

TOWN OF CLIFTON PARK TOWN BOARD

March 1, 2021

The meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilwoman Flood  
Councilwoman Standaert  
Councilman Morelli  
Councilwoman Walowit  
Town Clerk Brobston

Also Present: Town Attorney McCarthy  
Mark Heggen, Comptroller  
Daniel Clemens, Director of Buildings, Parks & Recreation  
Dahn Bull, Highways Superintendent  
Jonathan Schopf, Clifton Park County Supervisor

MINUTES APPROVAL

MOTION by Councilwoman Walowit, seconded by Councilwoman Standaert, to approve the minutes of the February 16, 2021 meeting as presented.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATION

Supervisor Barrett reminded residents that Saratoga County has a COVID-19 Vaccine Interest List for those who have not had the vaccine yet, to call the hotline at 518-693-1075 or visit [www.saratogacountyny.gov/vax](http://www.saratogacountyny.gov/vax) to sign up to receive an appointment. Recently NYS lifted the restriction on counties regarding the ability to vaccinate seniors solely on age. Supervisor also announced if anyone needs assistance making an appointment, they can also contact Town Hall.

PRESENTATION ON IDA GRANTS

Clifton Park County Supervisor Jonathan Schopf, also Clifton Park IDA Chairman, explained at the end of May 2020, a NYS law was passed which allowed local IDA's to use their fund balances, in a discretionary manner, to issues loans or grants to local small businesses. Typically IDA's are prohibited from using their fund balances. The Clifton Park IDA was the first in the state to allow the grant program. \$150,000 was allocated for this purpose. True grants were given out with no repayments, penalties, loans or interest, free money to small businesses that would re-imburse them for PPE expenses that they incurred while re-opening. The grants were capped at \$7,000. They have so far distributed \$143,000 to 45 separate Clifton Park based businesses. Only businesses within the Town of Clifton Park were eligible for the grants. He stated the County IDA adopted this program, with his urging, and were able to accommodate surrounding town businesses. The highest grant was for \$6,300 and lowest was \$576 with all ranges in-between. 8 medical providers, 9 fitness centers, 6 service and retail, 8 food services and restaurants, 5 daycare education, and 4-5 beauty care facilities. He stated there is still around \$7,000 left in the program that is available. Visit the town webpage, IDA Grant, for the information and application. This program expires at the end of the year.

Supervisor Barrett commended the IDA for the program and being the first to create the grants for those small businesses during this unprecedented time.

RESOLUTIONS

No one wished to be heard.

Resolution No. 48 of 2021, a resolution adopting best value standard for procurement and purchases.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Morelli.

WHEREAS, pursuant to NY State Finance Law Section 163, municipalities within New York are authorized to award contracts and to make purchases of apparatus, equipment materials and supplies utilizing best value methods as defined by the statute, and

WHEREAS, best value methodology provides the town with the flexibility to consider qualitative factors, such as individual product features best able to meet the needs of the town, including available warranties and ease of service options, and costs of maintenance as outlined in the attached policy, providing such factors are objectively measured and identified within the procurement, and

WHEREAS, the Town Board wishes to authorize best value procurement determinations for individual procurements, as well as purchases from the competitively bid contracts of other state and local government agencies utilizing “piggyback” contracting under General Municipal Law Sections 103 (3) and 103 (16); now, therefore, be it

RESOLVED, that the town’s procurement policy is hereby amended through the addition of POLICY 15 and POLICY 16, attached.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Attorney McCarthy stated the town has never formally adopted this method to be able to consider factors other than price.

Resolution No. 49 of 2021, a resolution authorizing the purchase of a fuel tank containment system for the Milton CAT Generator at the Highway facility.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Highways Superintendent Dahn Bull has requested authorization to replace the secondary containment tank which has corroded and in need of replacement to comply with DEC regulations and for prevention of possible fuel spills, and

WHEREAS, Milton CAT, Clifton Park, NY, with whom we have a service agreement, has provided a quote for the removal of the existing fuel tank and installation of its replacement at a cost not to exceed \$11,300, and

WHEREAS, Highways Superintendent Dahn Bull has advised that the replacement fuel tank will comply with DEC regulations for fuel tank inspections at the Highway garage; now, therefore, be it

RESOLVED, that the Highway Department is authorized to sign the attached agreement with Milton CAT, Clifton Park, NY, and issue a purchase order, in an amount not to exceed \$11,300 to be paid from A-5132-200 (General Fund – Highway Garage – Equipment); and, be it further

RESOLVED, that the Comptroller is authorized to transfer funds from the undesignated fund balance A-914 to A-5132-200(General Fund – Highway Garage – Equipment).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 50 of 2021, a resolution authorizing the purchase of a 2021 Elgin Broom Bear Street Sweeper for the Highway Department pursuant to Sourcewell contract.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Highways Superintendent Dahn Bull has requested authorization to purchase a new Elgin Broom Bear Street Sweeper from Joe Johnson Equipment, pursuant to a competitive procurement process through the Sourcewell Service Cooperative, for use by the Highway Department, and

WHEREAS, pursuant to General Municipal Law §103(16), municipalities are authorized to purchase materials, equipment or supplies through publicly bid contracts of another political state or political subdivision thereof, and

WHEREAS, Sourcewell is a service cooperative created under Minnesota Statutes §123A.21, and provides cooperative purchasing contracts to public entities under Minnesota Statutes §471.59 to participating agencies and governments, and

WHEREAS, Highways Superintendent Dahn Bull has advised that a 2021 Elgin Broom Bear Street Sweeper, which will meet the needs of the Highway Department, is available through Sourcewell Contract # 122017 issued following a request for proposal using best value criteria, with proposals opened on December 21, 2020; now, therefore, be it

RESOLVED, that the Highway Department is authorized to purchase a 2021 Elgin Broom Bear Street Sweeper, per the attached proposal, with equipment and attachments as listed, in an amount not to exceed \$288,969 to be paid from DA 5130-145 (Highway Department – Equipment - Lease Payments); and be it further

RESOLVED, that the Comptroller is authorized to solicit bids to enter into a capital lease to pay for the purchase.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 51 of 2021, a resolution authorizing the purchase of an E85 Bobcat Compact Excavator with accessories for use by the Highway Department.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, Highways Superintendent Dahn Bull has requested authorization to purchase new equipment for general daily use by the Highway Department, and

WHEREAS, sealed bids were solicited and opened on February 17, 2021, where Bobcat of Saratoga, 1279 Route 9, Gansevoort, NY, submitted the best value bid, at a cost not to exceed \$95,701.55, and

WHEREAS, Highways Superintendent Dahn Bull has advised that the Bobcat Compact Excavator will meet the needs of the Highway Department and is the best value due to its two year/2000-hour warranty and the interchangeability of parts with other pieces of equipment currently owned by the Highway Department; now, therefore, be it

RESOLVED, that the Highway Department is authorized to purchase an E85 Bobcat Compact Excavator from Bobcat of Saratoga, Gansevoort, NY, per the attached list, in an amount not to exceed \$95,701.55 to be paid from DA-5130-219 (Highway – Machinery – Highway Truck).

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 52 of 2021, a resolution to retain MA Schafer Construction for maintenance and site improvements at the Country Knolls pool and clubhouse.

Introduced by Councilwoman Flood, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, the Town Board, as commissioners of the Country Knolls pool, wishes to retain services associated with the demolition and replacement of retaining walls and concrete decking with drainage at the Country Knolls pool, and

WHEREAS, quotes were solicited by the town-designated engineer, MJ Engineering and Land Surveying, PC, who confirm that MA Schafer Construction submitted the lowest conforming quote for an amount not to exceed \$112,290 for exterior site improvements, the installation of gutters on the clubhouse and landscaping; now, therefore, be it

RESOLVED, that Supervisor Barrett recommends that the quote of MA Schafer Construction be accepted, and be it further

RESOLVED, that the Director of Buildings, Parks, and Recreation Daniel Clemens, is authorized to sign an agreement with MA Schafer Construction, 4928 Western Turnpike, Altamont, NY, for the improvement project at the Country Knolls pool for \$112,290 to be paid from SP5-7151-200 (Longkill 1 Park District - Country Knolls Pool – Equipment), and be it further

RESOLVED, that the Comptroller is authorized to transfer \$112,290 from SP5-00915 (Longkill 1 Park District – Assigned Fund Balance) to cover the expense.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 53 of 2021, a resolution accepting an offer of dedication of the road system, drainage easements, park area, and open space within the Bridlewood Ridge subdivision.

Introduced by Councilman Morelli, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, pursuant to New York State Highway Law 171, the Town Board has the discretion to accept the dedication of roads and real property for public use, and

WHEREAS, on May 13, 2008, the Planning Board approved the Bridlewood Ridge residential subdivision, and

WHEREAS, pursuant to the approved subdivision plans, developer Regatta View, LLC, offered to dedicate the south section of Saddle Creek Circle, along with open space areas “E” and “F”, as shown on dedication maps prepared by Environmental Design Partnership, dated December 11, 2020, attached, and related drainage facilities, and

WHEREAS, the town’s determination to accept the road system was contingent upon the completion of the road construction, including topcoat, drainage facilities, as well as detailed items related to the approved subdivision plan, and

WHEREAS, Prime Engineering has completed inspections and reports that all punch list items have been completed, and

WHEREAS, Highways Superintendent Dahn Bull concurs in the acceptance of the road system at this time; now, therefore, be it

RESOLVED, that the Town Board accepts the offer of dedication of Saddle Creek Circle, south section, as depicted on the approved subdivision map and as more particularly described in the relevant deeds, as well as the dedication of two open space areas totaling 10.68+/- acres, also as depicted and described, subject to the final approval of the Town Attorney of all real estate transfer documents, review of title and confirmation of the payment of appropriate taxes.

ROLL CALL VOTE

Ayes: Councilwoman Flood, Councilwoman Standaert, Councilman Morelli,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilwoman Standaert, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of town business.

Motion carried at 7:44 PM

Teresa Brobston  
Town Clerk