

March 4, 2013

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Present: Councilman Whalen  
Councilman Hughes  
Councilman Romano  
Councilwoman Walowit  
Supervisor Barrett  
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy  
Richard Kukuk, Superintendent of Highways  
Myla Kramer, Director of Parks, Recreation and Community Affairs  
Barbara McHugh, Director of Community Development  
Steven Meyers, Director of Building and Zoning  
John Scavo, Director of Planning  
Jeffrey Vedder, Convenience Transfer Station Supervisor

MOTION BY Councilman Romano, seconded by Councilwoman Walowit, to approve the minutes of the February 11 and 19, 2013 meetings as presented.

**ROLL CALL VOTE**

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,  
Councilman Walowit, Supervisor Barrett

Noes: None

**MOTION CARRIED**

**ANNOUNCEMENTS AND COMMUNICATIONS**

Supervisor Barrett reviewed the meetings planned for the Town Center Plan, noting this study is being done to sustain the success of the Exit 9 area, provide better connectivity of the entities within the Exit 9 commerce area, to make it more aesthetically pleasing, and more pedestrian friendly. He noted this area is the “economic engine” of the town, particularly when it comes to retail.

**PRESENTATION**

Supervisor Barrett presented Manager Hilary Lin and Chef Nick Constable of Wheatfields Bistro and Wine Bar with the “Taste of Clifton Park Best Soup” award for their presentation at the town’s Winterfest.

**PUBLIC HEARING, 7:10 PM  
TO CONSIDER REXFORD WATER DISTRICT NO. 2  
EXTENSION NO. 2**

The Town Clerk read the Notice of Public Hearing as published in The Daily Gazette on February 22, 2013.

Supervisor Barrett reported he had been contacted by residents of Madison Avenue, Rexford, to access public water. He said meetings were held to gauge interest and review costs, thus bringing the matter to a public hearing. The Supervisor explained this involves five parcels and four homeowners, of which there is 100% approval from the residents. He further explained due to the fact that this is a small number of residents and everybody has attended each meeting and each has signed a petition to establish the district, there is no need for a permissive referendum.

The public hearing was opened for comments from the audience at 7:14 p.m.

Supervisor Barrett reviewed the process, noting it could be two to three months to get approval from the State Comptroller's office, after which time bid documents can be prepared. He stated he doesn't see any reason why the project can't be done this year.

Everyone was given an opportunity to speak in favor of or against the proposed Rexford Water District No. 2 Extension No. 2 and no one wished to be heard. Supervisor Barrett declared the public hearing closed at 7:15 p.m.

#### PRESENTATION

Supervisor Barrett presented the proposed plan and description (attached) for the property adjacent to the town hall (formerly Ogden property). The plan shows a 5000 square foot area for a future expansion of the town hall, however, at this time, there is no inclination to expand. The Supervisor stated the addition of this property for expansion should end any further discussion of a new town hall. The proposed plan will increase parking and eliminate parking spaces near the road. Supervisor Barrett said there is no time line but in the short term would like to remove the house. He would like to offer the house to the fire department for training purposes but not for open burning. The Supervisor stated a pole barn will be considered for the Buildings and Grounds Department and then move the Sewer Department into the current Buildings and Grounds location on Clifton Park Center Road. He reported the cost of the parking lot and removal of the house is estimated at \$220,000 and reiterated there is no time line for the parking lot.

Councilman Romano expressed concern with the ingress and egress as they appear to be located close together, as well as the proximity of the Park Lane egress. Supervisor Barrett said having one egress and ingress and making it wider could be reviewed.

#### PUBLIC PRIVILEGE ON RESOLUTIONS

No one wished to be heard.

Resolution No. 57 of 2013, a resolution proclaiming May 2013 as Preeclampsia Awareness Month.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, preeclampsia, including HELLP syndrome and eclampsia, is a dangerous condition of pregnancy that can, in its severest form, lead to maternal and/or infant mortality or premature birth with significant health risks for the mother and baby, and

WHEREAS, as many as 320,000 cases of preeclampsia are diagnosed in America every year with approximately 25% resulting in severe, life threatening consequences to a pregnant woman and her baby, and

WHEREAS, public education as to the signs and symptoms of preeclampsia, HELLP syndrome and eclampsia can help women recognize the condition and seek appropriate medical care, and

WHEREAS, prenatal education should include recognition of those signs and symptoms (spike in maternal blood pressure, sudden swelling of face and hands, severe upper abdominal pain, blurred vision, persistent headaches, breathlessness), and

WHEREAS, many citizens of Clifton Park, New York have joined with the Preeclampsia Foundation to raise public awareness in order to minimize maternal and infant illness due to preeclampsia; now, therefore, be it

RESOLVED, that the Clifton Park Town Board hereby proclaims May 2013 as Preeclampsia Awareness Month; and be it further

RESOLVED, that the Town of Clifton Park, New York by this action, lets it be known that we support the Preeclampsia Foundation's efforts to reduce maternal and infant illness and mortality due to preeclampsia and related hypertensive disorders of pregnancy.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 58 of 2013, a resolution awarding a contract for landscaping services for the Meadow/Addison Estates Park District.

Introduced by Councilman Hughes, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, quotes were received by the Town Board as Commissioners of the Meadow/Addison Estates Park District for landscaping services for the district, and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing, mulching, weeding and pruning of shrubs and planting flowers in the Meadow/Addison Estates Park District was submitted by Greg's Seasonal, 25 Lape Road, Waterford, New York in an amount not to exceed \$6,200; now, therefore, be it

RESOLVED, that the Town Board, as Commissioners of the Meadow/Addison Estates Park District, hereby awards the contract to Greg's Seasonal, for landscaping services at the Meadow/Addison Estates Park District, at a cost not to exceed \$6,200, \$2,750 to be paid from SP127142-24 (Meadow Estates Park District-Maintenance) and \$3,450 to be paid from SP12-7148-24(Addison Estates Park District-Maintenance), and be it further

RESOLVED, that if all parties agree, the contract for landscaping services for Meadow/Addison Estates Park District may be extended through 2015 at a cost not to exceed \$6,200.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 59 of 2013, a resolution authorizing the town to sponsor a Community Emergency Response Training (CERT) Program through the Citizen Corps grant.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, Citizen Corps Council, the local emergency planning committee, provides training to help prepare residents for emergencies and disasters of all kinds, and introduces a variety of community volunteerism opportunities to support town emergency planning and preparedness and special events, and

WHEREAS, the town provides funding for emergency training, public education and public safety, and

WHEREAS, as part of the town’s commitment to providing residents with useful training as a means to encourage citizens to volunteer during disasters and emergencies of all kinds, the town wishes to provide CERT training for six weeks on Thursday evenings, beginning March 21, through May 2, 2013, at the Public Safety Building for residents of the town at no charge, and

WHEREAS, the program will prepare residents to join the group of CERT trained volunteers available to assist the town during disasters, emergencies, major incidents and special events and will provide equipment to assist students and volunteers during emergencies; now, therefore, be it

RESOLVED, that the Town Board authorizes CERT training for residents of the town of Clifton Park on six Thursdays, from March 21 through May 2, 2013, at a total cost not to exceed \$3500, to be paid from A-8762-015 (Citizen Corps Expense) for instruction, supplies, equipment and shirts.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 60 of 2013, a resolution authorizing the Town of Clifton Park to sponsor CPR and AED classes as part of the Citizen Corps Public Safety Education Outreach Program.

Introduced by Councilman Hughes, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the town citizen corps funding provides emergency and safety training to residents utilizing the Clifton Park-Halfmoon Ambulance Corps certified instructors and training facility and provides participants with an American Heart Association Certificate, and

WHEREAS, the CPR and AED class is scheduled to be conducted on Saturday, May, 4, 2013 by the Clifton Park-Halfmoon Ambulance Corps, at a total cost not to exceed \$650.00 and due to the popularity of CPR and AED training there will be two sessions, and

WHEREAS, this class is mandatory for new and current CERT volunteers needing re-certification and is also open to the residents of the town at no charge; now, therefore, be it

RESOLVED, that authorization is hereby given to the Town of Clifton Park to sponsor a CPR and AED class provided by the Clifton Park-Halfmoon Ambulance Corps at a cost not to exceed \$650.00, for instructions, books, materials and certifications, to be paid from A-8762-015 (Citizen Corps Funding-Contractual).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 61 of 2013, a resolution authorizing the Supervisor to execute a Grant Contract with New York State Canal Corporation for improvements to the Lock 19 and Vischer Ferry Dr. area within the Vischer Ferry Preserve and to authorize the Comptroller to create a Capital Project Fund.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, the town has worked with the Mohawk Towpath Scenic Byway, Southern Saratoga Chamber of Commerce, as well as the New York State Canal Corp and Shenendehowa Schools to prepare the site around Lock 19 for structural improvements to the stone bridge abutment, and

WHEREAS, the Supervisor has been authorized to apply for a grant through the Canal Corp for improvements to the historic Lock 19 structure and to provide for canoe/kayak access to the river at the Lock 19 location; now, therefore, be it

RESOLVED, that the Supervisor is authorized to sign the attached Canalway Grant Contract with the New York State Canal Corp for a maximum amount of \$75,000 to cover up to 50% of the total cost of the project for construction of improvements to Lock 19 in the Vischer Ferry Preserve; and be it further

RESOLVED, that the Comptroller is authorized to create a Capital Project Fund, H36-NYS Canal Corp-Lock 19 access, with budget as attached.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 62 of 2013, a resolution hiring summer help for the Clifton Knolls Mill Creek Park District.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Romano.

WHEREAS, a need has been identified for summer help at the Clifton Knolls Park District to do light maintenance, and

WHEREAS, Michael Handerhan, Superintendent of Buildings and Grounds, has recommended that Kyle Hughes, 409 Vischer Ferry Road, Clifton Park be hired to fill the position; now, therefore, be it

RESOLVED, that the Town Board, acting as Commissioners of the Clifton Knolls Park District, hereby authorizes the hiring of Kyle Hughes, 409 Vischer Ferry Road to do light maintenance for the Clifton Knolls Park District, effective immediately, at \$8.00 per hour, to be paid from SP37131-24 (Clifton Knolls Park District-Maintenance).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 63 of 2013, a resolution awarding the bid for a 2013 Jeep Patriot Sport 4x4 for use by the Building and Development Department.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, on March 1, 2013, bids were received for a 2013 or newer SUV for use by the Building and Development Department, and

WHEREAS, Zappone Chrysler Jeep submitted low bids, one for a 2013 Jeep Compass and one for a 2013 Jeep Patriot, and

WHEREAS, Steven Myers has recommended the Jeep Patriot Sport as most suitable to the Department's needs, and

WHEREAS, Steven Myers, Supervisor of Building and Development, has recommended that the Zappone Chrysler Jeep bid in the amount of \$21,910.00 be accepted for a 2013 Jeep Patriot Sport; now, therefore, be it

RESOLVED, that the second conforming bid of Zappone Chrysler Jeep Dodge, Clifton Park, New York, is hereby accepted in the amount of \$21,910, for a 2013 Jeep Patriot Sport 4x4 as described in Schedule A, to be paid from A3620-200 (Building and Zoning-Equipment).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 64 of 2013, a resolution hiring returning lifeguards, head guards and water safety instructors for the 2013 Season.

Introduced by Councilman Hughes, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, it is necessary that returning staff be rehired by the Department of Parks, Recreation and Community Affairs for the Country Knolls, Barney Road and Locust Lane Pools, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in Schedule A hereto be rehired; now, therefore, be it

RESOLVED, that the individuals listed in Schedule A attached hereto shall be rehired as lifeguards, head guards and water safety instructors for the Country Knolls, Barney Road and Locust Lane Pools, effective April 6 through September 22, 2013, to be paid per attached Schedule A.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 65 of 2013, a resolution hiring returning camp counselors for the 2013 full day and half day Summer Day Camp Program.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, it is necessary that additional returning staff be rehired by the Office of Parks, Recreation and Community Affairs for the Town of Clifton Park Summer Day Camp Program, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule A be rehired; now, therefore, be it

RESOLVED, that the individuals listed in the attached Schedule A be rehired as staff for the Town's 2013 Day Camp Program, effective June 1, 2013 through August 16, 2013; and be it further

RESOLVED, that the returning camp counselors be paid as indicated on Schedule A.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 66 of 2013, a resolution hiring returning Golf Course Supervisor and attendants for the Barney Road Golf Course for the 2013 Season.

Introduced by Councilman Hughes, who moved its adoption, seconded by Councilman Romano.

WHEREAS, openings exist for staff for the Barney Road Golf Course, and

WHEREAS, Myla Kramer, Director of the Office of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule "A" be rehired to fill the positions, now, therefore, be it

RESOLVED, that authorization is hereby given to hire the returning individuals listed on the attached Schedule "A" as staff for the Barney Road Golf Course, effective March 30, 2013 through November 15, 2013 at a salary as indicated on Schedule "A".

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 67 of 2013, a resolution authorizing the hiring of Art and Athletic Specialists for the 2013 Summer Recreation Full and Half-Day Summer Camps.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, it is necessary that additional staff be hired by the Department of Parks and Recreation to operate the Town of Clifton Park 2013 summer recreation full and half-day camps, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs, has recommended that the individuals listed in Schedule A, attached hereto, be hired to fill the positions of Art and Athletic Specialists; now, therefore, be it

RESOLVED, that the individual specialists listed in Schedule A, attached hereto, shall be hired to staff the Town of Clifton Park's summer recreation full and half-day camps, effective March 25, 2013 through August 16, 2013, per Schedule A.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 68 of 2013, a resolution hiring returning staff for the Clifton Park Action Park.

Introduced by Councilman Romano, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, openings exist for attendants for the Clifton Park Action Park, and

WHEREAS, Myla Kramer, Director of the Office of Parks, Recreation and Community Affairs has recommended that the individuals listed in the attached Schedule "A" be rehired to fill the positions; now, therefore, be it

RESOLVED, that authorization is hereby given to hire the returning staff listed on attached Schedule "A" as attendants for the Clifton Park Action Park, effective March 29, 2013 through October 31, 2013 at a salary as indicated on Schedule "A".

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 69 of 2013, a resolution authorizing the hiring of summer staff for the Parks, Recreation and Community Affairs Office.

Introduced by Councilman Whalen, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, an additional staff member is required to staff the Office of Parks, Recreation and Community Affairs during the summer months, and

WHEREAS, Myla Kramer, Director of Parks, Recreation and Community Affairs has recommended that Kara Johnson, 45 Rolling Brook Drive, Clifton Park be hired as a summer office staff member; now, therefore, be it

RESOLVED, that the Director of Parks, Recreation and Community Affairs is hereby authorized to hire Kara Johnson as a member of the summer office staff, effective May 22, 2013

through August 7, 2013, at Grade 1, Step 1, \$13.52 per hour, to be paid from A7021-E4000 (Parks and Recreation-Administration).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 70 of 2013, a resolution to authorize McDonald Engineering to prepare and publish bid documents for Clifton Common basketball improvements.

Introduced by Councilman Romano, who moved its adoption and seconded by Councilman Whalen.

WHEREAS, the basketball courts on the Clifton Common serve more than 600 participants in the Town’s recreational basketball programs during the summer and an additional 300-400 participants in fall ball leagues, in addition to everyday use by park patrons, and

WHEREAS, the basketball complex was constructed in 1991, and has exhibited cracks, settlement, and the effects of more than 20 years of use, as well as the effects of weather, and

WHEREAS, McDonald Engineering recommends a full renovation of the basketball court complex as the best long term solution to ensure continued use and enjoyment by league and park participants alike; now, therefore, be it

RESOLVED, that McDonald Engineering is authorized to prepare and publish bid documents for the renovation of the basketball courts at the Common; and be it further

RESOLVED, that the project include six (6) adjustable basketball posts and backboards to enable younger participants to use the courts and to enable the leagues to serve young players unable to reach full size baskets.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 71 of 2013, a resolution extending the hours of the Convenience Transfer Station for the annual Spring Clean Up/Green Up.

Introduced by Councilman Hughes, who moved its adoption, seconded by Councilman Whalen.

WHEREAS, a request has been made by Jeffrey Vedder, Transfer Station Supervisor, for authorization to extend the hours of the Convenience Transfer Station for the annual Spring Clean Up/Green Up to include Sundays, April 21<sup>st</sup> and April 28<sup>th</sup>, and

WHEREAS, authorization for overtime costs for the extended hours is required; now, therefore, be it

RESOLVED, that the Transfer Station Supervisor is hereby authorized to extend the hours of the Convenience Transfer Station for the annual Spring Clean Up/Green Up to include

Sundays April 21<sup>st</sup> and April 28<sup>th</sup> with the extended hours to be as set forth in the attached Schedule A; and be it further

RESOLVED, that the Sunday hours will be for the collection of leaves and brush only while all other items will be taken during the extended hours from Tuesday through Saturday and authorization is further granted for the overtime requirements to be paid as budgeted in A-08160-00074 (General Fund-Convenience Transfer Station-Overtime).

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 72 of 2013, a resolution authorizing McDonald Engineering, P.C. to prepare and publish bid documents for the installation of automatic sprinklers for soccer fields at Clifton Common.

Introduced by Councilman Hughes, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, soccer programs and leagues on the Clifton Common accommodate more than 1200 children each spring and fall, and are a critical recreational component of the Common, and

WHEREAS, town staff have evaluated turf conditions in response to concerns about several of the fields during recent seasons, and

WHEREAS, McDonald Engineering has advised that proper turf management for the soccer fields require an installed sprinkler system to ensure that each field remains playable throughout the season, now, therefore, be it

RESOLVED, that McDonald Engineering is authorized to prepare and advertise bid documents for the installation of automatic sprinklers for soccer fields at the Clifton Common.

ROLL CALL VOTE

Ayes: Councilman Whalen, Councilman Hughes, Councilman Romano,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Raymond Manik, Hollandale Lane, thanked Supervisor Barrett, as a member the County Board of Supervisors, for his vote asking for the SAFE Act to be repealed. He spoke against the Governor's regional sustainability plans as he feels this could affect local government and property rights. Mr. Manik asked how the "green infrastructure plan" for Saratoga County ties into any local Clifton Park plans. Supervisor Barrett responded some elements were taken from the Clifton Park plan that was done years earlier but can't give a significant example of how they mesh. Mr. Manik asked if Clifton Park works with Saratoga PLAN. Supervisor Barrett responded yes, Saratoga PLAN has property in town that they own and manage on English and Waite Roads. He said the town has partnered with them on some land management issues, as well as the Karner Blue Butterfly habitat. Mr. Manik asked what Clifton Park's policy is with regard to conservation easements. He explained the town's Conservation Easement program.

Bob Schwarz, Beechwood Drive, asked where the Board stands with regard to Agenda 21. Supervisor Barrett said he appreciated meeting with Mr. Schwarz, his colleagues and Town Board members to receive more information on Agenda 21 which is being reviewed and anticipates a resolution being brought forward in April. He assured Mr. Schwarz the town will never give up local control and decisions by taking grant funds or having any kind of agreement with the state and/or federal entities. He noted there appears to be some negatives associated with Agenda 21. Supervisor Barrett continued if the town did come up with a resolution, it would be geared only toward the town of Clifton Park. Mr. Schwarz offered his group's expertise and experience and offered a presentation to bring this issue to the public.

Frank Berlin, Main Street, Jonesville, member of Open Space Committee, reviewed town trails and noted Parks and Recreation Department has a brochure of all town trails.

Cheryl Pollock, Pine Hill Bend, asked the Town Board to take serious thought regarding Agenda 21.

MOTION by Councilwoman Walowit, seconded by Councilman Hughes, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:27 p.m.

Patricia O'Donnell  
Town Clerk