

January 5, 2009

The Organizational Meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Paolucci  
Councilman Hughes  
Councilman Roth  
Councilwoman Walowit  
Supervisor Barrett  
Town Clerk O'Donnell

Also Present: Town Attorney McCarthy  
Michael Shahen, Town Administrator  
Richard Kukuk, Superintendent of Highways  
Mark Heggen, Comptroller  
Myla Kramer, Director of Parks, Recreation and Community Affairs  
Steven Myers, Director of Building and Development  
John Scavo, Director of Planning

Resolution No. 1 of 2009, a resolution in connection with the reorganization of the Town of Clifton Park Government for calendar year 2009.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Hughes.

RESOLVED, that the Town Office Building (Vernon Wood Memorial Town Meeting Room) be designated as the official regular meeting place for the Town Board, and that

the official regular meetings are established as the first, second and third Monday of each month at 7:00 PM, except when Monday is designated as an official holiday, the Town Board meeting will be held on Tuesday at 7:00 PM, and that

Roll call votes shall be voted in the following order:

Councilman Paolucci, Councilman Hughes, Councilman Roth, Councilwoman Walowit and Supervisor Barrett, and that the payment of annual elected officials shall be as follows:

Philip C. Barrett, Supervisor	bi-weekly
Thomas Paolucci, Councilman	bi-weekly
Sanford I. Roth, Councilman	bi-weekly
Scott Hughes, Councilman	bi-weekly
Lynda Walowit, Councilwoman	bi-weekly
Robert A. Rybak, Town Justice	bi-weekly
James F. Hughes, Town Justice	bi-weekly
Patricia O'Donnell, Town Clerk	bi-weekly
Richard Kukuk, Highway Superintendent	bi-weekly

and that

Lynda Walowit be reappointed as Deputy Supervisor for the Town of Clifton Park and that Barbara Smith be reappointed as Confidential/Executive Secretary to the Supervisor's office at a salary as budgeted and that Michael A. Shahen be reappointed as Town Administrator at a salary as budgeted and that Mark Heggen be reappointed as Town Comptroller, and that Janice Semanek be reappointed as Assistant Comptroller, and be it further

RESOLVED, that Thomas R. McCarthy be reappointed as Town Attorney, for a two year term, at a salary as budgeted, and that

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Paul Pelagalli, Joel Peller and Louis Renzi be reappointed Deputy Town Attorneys, all Attorneys for a two year term, at salaries as budgeted, and be it further

RESOLVED, that the duties of the Town Attorney staff shall be delegated by the Town Supervisor through Town Attorney Thomas McCarthy, and that

the duties of Town Attorney Thomas McCarthy shall include all legal matters relating to the Town Board, and shall include all contracts and agreements on behalf of the Town, supervision of all Litigation matters, Special Districts and Improvement Districts, and such Special Projects delegated by the Supervisor, and that

the duties of Deputy Town Attorney Paul Pelagalli shall include all legal matters related to the Town Planning Board and Planning Department, and such other duties as may be delegated by the Town Supervisor from time to time, and that

the duties of Deputy Town Attorney Joel Peller shall include all legal matters related to the Zoning Board of Appeals, the Department of Building and Development, matters relating to Special Districts and Improvement Districts, Real Estate matters including Road Dedication requests and such other duties as may be delegated by the Town Supervisor from time to time, and that

the duties of Deputy Town Attorney Louis Renzi shall include legal matters related to the Building Department and Zoning Code Enforcement Office, certain Litigation Matters including Tax Certiorari Matters and Contractual Matters, representing the Town Attorney's Office at Justice Court and miscellaneous projects not delegated to Deputy Town Attorneys Pelagalli or Peller, and such other duties as may be delegated by the Town Supervisor from time to time, and that

Rosemarie DiMarco, 18 Oak Brook Commons, Clifton Park, shall be reappointed as Confidential Legal Secretary to the Town Attorney's staff at a salary as budgeted, and that

Michael Handerman be reappointed Supervisor of Buildings & Grounds, and that

Steven Myers be reappointed Director of Building and Development, and that

John Scavo be reappointed Director of Planning, and that

Myla Kramer be reappointed as Director of Parks, Recreation, and Community Affairs, and that

Barbara McHugh be reappointed as Director of Community Development, and that

Jeffrey Vedder be reappointed as Supervisor of the Transfer Station, and that

Michael Shahan be reappointed as Public Safety Coordinator, and that

Louis Pasquarell be reappointed as Safety Officer, and that

Jason J. Hazard be reappointed as Town Information Specialist, and that

Donald Baker, 2560 Route 9, Malta, be designated as the Official Town Officer to act on behalf of the Assessor to process claims pursuant to Section 125, Article 17 of the Agriculture and Markets Law for the year 2009, at a salary as budgeted, and that

Elaine Sausville, 33 Summerlin Drive, Clifton Park, be reappointed as Deputy Highway Superintendent for the year 2009, and that

Lorraine Varley, 345 Ballou Road, Porters Corners, be reappointed Receiver of Taxes and Assessments for the year 2009 at a salary as budgeted, and that she is hereby authorized to sign checks drawn on the accounts of "Receiver of Taxes and Assessments, Town of Clifton Park", and that

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Irene Botch, 39 Tekakwitha Ct., Clifton Park, be reappointed as a Part Time Clerk for Town Hall at Grade 4, Step 4, Year 2 and that Rosemary Maguire, 7 Woodside Drive, Clifton Park and Priscilla Leonard, 14 Noord Lane, Ballston Lake, be reappointed as Part Time Clerks at Grade 4, Step 4, Year 1, to be assigned in departments as needed, and that

Jodie Ensel, 6 Rolling Brook Court, Clifton Park and Teresa Brobston, 23 Noord Lane, Ballston Lake, are hereby reappointed Deputy Town Clerks for the year 2009, at a salary as budgeted, and that

Susan Nielsen, 7 Sandalwood Drive, Clifton Park and Darlene Sharron, 327 Riverview Road, Rexford be reappointed as Clerks to the Town Justice-Exempt with term to expire December 31, 2009, at a salary as budgeted, and that

Judy Lamb, 22 Pine Hill Bend, Ballston Lake be reappointed as a part-time Court Clerk-Exempt in the Town Justice Court with term to expire December 31, 2009, at a salary as budgeted, and that

Gayle Buckley, 318 Ruhle Road, Ballston Lake, be reappointed Health Officer for the year 2009 at a salary as budgeted, and that

John L. Scherer, 113 Vischer Ferry Road, Rexford, be reappointed Town Historian for the year 2009 at a salary as budgeted, and that

the Daily Gazette, Schenectady, be designated as the official newspaper of the Town, and that

all commercial banks within the boundaries of the Capital District be designated as the official banks for the Supervisor and for depositing Town funds, with said banks to be chosen based upon the best rates available, and that

the Supervisor is hereby authorized to enter into a contract with any Accounting, Engineering Firm, Professional Firm, or other Professional Consulting Firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and as the Town Board may deem appropriate, and that

the Town Board of the Town of Clifton Park authorizes the payment of the Town dues to the NYS Association of Towns, and that

Deputy Supervisor Walowit be appointed delegate to the Association of Towns Meeting to be held in February of 2009, with additional Councilmen as may be deemed appropriate, and that

Lester Denison, 4 Torrero Drive, Clifton Park, Zachary Zambri, 13 Winding Ridge, Clifton Park and Karl Siverling, 35 Addison Way, Rexford, be reappointed as members of the Fire Code Appeals Board, term to expire December 31, 2011; and that Lester Denison 4 Torrero Drive, Clifton Park, be reappointed Chairperson of the Fire Code Appeals Board for the year 2009, and that

Millicent Miller, 15 Burning Bush Boulevard, Ballston Lake, be reappointed as Secretary to the Fire Code Appeals Board at a salary as budgeted, and that

Kim Paulsen, 29 Torrey Pines, Clifton Park, be appointed as a member of the Planning Board for a seven year term, term to expire December 31, 2015, and that

Thomas DeLeonardis, 6 Hidden Crest, Clifton Park be appointed as an Alternate Member of the Planning Board for a one year term, term to expire December 31, 2009; and that

Steven Bulger, 12 Twinbrook Court, Clifton Park, be reappointed Planning Board Chairperson for the year 2009 at a stipend as budgeted, and that

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Janis Dean be reappointed Secretary to the Planning Board at a salary as budgeted, to be paid in equal monthly installments, and that

Margaret Springli be appointed as an alternate Secretary to the Planning Board at a salary as budgeted, and that

Mark Kazmierczak, 394 Vischer Ferry Road, Clifton Park be reappointed as Chairman of the Historic Preservation Commission, for a one year term, term to expire December 31, 2009, and that

Sandra Pace, 57 Dorsman Drive, Clifton Park, be appointed as a member of the Historic Preservation Commission and shall serve as liaison from that Commission to the Planning Board during her term on the Town Planning Board, and that

Daniel Kittay, 11 Wintergreen, Clifton Park be reappointed as the Department Representative from the Clifton Park Fire Department, to the Emergency Services Advisory Board, term to expire December 31, 2011, and that

Richard Shakerly Sr., 4 Easton Drive, Clifton Park be reappointed as the Department Representative from the West Crescent Fire Department, to the Emergency Services Advisory Board, term to expire December 31, 2011, and that

John Meehan, 113 Beach Road, Clifton Park be reappointed as the Alternate Representative for Richard Shakerly, Sr., from the West Crescent Fire Department to the Emergency Services Advisory Board, term to expire December 31, 2011, and that

William Pomeroy, 12 Eastwood Drive, Ballston Lake, be reappointed as the Department Representative from the Ballston Lake Emergency Squad to the Emergency Services Advisory Board, term to expire December 31, 2011, and that

Randal Paquin, 5 Rustic Bridge Road, Rexford, be reappointed as the Department Representative from the Rexford Fire District to the Emergency Services Advisory Board, term to expire December 31, 2011, and that

David Bowen, also be reappointed as Chairman of the Emergency Services Advisory Board, for the year 2009, and that

Millicent Miller be reappointed as Secretary to the Emergency Services Advisory Board, at a salary as budgeted, and that

Dale Gleason, 539 Clifton Park Center Road, Clifton Park, be reappointed as a member of the Zoning Board of Appeals for a five year term, term to expire December 31, 2013, and that

Deborah Ferro, 11 Pinehurst, Clifton Park, be reappointed as an Alternate Member of the Zoning Board of Appeals for a one year term, term to expire December 31, 2009, and that

Michael Dudick, Addison Way, Clifton Park, be reappointed Chairperson of the Zoning Board of Appeals for the year 2009 at a stipend as budgeted, and that

Jessica McCarthy, 11 Linden Court, Clifton Park, be reappointed Secretary to the Zoning Board of Appeals for the year 2009 at a salary as budgeted, to be paid in equal monthly installments, and that

due to the resignation of Gilbert Kortz, effective January 7, 2009, James Whalen, 34 Aster Drive, Rexford, is hereby appointed as a member of the Zoning Board of Appeals, effective January 7, 2009, to fill the unexpired term of Mr. Kortz, term to expire December 31, 2010, and that

Michael O'Brien, be reappointed as the Facility Supervisor of the Clifton Park Sewer District No. 1, and that

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Kevin Bowman, 157 Sugarhill Road, Rexford, Thomas Ziobrowski, 23 Main Street, Rexford, and Robert Van Buskirk, 18 Guildler Place, Ballston Lake, be reappointed as Laborers for the Clifton Park Sewer District No. 1, at salaries as budgeted, and that

Margaret Kasky, 12 Garrison Lane, Ballston Lake, be reappointed as Secretary to the Clifton Park Sewer District No. 1 at a salary as budgeted, and that

Jean Mahserjian, 752 Waite Road, Clifton Park, be reappointed as Attorney for the Industrial Development Agency for the year 2009, and that

Anthony Morelli, 29 Gloucester Drive, Clifton Park, be reappointed as a member of the Town of Clifton Park Industrial Development Agency for a term of three years, term to expire December 31, 2011, and that

Peter Fort, 551 Riverview Road, Rexford, be appointed as Chairman of the Clifton Park Industrial Development Agency, effective immediately, for the year 2009, and that

Barton R. Firsty, 16 Southbury Road, Clifton Park, and Brian Glick, 65 Southbury Road, Clifton Park, be reappointed to the Ethics Board term to expire December 31, 2011, and that

Margaret Kasky, 12 Garrison Lane, Ballston Lake, be reappointed as Secretary to the Ethics Board, and that

Eric L. Ophardt, 8 Daniel Lill Court, Clifton Park, be reappointed as a member of the Board of Assessment Review for a five year term, term to expire September 30, 2013, and that

Brian Telesh, 33 Torrey Pines, Clifton Park be appointed as a member of the Assessment Board of Review for a five year term, term to expire September 30, 2013, and that

William Sekellick, 26 Twilight Dr., Clifton Park, be reappointed Chairman of the Board of Assessment Review, effective immediately, term to expire September 30, 2009, and that

Helmut Gerstenberger, 591 Riverview Road, Rexford, be reappointed Chairman of the Clifton Park Water Authority for the year 2009, and that

John Ryan, 1 Eagle Trace, Ballston Lake and Stacy Clifford, 47 Sterling Heights Drive, Clifton Park, be reappointed as members of the Clifton Park Water Authority each for a five year term, terms to expire December 31, 2013, and that

Alexandria Verrigni, 865 Riverview Road, Rexford, and Thomas Heckert, 11 Nottingham Way South, Clifton Park, be reappointed to the Community Arts and Culture Commission, each for a three year term, terms to expire December 31, 2011 and that

Anthony Bifaro, 18 Crestwood Drive, Clifton Park, be appointed to the Community Arts and Culture Commission to fill the unexpired term of Robert Goepert, term to expire December 31, 2009, and that

Monica Cangero, 5 Pepper Hollow, Clifton Park, be appointed to the Community Arts and Culture Commission for a three year term, term to expire December 31, 2011, and that

Sally Burke, 9 Evergreen Terrace, Ballston Lake, be reappointed as Secretary to the Community Arts and Culture Commission for a one year term, and that

Laura W. Andruski, 7 Sylvan Lane, Clifton Park, be reappointed as Chairman of the Community Arts and Culture Commission for year 2009, and that

the Town Board for the Town of Clifton Park hereby reaffirms its commitment to the Citizen Advisory Committees and the current members of the Public Safety, Social & Community Issues Committees, are hereby reappointed serving at the pleasure of the Town Board, and that

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Rocco Ferraro, 15 Friar Tuck Court, Clifton Park, be reappointed as a member of the Environmental Conservation Commission, term to expire December 31, 2010, and that

Raoul Desy, 10 Kashmiri Terrace, Clifton Park, be appointed as a member of the Environmental Conservation Commission for a two year term, term to expire December 31, 2010, and that

James Ruhl, 168 Wooddale Drive, Ballston Lake, be appointed as a member of the Environmental Conservation Commission to fill the unexpired term of Stephanie Commerford, term to expire December 31, 2009, and that

James Quinn, 25 Redfield Park, Clifton Park, be reappointed as Chairman of the Environmental Conservation Commission for the year 2009, at a stipend as budgeted, and that

Millicent Miller, 15 Burning Bush Boulevard, Ballston Lake, be reappointed Secretary to the Environmental Conservation Commission at a salary as budgeted, and that

Eric Hamilton, 67 Pico Road, Clifton Park, be reappointed as the Clifton Park Representative to the Mohawk Towpath Byway Project for the year 2009, and that

David Miller, 12 Hidden Valley Lane, Ballston Lake, William Mackesey, 12 South Hollow Drive, Ballston Lake, James Ruhl, 168 Wood Dale Drive, Ballston Lake, and Justin Ochrym, 986 Hatlee Road, Ballston Lake, be reappointed to the Open Space/Trails/Riverfront Committee each for a two year term, terms to expire December 31, 2010, and that

David Miller, 12 Hidden Valley, Ballston Lake, and James Romano, 14 Wishing Well, Rexford, be reappointed as Co-Chairmen of the Open Space/Trails/Riverfront Committee for the year 2009, and that

Sandra Konsella, 5 Strawberry Court, Clifton Park, Florence Fitzgerald, 4 Castillion Court, Clifton Park, and Anita Sisum, 302 Solomon Avenue, Clifton Park, be reappointed as Senior Express Switchboard Dispatchers for the calendar year 2009, and that

Betsy Krawiecki, 931 Grooms Road, Rexford, Rebecca Marra, 8A Lee Avenue, Rexford, Joseph Cummings, 18 Haystack Road, Clifton Park, Frederick Conley, 49 Walnut Drive, Clifton Park and William Wink, 20 Northcrest Drive, Clifton Park, be reappointed as Senior Express Drivers at salaries as budgeted, and that

the following citizens at large be reappointed to the Clifton Park Citizen Corps Council: Steve Gurzler, 24 Shadow Wood Way, Ballston Lake, Robert Sternfeld, 2 Pinehurst, Clifton Park and Ronald Volungus, 4 Applewood Dr., Rexford, each for a one year term, terms to expire December 31, 2009, and that

the following individuals are appointed as members of the Deferred Compensation Committee for the Town of Clifton Park, effective immediately, all for one year terms, to meet semi-annually:

<u>Position</u>	<u>Current</u>
Comptroller	Mark Heggen
One General Unit	Patrick Jarosz
One Highway Unit	Gary Rogers
Management Rep	Barbara Smith
Management Rep	Michael Shahren

and that

Margaret Kasky and Lori Miller be reappointed as alternate members of the Deferred Compensation Committee, and that

the Town of Clifton Park Investment Policy and Capitalization Policy are hereby reaffirmed, and that

the attached Procurement Policy and Procedures, as amended, are hereby adopted, and that

the Town Attorney is directed to provide a copy of the Town's Ethics Law, New York State Conflicts of Interest Laws for New York Municipalities, and the Procurement Policies and Procedures to all Town Employees, and that

the Supervisor be authorized to enter into an agreement with CAPTAIN for an amount as budgeted and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Southern Saratoga YMCA for an amount as budgeted and that such agency shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into a five year agreement with the Shenendehowa Senior Citizens, Inc., with annual financial support as budgeted and that such Shenendehowa Senior Citizens, Inc., shall provide the Town of Clifton Park with an audit of its financial affairs for the previous year, and that

Supervisor Barrett is authorized to execute official documents and instruments as per law on behalf of the Town of Clifton Park, and that

Department heads and their staff are authorized to attend schools, conferences and meetings consistent with Procurement Policies and Procedures, and as approved by the Town Board, and that

MOTION BY Councilman Paolucci, seconded by Councilwoman Walowit, to waive the reading of rates for hired trucks and equipment for the Highway Department. The Board unanimously approved the motion.

pursuant to Highway Law 143, the following rates for hired trucks and equipment for the Highway Department for the year 2009 shall be approved by the Town Board of the Town of Clifton Park as follows:

Trucks for snow removal with plow & driver	\$ 65.00/hr.
Trucks for snow removal with plow, wing, driver & wingman	\$ 80.00/hr.
Trucks for snow removal with plow, wing sander, driver, & wingman	\$ 85.00/hr.
Trucks for snow removal with plow & driver less than 2 ton	\$ 50.00/hr.
Front end loaders with bucket, or plow & graders with driver	\$ 75.00/hr.
Trucks for sanding, with driver	\$ 60.00/hr.
Front end loaders with bucket or plow & graders, without driver	\$ 50.00/hr.
Front end loader equipped with 18' plow with driver	\$ 90.00/hr.
Snowblower or plow or sander riding to clear and maintain sidewalks	\$ 70.00/hr.
Trucks for hauling, single axle, dual wheel	\$ 60.00/hr.

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with driver

Tandem trucks for hauling, with driver	\$ 75.00/hr.
Tri-axle trucks for hauling, with driver	\$ 80.00/hr.
Trailer for hauling with driver	\$ 80.00/hr.
Excavator with operator	\$ 135.00/hr.
Bulldozer with operator	\$ 95.00/hr.

and that

a base rate of twelve dollars (\$12.00) per hour be set for the Town Highway Department for all wingmen or other extra help in conjunction with snow removal, to be paid from the Highway Department, and that

the Highway Superintendent under Section 142, Subdivision 1(a) of the Highway Law, be authorized to purchase special tools and other implements required in the operation of the Highway Department, equipment not to exceed ten thousand (\$10,000) dollars for the year 2009, and twenty thousand (\$20,000.00) dollars for each public works project according to NYS Law and Town of Clifton Park procurement guidelines for the year 2009, and that

the Highway Superintendent is hereby authorized to attend Highway Superintendent Schools, Conferences, and Meetings and that a voucher shall be submitted in proper form and substance no later than ten (10) days after termination of said schools, conferences and meetings for reimbursement, and that

the Highway Superintendent is authorized to purchase tools and equipment for the Highway Department per General Municipal Law, Section 103, Subdivision 6, at authorized auctions conducted by Governmental Organizations within the State of New York; the amount not to exceed limitations set by the 2009 budget, and that

Employees of the Department of Building and Development are authorized to have memberships for the calendar year 2009 in the Capital District Chapter and the New York State Building Officials Conference to include attendance at regular bi-monthly luncheon meetings of said conference, as budgeted per person per year, said amounts to be charged to the Memberships/Training Account, and that

a Petty Cash Fund, not to exceed \$250 be established for use by the Town Supervisor, and that a Petty Cash Fund not to exceed \$250 be established for use by the Receiver of Taxes, and that

the mileage rate of reimbursement for the use of Town employees' cars shall be consistent with IRS established rates.

#### ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Hughes, Councilman Roth,  
Councilwoman Walowit, Supervisor Barrett  
Noes: None

#### DECLARED ADOPTED

MOTION by Councilman Paolucci, seconded by Councilwoman Walowit, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:22 p.m.

Patricia O'Donnell, Town Clerk