly, MA.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Myla Kramer, Director of Parks, Recreation, and Community Affairs, recommends that Nolan Yowell be approved for attendance at the Project Adventure Advance Skills and Standards Workshop in Beverly, MA, on June 14-17, 2021, at a cost not to exceed \$1,519, and

WHEREAS, the Town Board wishes that our Adventure Challenge staff have advanced skills and knowledge acquired through attendance at these workshops to prepare them for Practitioner Certification; now, therefore, be it

RESOLVED, that the Parks & Recreation Department is authorized to approve Nolan Yowell’s attendance at the Project Adventure Workshop in Beverly, MA, from June 14-17, 2021, at a total cost not to exceed \$1,519, to be budgeted from A-7620-001(Adventure Challenge - Training and Conferences).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 89 of 2021, a resolution authorizing the hiring of 2021 summer help for the Buildings and Grounds Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Flood.

WHEREAS, an opening exists for seasonal help in the Buildings and Grounds Department, and

WHEREAS, Daniel Clemens, Director of Buildings, Parks, and Recreation, has recommended that John Dworak, 78 Meehan Road, Mechanicville, NY, be hired to fill the position; now, therefore, be it

RESOLVED, that the John Dworak be employed as a seasonal worker for Buildings and Grounds for the summer of 2021, at the rate of \$15/hour to be paid from A-7110-E4000 (Buildings & Grounds – PT Labor Seasonal), effective immediately.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 90 of 2021, a resolution authorizing a recital to be held at the Clifton Common stage on May 22, 2021.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Office of Parks and Recreation, has received a Special Event Park Permit Application for World of Dance, to use the Clifton Common stage for a dance recital on May 22, 2021, and

WHEREAS, the Town Board wishes to encourage safe outdoor enjoyment of performing arts; now, therefore, be it

RESOLVED, that the World of Dance is permitted to host an event at the Clifton Common stage on May 22, 2021.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Morelli, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 8:12 PM
Teresa Brobston
Town Clerk