

January 4, 2016

The Organizational Meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Whalen
Councilwoman Standaert
Councilman Romano
Councilwoman Walowit
Supervisor Barrett
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy
Mark Heggen, Comptroller
Richard Kukuk, Superintendent of Highways
Steven Myers, Director of Building and Zoning
John Scavo, Director of Planning

Resolution No. 1 of 2016, a resolution in connection with the reorganization of the Town of Clifton Park government for calendar year 2016.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Standaert.

RESOLVED, that the Town Office Building (Vernon Wood Memorial Town Meeting Room) be designated as the official regular meeting place for the Town Board, and that

the official regular meetings are established as the first, second and third Monday of each month at 7:00 PM, except when Monday is designated as an official holiday, the Town Board meeting will be held on Tuesday at 7:00 PM, and that

Roll call votes shall be voted in the following order:

Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit and Supervisor Barrett, and that the payment of annual elected officials shall be as follows:

Philip C. Barrett, Supervisor	bi-weekly
James Whalen, Councilman	bi-weekly
James Romano, Councilman	bi-weekly
Amy Standaert Councilwoman	bi-weekly
Lynda Walowit, Councilwoman	bi-weekly
Robert A. Rybak, Town Justice	bi-weekly
James F. Hughes, Town Justice	bi-weekly
Patricia O'Donnell, Town Clerk	bi-weekly
Richard Kukuk, Highway Superintendent	bi-weekly

and that

Lynda Walowit be reappointed as Deputy Supervisor for the Town of Clifton Park and that Barbara Smith be reappointed as Confidential/Executive Secretary to the Supervisor's office at a salary as budgeted and that Mark Heggen be reappointed as Town Comptroller, and that Stephanie Drenchko be reappointed as Assistant Comptroller, and be it further

RESOLVED, that Town Clerk Patricia O'Donnell is reappointed as Registrar of Vital Statistics and Records Management Officer with term to expire December 31, 2017, and be it further

RESOLVED, that the duties of Town Attorney Thomas McCarthy shall include all legal matters relating to the Town Board, and shall include all contracts and agreements on behalf of the town, supervision of all litigation matters, special districts, improvement districts, Labor and Employment Law, tax certiorari matters and such special projects delegated by the Supervisor, and that

the duties of Deputy Town Attorney Paul Pelagalli shall include all legal matters related to the Town Planning Board and Planning Department, and such other duties as may be delegated by the Town Supervisor from time to time, and that

the duties of Deputy Town Attorney Joel Peller shall include all legal matters related to the Zoning Board of Appeals, the Department of Building and Development, matters relating to special districts and improvement districts, real estate matters including road dedication requests and such other duties as may be delegated by the Town Supervisor from time to time, and that in addition

the duties of Deputy Town Attorney Louis Renzi shall include legal matters related to the Building and Development Department and Zoning Code Enforcement Office, certain litigation matters and special projects and contractual matters, representing the Town Attorney's Office at Justice Court and miscellaneous projects not delegated to Deputy Town Attorneys Pelagalli or Peller, and such other duties as may be delegated by the Town Supervisor from time to time, and that

Victoria Hanna, 7-B Poplar Drive, Clifton Park, be reappointed as a part time Animal Control Officer, and that

Teresa Cook, 139 Raylinsky Road, Ballston Lake, be designated as the Official Town Officer to act on behalf of the Assessor to process claims pursuant to Section 125, Article 7 of the Agriculture and Markets Law for the year 2016, and that

Elaine Sausville, 33 Summerlin Drive, Clifton Park, be reappointed as Deputy Highway Superintendent for the year 2016, and be appointed as a half-time secretary to the Highway Superintendent at grade 8, step 10, year 1, and that

Sanford I. Roth, 52 Sweet Brier Drive, Ballston Lake, be appointed as part time assistant and liaison to the Town Supervisor and act as liaison to Environmental Conservation Commission, ambulance squads and as a member of the Arts and Culture Commission and shall be compensated with a waiver of insurance premiums pursuant to Section 807 of the Employee Manual, and that

Brian Glick, 96 Hubbs Road, Ballston Lake, Daniel Mathias, 7 Birch Hill Road, Ballston Lake, Karl Siverling, 35 Addison Way, Rexford, and Clarence Bassett, 6 Sevilla Drive, Clifton Park, be reappointed as members of the Environmental Conservation Commission, each for a two year term, terms to expire December 31, 2017, and that

Brian Glick, 96 Hubbs Road, Ballston Lake, be reappointed as Chairman of the Environmental Conservation Commission, term to expire December 31, 2016, and that

Christine Pagniello be reappointed Receiver of Taxes and Assessments for the year 2016 at a salary as budgeted, and that she is hereby authorized to sign checks drawn on the accounts of "Receiver of Taxes and Assessments, Town of Clifton Park", and that

Irene Botch, 39 Tekakwitha Ct., Clifton Park, be reappointed as a part-time Clerk for Town Hall at Grade 4, Step 6, Year 3 and that Rosemary Maguire, 7 Woodside Drive, Clifton Park, be reappointed as part time Clerk at Grade 4, Step 6, Year 2, to be assigned in departments as needed, and that

Ellenmarie Martin, 5 North Pointe, Apt.2 South, Clifton Park, be reappointed as a part time Clerk to the Highway Department at Grade 4, Step 1, Year 1, and that

Jodie Ensel, 6 Rolling Brook Court, Clifton Park, and Teresa Brobston, 20 Southbury Road, Clifton Park, are hereby reappointed Deputy Town Clerks, at a salary as budgeted, and that

Susan Nielsen, 7 Sandalwood Drive, Clifton Park, and Darlene Sharron, 327 Riverview Road, Rexford, be reappointed as Clerks to the Town Justice-Exempt with term to expire December 31, 2016, at a salary as budgeted, and that Carol O'Brien, 17 Tupelo Drive, Clifton Park, be reappointed as half-time Court Clerk at Grade 5, Step 6 Year 1, and that

Gayle Buckley, 318 Ruhle Road, Ballston Lake, be reappointed Health Officer for the year 2016 at a salary as budgeted, and that

John L. Scherer, 113 Vischer Ferry Road, Rexford, be reappointed Town Historian for the year 2016 at a salary as budgeted, and that

the Daily Gazette, Schenectady, be designated as the official newspaper of the town, and that

all commercial banks within the boundaries of the Capital District be designated as the official banks for the town and for depositing town funds, with said banks to be chosen based upon the best rates available, and that

the Supervisor is hereby authorized to enter into a contract with any accounting, engineering firm, professional services firm, or other professional consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and as the Town Board may deem appropriate, and that

the Town Board of the Town of Clifton Park authorizes the payment of the town dues to the NYS Association of Towns, and that

Robert Rybak, be appointed delegate to the Association of Towns Meeting to be held in February of 2016, with additional councilmen as may be deemed appropriate, and that

Duane Lindsey, 753A Grooms Road, Rexford, and John Hahn, 9 Nottingham Way N., Clifton Park, be reappointed as members of the Fire Code Appeals Board for a three year terms, term to expire December 31, 2018, and that

Millicent Miller, 15 Burning Bush Boulevard, Ballston Lake, be reappointed as Secretary to the Fire Code Appeals Board at a salary as budgeted, and that

Denise Bagramian, 1 Towline Road, Clifton Park, be appointed as a member of the Planning Board for a seven year term, term to expire December 31, 2022, and that

Andrew Neubauer, 14 Lussier Drive, Clifton Park, be appointed as a member of the Planning Board to fill an unexpired seven year term, term to expire December 31, 2018, and that

Jeff Jones, 3 Lincoln Town Drive, Clifton Park, be appointed as an alternate member of the Planning Board for a one year term, term to expire December 31, 2016, and that

Rocco Ferraro, 15 Friar Tuck Court, Clifton Park, be reappointed Planning Board Chairperson for the year 2016 at a stipend as budgeted, and that

Janis Dean be reappointed Secretary to the Planning Board at a salary as budgeted, to be paid in equal monthly installments, and that

Margaret Springli be reappointed as an alternate Secretary to the Planning Board at a salary as budgeted, and that

Emad Andarawis, 67 Hubbs Road, Ballston Lake, be reappointed as liaison from the Planning Board to the Historic Preservation Commission, and that

Gail Winters, 966 Main Street, be reappointed and Nancy Kiyonaga, 14 Garnsey Road, Rexford, be appointed as Co-Chairmen of the Historic Preservation Commission, each for a one year term, terms to expire December 31, 2016, and that

Pauline Boehm, 861 Riverview Road, Rexford, be reappointed as Secretary to the Historic Preservation Commission at a salary as budgeted, and that

Councilman James Whalen be appointed as liaison to the Historic Preservation Commission, and that

Allan Atwell, 9 Greenlea Drive, Clifton Park, be reappointed as Chairman of the Emergency Services Advisory Board for the year 2016, and that

Kenneth Graves, 1 Carpenter Way, Clifton Park, be reappointed as the representative from the Jonesville Fire District, to the Emergency Services Advisory Board for a three year term, term to expire December 31, 2018, and that

Nancy Bellamy, 147 Eastside Drive, Ballston Lake, be reappointed as the representative from Ballston Lake Fire District to the Emergency Services Advisory Board for a three year term, term to expire December 31, 2018, and that

William Adams, 988 Main Street, Jonesville, be reappointed as the representative from the Clifton Park Halfmoon Ambulance to the Emergency Services Advisory Board for a three year term, term to expire December 31, 2018, and that

Millicent Miller be reappointed as Secretary to the Emergency Services Advisory Board, at a salary as budgeted, and that

Councilwoman Lynda Walowit be reappointed as liaison to the Emergency Services Advisory Board, and that

Mario Fantini, 20 Heartwood Court, Clifton Park, be reappointed as an alternate member of the Zoning Board of Appeals for a one year term, term to expire December 31, 2016, and that

Michael Dudick, Addison Way, Rexford, be reappointed Chairperson of the Zoning Board of Appeals for the year 2016, at a stipend as budgeted, and that

Michael Bloss, 6 Plaid Place, Clifton Park, and Jerry Cifor, 9 Balsam Way, Clifton Park, and Anthony Morelli, 29 Gloucester Street, Clifton Park, be reappointed as members of the Zoning Board of Appeals each for a seven year term, terms to expire December 31, 2022, and

Lisa McCoy, 22 Redfield Park, Clifton Park, be appointed as a member of the Zoning Board of Appeals to fill the remainder of an unexpired seven year term, term to expire December 31, 2016, and that

Susan White, 24 Hearthside Drive, Ballston Lake, be reappointed Secretary to the Zoning Board of Appeals for the first meeting of 2016 at a salary as budgeted, to be prorated, and that

M. Kathleen Smith, 17 Garnsey Road, Rexford, be appointed as Secretary to the Zoning Board of Appeals for the remainder of 2016, at a salary as budgeted, to be paid in monthly installments, and that

Thomas Ziobrowski, 23 Main Street, Rexford, be reappointed as a part time MEO Light, for the Clifton Park Sewer District No. 1 and Rivercrest Water and Sewer Districts, and that

Andrew Pazro, 318 Alplaus Avenue, Alplaus, be reappointed as part time laborer for the Clifton Park Sewer District No. 1 and Rivercrest Water and Sewer Districts, and that

Margaret Kasky, 601 London Square Drive, Clifton Park, be reappointed as Secretary to the Clifton Park Sewer District No. 1, at a salary as budgeted, and that

Jean Mahserjian, 752 Waite Road, Clifton Park, be reappointed as Attorney for the Industrial Development Agency for the year 2016, and that

Anthony Morelli, 29 Gloucester Street, Clifton Park, be appointed as Chairman of the Clifton Park Industrial Development Agency for the year 2016, and that

Dan Fariello, 14 Carlson Way, Clifton Park, be appointed to the Clifton Park Industrial Development Agency for the remainder of a three year term, term to expire December 31, 2016, and that

Todd Hess, 31 Ashley Drive, Ballston Lake, and John Schopf, 611 Bruno Road, Clifton Park, be appointed as members of the Clifton Park Industrial Development Agency, each for a three year term, terms to expire December 31, 2018, and that

William Pomeroy be reappointed Chairman of the Ethics Board for the year 2016, and that

William Pomeroy, 12 Eastwood Drive, Ballston Lake, Marc Goldstein, 29 Orchard Park Dr., Clifton Park, and Ronald Ochrym, 986 Hatlee Rd., Ballston Lake, be reappointed as members of the Ethics Board, each for a three year term, terms to expire December 31, 2018, and that

Margaret Kasky, 601 London Square Drive, Clifton Park, be reappointed as Secretary to the Ethics Board, and that

Councilman James Romano be reappointed as liaison to the Ethics Board for the year 2016, and that

William Sekellick, 26 Twilight Dr., Clifton Park, be reappointed as Chairman of the Board of Assessment Review for the year 2016, and that

Todd Hess, 31 Ashley Drive, Ballston Lake, be reappointed as a member of the Board of Assessment Review for a five year term, term to expire September 30, 2020, and that

Helmut Gerstenberger, 591 Riverview Road, Rexford, be reappointed Chairman of the Clifton Park Water Authority for the year 2016, and that

Peter Taubkin, 2 Marlboro Dr., Clifton Park, and George Peterson, 963 Riverview Road, Rexford, be reappointed as members of the Clifton Park Water Authority, each for a five year term, terms to expire December 31, 2020, and that

Councilman James Romano be appointed as liaison to the Clifton Park Water Authority for the year 2016, and that

Thomas Werner, 7 Eagle Trace, Clifton Park, and Craig Masterson, 76 St. Andrews Drive, Clifton Park, Philip Clark, 5 Stonybrook Drive, Rexford, Warren Shaw, 2 Longview Drive, Clifton Park, Anthony J. George, 70 Saint Andrews Drive, Clifton Park, be reappointed as members of the Town of Clifton Park Highway Safety Committee, each for a two year term, terms to expire December 31, 2017, and that

Craig Masterson, 76 St. Andrews Drive, Clifton Park, and Albert E. Karoly, 10 Prospect Pointe Lane, Clifton Park, be reappointed as Co-Chairs of the Highway Safety Committee, terms to expire December 31, 2016, and that

Alexandra Gutelius, 11 Thoroughbred Way, Clifton Park, be reappointed Chairman of the Community Arts and Culture Commission for a one year term, term to expire December 31, 2016, and that

Councilman James Whalen be reappointed as liaison to the Community Arts and Culture Commission, and that

Councilwoman Amy Standaert and Councilman James Whalen be appointed as liaisons to the Department of Parks and Recreation, and that

Councilwoman Standaert be appointed as Chairwoman of the Town of Clifton Park G.R.E.E.N. Committee, and that

the Town Board for the Town of Clifton Park hereby reaffirms its commitment to the Citizen Advisory Committees, Historic Preservation Commission, the current members of the Public Safety, and Green Committees, and hereby reappoints all said members to serve at the pleasure of the Town Board, and that

Eric Hamilton, 67 Pico Road, Clifton Park, be reappointed as the Clifton Park representative to the Mohawk Towpath Byway Project for the year 2016, and that

Gerald Burr, 36 Oakwood Boulevard,, Clifton Park, Frank Berlin, 980 Main Street, Clifton Park, Raymond Seymour, 7 Nadler Road, Clifton Park, Isabel Prescott, 667 Riverview Road, Rexford, David Miller, 812 Hidden Valley Lane, Ballston Lake, and Kristin Murphy, 15 Tamarack Lane, Clifton Park, be reappointed to the Open Space/Trails/Riverfront Committee, each for a two year term, terms to expire December 31, 2017, and that

James McCain, 541 Waite Road, Rexford, be appointed as a member of the Open Space/Trails/Riverfront Committee, to fill an unexpired two year term, term to expire December 31, 2016, and that

Bryon Backenson, 8 Eldorado Drive, Clifton Park, and David Miller, 12 Hidden Valley Lane, Ballston Lake, be reappointed as Co-Chairmen of the Open Space/Trail/Riverfront Committee, terms to expire December 31, 2016, and that

Councilman James Romano be appointed as liaison to the Open Space/Trails/Riverfront Committee for the year 2016, and that

Cynthia Zlogar, 39 Canterbury Road, Clifton Park, and Sheila Alvaro, 8 Esopus Drive, Clifton Park, be reappointed as part-time Senior Express Switchboard Dispatchers for the calendar year 2016, and that

Betty Bollten, 14 Brookwood Drive, Scotia, Rebecca Marra, 8A Lee Avenue, Rexford, Joseph Cummings, 18 Haystack Road, Clifton Park, Sheila Alvaro, 8 Esopus Drive, Clifton Park, Robert Brondi, 12 Ashley Drive, Ballston Lake, and Joseph McCormick, 4 Shadow Wood Way, Ballston Lake, and Marc Misericordia, 38 Parkwood Drive, Clifton Park, be reappointed as Senior Express Drivers at salaries as budgeted, and that

the following citizens at large be reappointed to the Clifton Park Citizen Corps Council – Disaster & Emergency Preparedness: Steve Gurzler, 24 Shadow Wood Way, Ballston Lake, Ronald Volungus, 4 Applewood Drive, Rexford, Howard Vipler, 6 Birch Hill Court, Ballston Lake, and Paul Zohn, 27 Merrall Drive, Clifton Park, each for a one year term, terms to expire December 31, 2016, and that

the following individuals are appointed as members of the Deferred Compensation Committee for the Town of Clifton Park, effective immediately, all for one year terms, to meet semi-annually:

<u>Position</u>	<u>Current</u>
Comptroller	Mark Heggen
One General Unit	Patrick Jarosz
One Highway Unit	Gary Rogers
Management Rep/Retiree Rep	Barbara Smith
Management Rep	Stephanie Drenchko

and that

Margaret Kasky be reappointed and Stan Rusinovich be appointed as alternate members of the Deferred Compensation Committee, and that

the Town of Clifton Park Investment Policy and Capitalization Policy are hereby reaffirmed, and that

the attached Procurement Policy and Procedures, as amended, is hereby adopted, and that

the Supervisor be authorized to enter into an agreement with CAPTAIN, for an amount as budgeted, and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Southern Saratoga YMCA, for an amount as budgeted, and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Shenendehowa Adult Community Center, for an amount as budgeted, to reflect the town's 2016 contribution to the senior's operations and that such Shenendehowa Adult Community Center shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

Supervisor Barrett is authorized to execute official documents and instruments, as per law, on behalf of the Town of Clifton Park, and that

department heads and their staff are authorized to attend schools, conferences and meetings consistent with the Procurement Policies and Procedures, and as approved by the Town Board, and that

pursuant to Highway Law 143, the following rates for hired trucks and equipment for the Highway Department for the year 2016 shall be approved by the Town Board of the Town of Clifton Park as follows:

MOTION BY Supervisor Barrett, seconded by Councilman Romano, to waive the reading of the truck rates. Motion unanimously carried.

Trucks for snow removal with plow & driver	\$ 70.00/hr
Trucks for snow removal with plow, wing driver & wingman	\$ 85.00/hr
Trucks for snow removal with plow, wing sander, driver, & wingman	\$ 90.00/hr
Trucks for snow removal with plow & driver less than 2 ton	\$ 55.00/hr
Front end loaders with bucket, or plow & graders with driver	\$ 80.00/hr
Trucks for sanding, with driver	\$ 65.00/hr
Front end loaders with bucket or plow & graders, without driver	\$ 55.00/hr
Front end loader equipped with 18' plow with driver	\$ 95.00/hr
Snowblower or plow or sander riding to clear and maintain sidewalks	\$ 75.00/hr
Trucks for hauling, single axle, dual wheel with driver	\$ 65.00/hr
Tandem trucks for hauling, with driver	\$ 80.00/hr
Tri-axel trucks for hauling, with driver	\$ 85.00/hr
Trailer for hauling with driver	\$ 85.00/hr
Excavator with operator JD 120 Series	\$ 150.00/hr
JD 200 Series	\$ 175.00/hr
Bulldozer with operator	\$ 100.00/hr
Mobilization	
In	\$125.00
Out	\$125.00
Backhoe w/operator	\$ 90.00/hr

and that

a base rate of thirteen dollars (\$13.00) per hour be set for the Town Highway Department for all wingmen or other extra help in conjunction with snow removal, to be paid from the Highway Department, and that

the Highway Superintendent, under Section 142, Subdivision 1(a) of the Highway Law, be authorized to purchase special tools and other implements required in the operation of the Highway Department, equipment not to exceed ten thousand (\$10,000) dollars for the year 2016, and thirty five thousand (\$35,000) dollars for each public works project, according to NYS Law and Town of Clifton Park procurement guidelines for the year 2016, and that

the Highway Superintendent is hereby authorized to attend Highway Superintendent schools, conferences, and meetings and that a voucher shall be submitted in proper form and substance no later than ten (10) days after termination of said schools, conferences and meetings for reimbursement, and that

the Highway Superintendent is authorized to purchase tools and equipment for the Highway Department, per General Municipal Law, Section 103, Subdivision 6, at authorized auctions conducted by governmental organizations within the State of New York; the amount not to exceed limitations set by the 2016 budget, and that

employees of the Department of Building and Development are authorized to have memberships for the calendar year 2016 in the Capital District chapter and the New York State Building Officials conference to include attendance at regular bi-monthly luncheon meetings of said conference, as budgeted per person per year, said amounts to be charged to the Memberships/Training Account, and that

a petty cash fund, not to exceed \$250 be established for use by the Town Supervisor and that a petty cash fund not to exceed \$250 be established for use by the Receiver of Taxes, and that

the mileage rate of reimbursement for the use of town employees' cars shall be consistent with IRS established rates.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilwoman Standaert, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett expressed appreciation to the volunteers' dedication, thanking Tom Werner and Kim Paulsen for their expertise as they leave the Planning Board, He thanked Susan White for her six years of service as Zoning Board of Appeals secretary.

MOTION by Councilwoman Walowit, seconded Councilman Whalen, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:30 p.m.

Patricia O'Donnell
Town Clerk