

January 3, 2017

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:28 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Supervisor Barrett
Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Dahn S. Bull, Superintendent of Highways
Mark Heggen, Comptroller
Louis Pasquarell, Director of Safety and Security

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the December 12 and 19, 2016 meetings as presented.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

None

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 2 of 2017, a resolution recognizing Matthew Moore for attaining the rank of Eagle Scout in service to his community.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Matthew Moore, has been active in scouting since joining Pack 43 at St. George's Church in the first grade, and

WHEREAS, Matthew has participated in numerous camping trips and camporees, and has accumulated 25 merit badges in communications, personal management, movie making, camping, finger printing, reading and map making, and

WHEREAS, Matthew's dedication to the Boy Scout Oath, while using his time and energy to give back to his community, will serve to prepare him for a meaningful productive role in society, and

WHEREAS, Matthew has demonstrated such dedication by completing his Eagle Project which involved overseeing teams of 5-10 people constructing shelves and painting and restoring the walls and floors of a storage room in the basement of the Ronald McDonald House, and

WHEREAS, the basement is used as a recycling center and its renovation provides an efficient setting for recycling as a revenue source for the Ronald McDonald House, and

WHEREAS, such service is truly the lifeblood of the community and the Town Board wishes to recognize effective community service among our residents and volunteers; now, therefore, be it

RESOLVED, that the Clifton Park Town Board honors the accomplishments of and commends Matthew Moore as an outstanding citizen for his achievements and advances, one who is worthy of the esteem of both the community and the Town of Clifton Park; and be it further

RESOLVED, that a copy of this resolution be presented to Matthew Moore.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 3 of 2017, a resolution authorizing the Town Board to assume management of the Senior Center activities and operations.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Shenendehowa Senior Citizens, Inc., dba Shenendehowa Adult Community Center, ceased operations and activities at 6 Clifton Common Court, commonly known as "The Senior Center", on December 16, 2016, and

WHEREAS, the town has assumed responsibility for the activities and operations at the facility to provide for continued recreational, civic and community services; now, therefore, be it

RESOLVED, that the town owned facility at 6 Clifton Common Court shall be known as The Clifton Park Senior Community Center, and be it further

RESOLVED, that the annual membership rate at The Clifton Park Senior Community Center is hereby established at \$15.00 retroactive to December 17, 2016, and be it further

RESOLVED, that the Town Board ratifies the attached month to month contract with EZ Facility for membership software at a monthly rate of \$184.57.

Supervisor Barrett thanked the volunteers that have stepped forward on behalf of the Senior Center. He noted the center will be rented for events. All programs and services that were scheduled have continued. Vendors have been contacted to learn how their programs work and their current arrangement with the center. Vending machines are in place. Though free coffee was offered from time to time, the Supervisor said the town offering free coffee is not the best use of taxpayer funds and is hoping donations will be received. Supervisor Barrett said programs, services and memberships will be expanded and noted this has been a seamless transition.

The Supervisor explained the EZ Facility contract is on a month to month basis.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 4 of 2017, a resolution authorizing the purchase of a Wanco Metro Large Matrix Message Board.

Introduced by Councilwoman Standaert, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, Louis Pasquarell, Director of Safety & Security, has identified a need for a mobile message board for displaying temporary traffic and safety messages by the Public Safety Department, and

WHEREAS, a Notice To Bid was advertised in The Daily Gazette on December 8, 2016 with bids opened on December 19, 2016, and

WHEREAS, Admar Construction Equipment and Supplies, New York, has submitted the lowest bid for a Wanco Metro Large Matrix Message Board – Model #MVTMM, with options, at a total amount of \$14,616, and

WHEREAS, Louis Pasquarell has recommended that the bid of Admar Construction Equipment and Supplies, in an amount not to exceed \$14,616, be accepted for the purchase of the message board; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Public Safety Department to accept the bid of Admar Construction Equipment and Supplies for \$14,616 for the purchase of a Wanco Metro Large Matrix Message Board, to be budgeted at \$11,000 from A-3010-001 (Safety Account) and \$ 3,616 from A-3120-200 (Security Account).

Director of Security and Safety Pasquarell reported this message board will alert residents to road work, road closures and events.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None
DECLARED ADOPTED

Resolution No. 5 of 2017, a resolution appointing Lori Hughes to permanent status as full-time Program Events Coordinator per Civil Service Certification.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Lori Hughes, 46 Pine Tree Place, Clifton Park, was provisionally appointed to the position of Program Events Coordinator, and

WHEREAS, Lori Hughes successfully passed the Civil Service Exam for the position of Program Events Coordinator and was certified as a permanent employee on December 19, 2016; now, therefore, be it

RESOLVED, that Lori Hughes, 46 Pine Tree Place, Clifton Park, is hereby appointed to permanent status as Program Events Coordinator for the Town of Clifton Park, per Civil Service Certification as of December 19, 2016.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None
DECLARED ADOPTED

Resolution No. 6 of 2017, a resolution certifying retirement days for elected and appointed officials.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

WHEREAS, it is necessary to establish standard work days for elected and appointed officials to be reported to the New York State and Local Employees' Retirement System based on the record of activities maintained; now, therefore, be it

RESOLVED, that the Town Board hereby establishes standard work days for elected and appointed officials, per Schedule "A".

Comptroller Heggen explained this is a state requirement for elected and appointed officials to have the Town Board certify it for individuals who do not use the time and attendance records.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Anton Salacker, Crestmont Drive, asked what the proper procedure is to have a letter read during the communication section and to be made part of the minutes of the meeting. He asked if any utilities had to be moved when the sidewalk was built in front of the St. Peter's facility and when constructed was it done completely on state right-of-way or was there any land acquisition. Supervisor Barrett said St. Peter's built the sidewalk so there wouldn't have been any real estate takings but he will check with Director of Planning Scavo. Supervisor Barrett acknowledged the town has agreed to maintain the sidewalk. Mr. Salacker asked that the Supervisor and Town Board respond to his emails. He stated a sidewalk on the northside of Route 146 is very important as he sees students walking in the road.

Jim Baisley, Barkwood Lane, asked why the Transfer Station was closed on Friday. Regarding snowplowing he said there are cars parked on the street when snow plows are out and appreciates Security checking on this.

MOTION by Councilwoman Walowit, seconded by Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:06 p.m.

Patricia O'Donnell
Town Clerk