

February 19, 2019

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m. Supervisor Barrett presiding.

Present: Supervisor Barrett  
Councilman Whalen  
Councilwoman Standaert  
Councilman Romano  
Councilwoman Walowit  
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy  
Dahn Bull, Superintendent of Highways  
Daniel Clemens, Supervisor of Buildings & Grounds  
Myla Kramer, Director of Parks, Recreation and Community Affairs

MOTION BY Councilman Romano, seconded by Councilman Whalen, to approve the minutes of the February 4, 2019 meeting as presented.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

None

PRESENTATION TO VFW POST 1498

Supervisor Barrett presented the following resolution to VFW Post 1498 Commander David Brinkmoeller, commending VFW Post 1498 on their mission.

Resolution No. 48 of 2019, a resolution recognizing VFW Post 1498 for its work collecting and donating clothing for Veterans.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, the mission of the Veterans of Foreign Wars is "To foster camaraderie among United States veterans of overseas conflicts, to serve our veterans, the military and our communities, and to advocate on behalf of all veterans.", and

WHEREAS, Veterans of Foreign Wars Clifton Park Memorial Post 1498 lives this mission every day, and

WHEREAS, the members of Veterans of Foreign Wars Post 1498 wished to make an impact by assisting local homeless veterans in the Capital Region through the Stratton VA Medical Center, and

WHEREAS, Veterans of Foreign Wars Post 1498 partnered with national clothing retailer Haband Company to provide free clothing of all types to veterans, and

WHEREAS, Veterans of Foreign Wars Post 1498 began raising money to purchase clothing from Haband and in turn Haband donated pallets of clothing worth thousands of dollars, and

WHEREAS, in October of 2018, Veterans of Foreign Wars Post 1498 and Haband made their fourth delivery to the Stratton VA Medical Center of 648 clothing items, from coats to parkas to sweaters and flannel shirts, totaling in value more than \$25,000, and

WHEREAS, as a result of the efforts of Veterans of Foreign Wars Post 1498 every veteran in need at Stratton VA Medical Center received a brand-new winter coat, and

WHEREAS, during the past five years, Veterans of Foreign Wars Post 1498 has donated \$71,000 in monetary donations to the Stratton VA Medical Center, and

WHEREAS, Veterans of Foreign Wars Post 1498 has been recognized by the national Veterans of Foreign Wars organization for their selflessness in living the mission of the Veterans of Foreign Wars; now, therefore, be it

RESOLVED, that the Town Board thanks and honors all members of Veterans of Foreign Wars Clifton Park Memorial Post 1498 for their advocacy and service on behalf of our veterans. We are proud to have you as members of our community.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

VFW Post 1498 Commander Brinkmoeller reported on the project and thanked the Ladies' Auxiliary of the Post for all their assistance. He said there is a desperate need for warm clothing for homeless veterans when they leave the hospital, noting some have nothing to wear. He further noted this is an ongoing project.. Supervisor Barrett said plans are to have donations accepted at the town hall or at the senior center and asked Commander Brinkmoeller to let the town know exactly what is needed. Over the last three years the Post has also supplied troops in the 10<sup>th</sup> Mountain Division who are deployed to Afghanistan. Supervisor Barrett noted the Post had a flag signed by that unit which is hanging in the town hall.

PRESENTATION

Mizana Munir, Outreach Coordinator for American Addiction Centers, spoke on the "nation's dangerous addition epidemic" and her company's treatment plans. The company has ten facilities, the closest one in New Jersey. Supervisor Barrett spoke against the legalization of recreational marijuana.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 49 of 2019, a resolution awarding a PrintAlliance 1.0 Agreement for fulfillment of printer toner cartridges by National Business Technologies.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Town Board wishes to consolidate purchasing for printer toner cartridges and services across all departments for all brands and manufacturers currently in use, and

WHEREAS, quotes were received from printer supply fulfillment vendors for comprehensive purchasing of the town's printer toner cartridges at the lowest cost and including additional services of repair and maintenance to applicable printers indicated on Schedule A, and

WHEREAS, the lowest conforming quote for the comprehensive purchasing of the town's printer toner cartridges and additional services of repair and maintenance to applicable printers, estimating an annual proposed expenditure of \$4,251.91 with an expense reduction of \$4,500 from the previous fiscal year, was from National Business Technologies, 505 Bradford Street, Albany, NY 12206; now, therefore, be it

RESOLVED, that the Town Board hereby awards the contract to National Business Technologies, at an estimated annual cost of \$4,251.91 for a one-year commitment, to be charged to A-1620-006 (Town Hall Office Supplies); and be it further

RESOLVED, that the agreement may be extended upon mutual consent in writing.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 50 of 2019, a resolution authorizing the Town Supervisor to negotiate and enter into a two-year agreement with the design team of Behan Associates Landscape Architecture and Engineering DPC, dba Behan Planning and Design, Elan Planning, to assist the town with the development of a Town Center Park Plan & Schematic Design Layout, and to transfer funds from unassigned fund balance.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, on August 20, 2018, the Planning Department solicited Statements of Qualifications through a Request for Qualifications (RFQ) from firms with urban design, planning, landscape architecture, engineering and design service capability for the development of a Town Center Park Plan and Schematic Design Layout, and

WHEREAS, the town received submittals from eight qualified firms in response to the RFQ, which were reviewed by a selection committee comprised of representatives from the Town Center Park Planning Committee and Town Center Park Stakeholder Group, and

WHEREAS, the review committee members have recommended that the town retain the design team of Behan Planning and Design, a firm that has provided professional services to the town for several successful projects over the course of the past 20-plus years and has submitted a statement of qualifications conforming to the town's RFQ, and

WHEREAS, Planning Director John Scavo, with the town Open Space Coordinator, has developed a scope of services, schedule and work program in collaboration with the consultant, and

WHEREAS, the Planning Director has reviewed the scope, schedule and fee estimate and finds these to be necessary and appropriate for the project, and

WHEREAS, the town has collected, and will be collecting fee payments, in lieu of parkland that can be used to help offset the costs of this work as an eligible park development expense, and

WHEREAS, there are currently sufficient reserves from previous years, and the expenditure was not included in the 2019 budget, and

WHEREAS, the project will be conducted over a 12-month schedule with a not-to-exceed fee of \$145,000; comprised of \$135,000 for basic services, with \$10,000 reserved for reimbursable expenses and town-authorized supplemental services; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to sign an agreement with Behan Planning and Design reflecting the above terms, subject to review and approval by the Town Attorney of the agreement; and be it further

RESOLVED, that the Town Comptroller is authorized to transfer \$145,000 from A-914 (Unassigned Fund Balance) to A-1440-15 (Engineering-Other Contractual).

Supervisor Barrett thanked the committee for their work in scoring the RFQ and their recommendation. This is the 37 acres purchased from the school district.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 51 of 2019, a resolution authorizing the hiring of 2019 summer help for the town park districts and Barney Road Golf Course.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, openings exist for seasonal work in the Dwaaskill Park District and Barney Road Golf Course, and

WHEREAS, Daniel Clemens, Buildings and Grounds Supervisor, has recommended that the individuals listed on Schedule A be hired to fill the positions, as noted; now, therefore, be it

RESOLVED, that individuals listed on Schedule A are hired for seasonal work in the park districts for the Buildings and Grounds Department for the summer of 2019, effective immediately, to be paid per Schedule A.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 52 of 2019, a resolution authorizing the hiring of summer staff for the Parks and Recreation Department office.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, an additional staff member is required to staff the Department of Parks and Recreation during the summer months, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that Jaime Ennis, 3 Lennox Street, Apt. B, Clifton Park, be hired as a summer office staff member; now, therefore, be it

RESOLVED, that the Director of Parks, Recreation and Community Affairs is hereby authorized to hire Jaime Ennis as a member of the summer office staff, effective March 25, 2019 through August 2, 2019, at Grade 1, Step 4, \$16.15 per hour, to be paid from A7021-E4000 (Parks and Recreation-Administration).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 53 of 2019, a resolution supporting eminent domain proceedings in the Town of Halfmoon for roadway improvements at Sitterly and Woodin Roads.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Towns of Clifton Park and Halfmoon have committed to a joint project for road improvements at the intersection of Sitterly and Woodin Roads, and

WHEREAS, the Town Board of the Town of Halfmoon has stated its intention to proceed with condemnation proceedings for a portion of the property known as Twin Lakes relative to the project, and

WHEREAS, the Town of Clifton Park finds that the takings are necessary for the joint road improvement project; now, therefore, be it

RESOLVED, that the Town of Clifton Park fully supports the Town of Halfmoon in its endeavors.

Supervisor Barrett explained this is for a very small amount of land in front of Twin Lakes apartments to be used for enhanced pedestrian sidewalk. He said a very fair offer was made to purchase the property three years ago and both towns were hoping this would be settled by now and wouldn't have to take the eminent domain step.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 54 of 2019, a resolution increasing General Fund Trips & Tours – Senior Center revenues and expenditures by \$28,000 for a multi-day trip to Thousand Islands, Alexandria Bay, NY, May 31-June 3, 2019.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the Clifton Park Senior Community Center has offered a multi-day trip/tour to Thousand Islands, Alexandria Bay, NY, May 31-June 3, 2019, and

WHEREAS, the Senior Community Center will collect fees from participants for the four- day/three-night trip; now, therefore, be it,

RESOLVED, that 2019 budget line A-2031-1624 (General Fund Trips & Tours – Senior Center) is hereby increased by \$28,000 and increase A-6773-77 (Senior Center-Expenditures) by \$28,000.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 55 of 2019, a resolution authorizing the Superintendent of Highways to hire Zachary Tocco as a Motor Equipment Operator in the Highway Department.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen

WHEREAS, after the retirement of Nelson Bruno, an opening exists in the Highway Department for Motor Equipment Operator, and

WHEREAS, Superintendent of Highways Dahn Bull, has recommended the hiring of the following individual:

<u>Name</u>	<u>License Type</u>	<u>Address</u>
Zachary Tocco	Class A	13 Barley Court, Waterford, 12188

and,

WHEREAS, Mr. Tocco brings over five years of experience in the field of construction, heavy equipment operation and operation of large commercial trucks, has a Class A Driver’s License, while graduating with an associate degree in Heavy Equipment Operation from Alfred State College; now, therefore, be it,

RESOLVED, that the Town Board authorizes the hiring of Zachary Tocco as Motor Equipment Operator, at Grade 5, Step 1, at a Salary of \$46,500, at a rate of \$22.27/hr., effective at a start date no earlier than Wednesday, February 20, 2019, and be it further,

RESOLVED, that Mr. Tocco be paid at the above-mentioned rate from budget line DA-5110-E1500 (Highway General Repairs-MEO), and budget line DA-5142-E1500 (Highway-Snow Removal-MEO), for the remainder of the calendar year, and be it further,

RESOLVED, that the Comptroller is authorized to transfer funds from DA-05110-E0023 (Highway General Repairs-Nelson Bruno) \$40,086, with a transfer of \$28,506 to DA-5110-Exxxx (Highway General Repairs-Employee) and \$11,580 to DA-05142-Exxxx (Highway-Snow Removal-Employee), and be it further,

RESOLVED, that the Town Board allot four personal days and eight vacation days for the 2019 calendar year.

Superintendent of Highways Bull said an opening exists due to the retirement of Nelson Bruno. He thanked Mr. Bruno for his 30 years of service, noting he most likely trained many of the current highway employees. Mr. Bull reviewed Mr. Tocco’s qualifications.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 56 of 2019, a resolution appointing Brian McGlinchey and Art Bourdeau to the Historic Preservation Commission.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, pursuant to Chapter 208-78 (C) (2) of the Town Code, members of the Historic Preservation Commission are appointed by and serve at the discretion of the Town Board, and

WHEREAS, Councilman Whalen, liaison to the Historic Preservation Commission, recommends that Brian McGlinchey and Art Bourdeau be appointed to serve on the commission; now, therefore, be it

RESOLVED, that Brian McGlinchey, 4 Delaware Court, Rexford, and Art Bourdeau, 683 Bruno Road, Clifton Park, are hereby appointed to the Historic Preservation Commission as members.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION BY Councilwoman Walowit, seconded by Councilman Whalen, adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:05 p.m.

Patricia O'Donnell  
Town Clerk