

June 17, 2013

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Present: Councilman Whalen  
Councilman Romano  
Councilwoman Walowit  
Supervisor Barrett  
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy  
Mark Heggen, Comptroller  
Louis Pasquarell, Director of Safety and Security

MOTION BY Councilman Romano, seconded by Councilwoman Walowit to approve the minutes of the June 3, 2013 meeting as presented.

**ROLL CALL VOTE**

Ayes: Councilman Whalen, Councilman Romano,  
Councilman Walowit, Supervisor Barrett

Noes: None

**MOTION CARRIED**

**ANNOUNCEMENTS AND COMMUNICATIONS**

Supervisor Barrett reported the Shenendehowa Community Coalition recognized their partnership with the town at their annual retreat.

The Supervisor announced Collision Experts, a \$5000 sponsor of July 4<sup>th</sup> celebration, is sponsoring a fundraiser on July 4<sup>th</sup> for the Shenendehowa Memorial Fund and will match donations up to \$5000.

**PRESENTATION OF KEY TO CLIFTON PARK**

Supervisor Barrett presented the Key to Clifton Park to Councilman Scott Hughes in recognition of his service and dedication to the residents of the Town of Clifton Park and upon his resignation from the Town Board as a result of moving out of state. Supervisor Barrett praised Councilman Hughes for his public service, passion and personal integrity.

Resolution No. 149 of 2013, a resolution honoring Scott Hughes for his nine years of dedicated service to the Town of Clifton Park.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Scott Hughes has been a member of the Town Board for over six years, and

WHEREAS, Mr. Hughes has consistently advocated for open and transparent government, preservation of open spaces, farmland protection, historic preservation, and expanded parks and recreation programs and services while maintaining fiscally conservative budgeting and responsiveness to the residents and taxpayers of Clifton Park, and

WHEREAS, Scott Hughes began his Town service in 2004, joining the Zoning Board, and was appointed to the Planning Board in January 2005, and

WHEREAS, as Councilman Hughes served as liaison to the Historic Preservation Commission, the Parks and Recreation Department, and served as founding Co-chair of the town's Green Committee, and along with Councilman Romano served as co-liaison to the town's Open Space, Trails and Riverfront Committee, and

WHEREAS, in these roles Councilman Hughes expanded the town's Full Day Camp to provide the camps with the capacity to accept young campers on the Autism Spectrum, pioneered the unique partnership with RPI which brings college level mentoring in robotics, computer gaming and animation to the Town's summer programs, helped create online training for camp counselors to broaden the scope and accessibility of training for all camp counselors, and initiated the "point of sale" electronic program processing system to ensure that the receipts for the growing array of programs administered by the town Parks and Recreation Department to streamline accounting and ensure the accountability for all cash and non-cash receipts, and

WHEREAS, Councilman Hughes served as the Town Board's liaison to the Historic Preservation Commission from 2010 to 2012, where he supported the Historic House Tour, advocated for stiff penalties for those who violate Planning Board directives regarding preservation, supported the rehabilitation of the Birch Tavern as well as the growth of the town's Historic Preservation easements and Town Register properties, and

WHEREAS, through Councilman Hughes' leadership, the town conceived the first local tax rebate in New York State history, and led the effort to authorize the return of over two million dollars to the taxpayers of Clifton Park through legislation which was passed by the Assembly and State Senate and approved by the Governor, and

WHEREAS, in his role as a liaison to the Open Space Committee, Councilman Hughes worked with the Town Board to deposit unclaimed funds from the Tax Rebate program to the Open Space Capital Reserve account where it was subsequently used to help offset the purchase of the 79± acre Mooney Carrese Forest, and

WHEREAS, along with former councilman, Thomas Paolucci, Councilman Hughes co-founded the town's Green Committee in 2007, which provides input on solar and renewable projects, paper shredding, tree plantings, canal cleanups, energy audits, home energy saving programs, and public awareness of methods to both protect the environment and save taxpayer dollars through energy conservation, and

WHEREAS, working with the Chairman of the Town's Ethics Committee, Councilman Hughes led the effort to review and update the town's Ethics Code, producing a comprehensive Ethics Code utilized by the New York State Bar Association as a model code for municipalities in New York State, and

WHEREAS, Councilman Hughes' commitment to open government led to the instant streaming of Town Board meetings on the town's website, where it remains posted and available for review by residents, media and taxpayers twenty-four hours a day until replaced by the ensuing meeting, and

WHEREAS, Councilman Hughes championed the first regular town newsletter, which helps to keep residents advised and informed of news and initiatives within the town; now, therefore, be it

RESOLVED, that in appreciation for his consistent leadership by example in keeping the taxpayers of Clifton Park first, in striving for excellence and value in town programs and services, in modernizing and expanding town codes, and services and procedures, the Town Board pauses in its deliberations to thank and honor Scott Hughes for almost nine years of effective service to the Town of Clifton Park and the Town Board hereby authorizes the Supervisor to present the Key to the Town of Clifton Park to former Councilman Scott Hughes.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett  
Noes: None

DECLARED ADOPTED

Councilman Hughes thanked the Town Board for the recognition noting public service has always been a passion of his and hopes he has contributed in a small way to making a positive difference in the community. He further said he hopes his time in office demonstrated personal integrity and open and ethical government and always putting Clifton Park first. Councilman Hughes congratulated Amy Standaert on her upcoming appointment to the Town Board, noting she will be a wonderful addition to the Board. Noting the quality of life in the Town of Clifton Park is second to none and he will always be appreciative of the trust placed in him by the people of the town.

PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 150 of 2013, a resolution appointing Amy Standaert to the Clifton Park Town Board.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilman Romano.

WHEREAS, a vacancy exists on the Clifton Park Town Board due to the resignation of Scott Hughes, effective June 12, 2013, and

WHEREAS, pursuant to New York State Town Law Section 64 Sub 5, the Clifton Park Town Board has the authority to appoint an individual to the Town Board to fill such seat for the remainder of the 2013 calendar year, pending an election to be held in November for the remainder of Mr. Hughes' term; now, therefore, be it

RESOLVED, that Amy Standaert, 30 Orchard Park Drive, Clifton Park, is hereby appointed to the Clifton Park Town Board through December 31, 2013, pursuant to New York State Town Law 64 (5).

Supervisor Barrett noted that Ms. Standaert has a great deal of experience and is qualified to serve on the Town Board and serve the residents of Clifton Park.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett  
Noes: None

DECLARED ADOPTED

Resolution No. 151 of 2013, a resolution reducing the 2013 Dog Park Permit rate from \$30 to \$15, effective July 1, 2013 through December 31, 2013.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, requests have been received by the Town Clerk's Office regarding prorating the 2013 Dog Park Permit rate through December 31, 2013, and

WHEREAS, Town Clerk Patricia O'Donnell has recommended that the 2013 Dog Park Permit rate be reduced from \$30 to \$15, effective July 1, 2013 through December 31, 2013; now, therefore, be it

RESOLVED, that the Town Board hereby authorizes the Town Clerk to reduce the 2013 Dog Park Permit rate from \$30 to \$15, effective July 1, 2013 through December 31, 2013.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 152 of 2013, resolution accepting the quote of A. J. Vel, LTD for the purchase of a trench box for the Highway Department.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Highway Department has identified a need for the purchase of a trench box, and

WHEREAS, quotes were received and the lowest quote was from A. J. Vel, LTD in an amount of \$10,399, and

WHEREAS, Highway Superintendent Richard Kukuk recommends that the quote of A. J. Vel, LTD, Latham, New York, be accepted for an amount not to exceed \$10,399; now, therefore, be it

RESOLVED, that the quote of A. J. Vel, LTD is hereby accepted in an amount not to exceed \$10,399 for the purchase of a trench box and associated items and parts, to be paid from DA05130-220 (Highway-Hand Tools-Machinery/Equipment).

Supervisor Barrett referred to Superintendent of Highways Kukuk letter of June 17<sup>th</sup> explaining the need, attached.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 153 of 2013, a resolution adding an Assistant Pool Manager rate for Michelle Burdge to cover morning hours before and after swim lessons at the Country Knolls pool.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Romano.

WHEREAS, Michelle Burdge is the Assistant Director of the Learn to Swim Program at the Country Knolls pool, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has requested that Michelle Burdge's salary be adjusted for when she is covering morning hours before and after swim lessons at the Country Knolls pool; now, therefore, be it

RESOLVED, that the Town Board authorizes an adjustment be made to Michelle Burdge's pay rate adding an Assistant Pool Manager rate of \$10.75 an hour, to be applied when she is covering morning hours before and after swim lessons at the Country Knolls pool, effective June 24, 2013 through August 2, 2013, to be paid from SP5-7151-E4690 (Country Knolls Pool-Lifeguards).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 154 of 2013, a resolution proclaiming August 6, 2013 as "Basketball Shoot Out on the Common Night".

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, annual "National Night Out" provides a unique opportunity for Clifton Park to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts and emergency preparedness, and

WHEREAS, the Town CERT volunteers play a vital role in assisting the State Police and Sheriff's Department through joint crime, drug, violence prevention, and emergency preparedness efforts in the Town of Clifton Park and is supporting "National Night Out 2013" locally, and

WHEREAS, the Town Board encourages all citizens of Clifton Park to be aware of the importance of their support of crime prevention and emergency preparedness programs and the impact that their participation can have on our quality of life in Clifton Park, and

WHEREAS, police-community partnerships, neighborhood safety, awareness preparedness and cooperation are important themes of the "National Night Out" program, and

WHEREAS, through our commitment to a healthy emergency services-community partnerships, fostered by interaction and sharing, the Town of Clifton Park's Parks and Recreation Department will be organizing a youth free throw contest and free basketball skills drills on the Clifton Common, at 6:00 PM on August 6, 2013, with celebrity guests to bring our community out in support of National Night Out; now, therefore, be it

RESOLVED, that the Clifton Park Town Board do hereby call upon all citizens to join us and the National Association of Town Watch in supporting the annual "National Night Out" on August 6, 2013, and be it further

RESOLVED, that \$1,500 is to be budgeted from A-8762-015 (Citizen Corps/CERT) to cover the cost of prizes, t-shirts, and preparedness displays; and be it further

RESOLVED, that the Clifton Park Town Board hereby proclaims August 6, 2013 as "Shoot Out on the Common Night".

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 155 of 2013, a resolution authorizing McDonald Engineering to retain Alpine Environmental Services to monitor air quality during the demolition project at 467 Vischer Ferry Road.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, State Labor Department regulations for controlled demolition with asbestos in place require retention of a certified air quality service for monitoring and reporting purposes, and

WHEREAS, McDonald Engineering has solicited quotes for air quality monitoring of the demolition at 467 Vischer Ferry Road, and

WHEREAS, McDonald Engineering has recommended that the town retain Alpine Environmental Services, Albany, New York, as the lowest responsible respondent to the request for quotes, for an amount of \$360 per day; now, therefore, be it

RESOLVED, that McDonald Engineering is authorized to retain Alpine Environmental Services on behalf of the Town of Clifton Park to monitor air quality during the demolition project at 467 Vischer Ferry Road, per the attached quote dated June 10, 2013, and be it further

RESOLVED, that the total cost to monitor the air quality during the demolition project at 467 Vischer Ferry Road shall not exceed \$2,500, to be paid with a transfer of \$2,500 from Contingency to Town Hall – Equipment (1620-200).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 156 of 2013, a resolution appointing Sharon Simmons to permanent status as a full-time Security Officer per civil service certification.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Sharon Simmons, 19 Belott Drive, Clifton Park, was appointed to the position of part-time Security Officer on September 17, 2012, and

WHEREAS, Sharon Simmons successfully passed the civil service exam for the position of Security Officer and was certified as eligible for permanent status on September 10, 2012, and

WHEREAS, due to the resignation of Security Officer J. D. Clairmont a need exists for a full-time Security Officer; now, therefore, be it

RESOLVED, that Sharon Simmons, 19 Belott Drive, Clifton Park, is hereby appointed to permanent status as a Security Officer for the Town of Clifton Park per civil service certification, effective July 1, 2013, at Grade 5, Step 2 (\$40,800 per year), to be budgeted from full-time matrix, for remainder of year at \$22,000, with a transfer from A-3120-E667 (Security Officers-Employee #) to A-3120-E405 (Security Officers-Employee #).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Councilwoman Standaert joined the Town Board on the dais. She thanked the Town Board for placing their trust in her, noting she's been a resident since 1974, has served the community in various ways over the years and will bring experience to the Board. She commended and thanked Councilman Hughes on his service.

Supervisor Barrett said Councilwoman Standaert is uniquely qualified and will do great job for the residents of Clifton Park.

Councilman Whalen wished Councilman Hughes well, stating it has been a privilege to work with him and to call him friend. He welcomed Councilwoman Standaert to the Board.

PUBLIC PRIVILEGE

No one wished to be heard.

MOTION by Councilman Walowit, seconded by Councilman Romano, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:40 p.m.

Patricia O'Donnell  
Town Clerk