

**Clifton Park Town Board Meeting Minutes
March 6, 2006**

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Paolucci
Councilman Speckhard
Councilman Roth
Councilwoman Walowit
Supervisor Barrett
Town Clerk O'Donnell

Also Present: Town Attorney Trainor
Michael Handerhan, Supervisor of Buildings and Grounds
Mark Heggen, Comptroller
Jason Kemper, Director of Planning
Myla Kramer, Director of Parks, Recreation and Community Affairs
Richard Kukuk, Superintendent of Highways
Michael Shahan, Town Administrator
John Scherer, Town Historian

PRESENTATION TO THE BOARD

Town Historian Scherer presented his Annual Report for 2005, attached. He urged the Town Board to make the update of the Historic Preservation legislation a priority. He reported the Preservation Commission has been working with builders in potential historic districts to encourage them to build compatible structures and have been met with quite a bit of success.

Councilman Paolucci expressed appreciation to Mr. Scherer for his Annual Report, noting he looks forward to it every year.

PUBLIC PRIVILEGE ON RESOLUTIONS

Councilman Paolucci, responding to a question from the floor, said the Clifton Park Action Park is estimated to cost between \$300,000 and \$400,000. It is anticipated the revenues from the park will cover expenses. He said the capital expenditures for the park will come from undesignated fund balance. Supervisor Barrett said he hopes, over time, some of the costs will be repaid with fee income. Councilman Paolucci said this is similar to other parks the town has constructed in the past where there were two financing

methods outside of raising taxes – either bonding or undesignated fund balance. Councilman Roth reported funds that come back from the county have been designated for different projects.

Speaker from the floor asked how the need for the skate park came about and expressed concern with the cost. Supervisor Barrett said it is an issue that continuously comes up and since it has been announced, the interest has been tremendous. He reviewed various recreational opportunities in town.

Councilman Paolucci said the Town Board received a petition with over 400 names in support of a skate park. He said data collection was done and the sport appears to be growing and attracting young adults. He said the town insurance company has had experience with skate parks and has given advice on how to deal with the park to mitigate any liability issues. Councilman Paolucci emphasized there will not be an increase in taxes for this project.

Resolution No. 61 of 2006, a resolution authorizing a lateral transfer between the Buildings and Grounds Department and the Convenience Transfer Station.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Roth.

WHEREAS, Todd Kirchofer has been employed by the Town of Clifton Park as an MEO Light in the Buildings and Grounds Department and now wishes to make a lateral transfer to the Convenience Transfer Station, and

WHEREAS, Dan Clements has been employed by the Town of Clifton Park as a Laborer at the Convenience Transfer Station and now wishes to make a lateral transfer to the Buildings and Grounds Department; now, therefore, be it

RESOLVED, that authorization is hereby given to transfer Todd Kirchofer to the Convenience Transfer Station as an MEO Light, Grade 4, Step 3, \$29,553 and Dan Clements to the Buildings and Grounds Department, Grade 3, Step 3, \$26,441, effective immediately; and be it further

RESOLVED, that Todd Kirchofer be paid with a transfer of remaining salary from the Buildings and Grounds Department to the Convenience Transfer Station, and that Dan Clements be paid with a transfer of remaining salary from the Convenience Transfer Station to the Department of Buildings and Grounds.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 62 of 2006, a resolution awarding a contract for landscaping services for the Stoney Creek II Park District.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, quotes were received by the Town Board, as Commissioners of the Stoney Creek II Park District, for landscaping services for the District, and

WHEREAS, the lowest conforming quote for the work to be done which includes twenty-four mowings, trimming and pruning of trees was submitted by Silver Leaf Landscaping in an amount not to exceed \$11,015; now, therefore, be it

RESOLVED, that the Town Board, acting as Commissioners of the Stoney Creek II Park District, hereby awards the contract to Silver Leaf Landscaping, 2 Christopher Way, Clifton Park, for landscaping services for the Stoney Creek II Park District at a cost not to exceed \$11,015, to be budgeted from SP0-7120-24(Stoney Creek II Park District-Maintenance).

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 63 of 2006, a resolution awarding a contract for landscaping services for Meadow Estates Park District.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Paolucci.

WHEREAS, quotes were received by the Town Board, as Commissioners of the Meadow Estates Park District, for landscaping services for the District, and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing, mulching, weeding, pruning, soil and seed was submitted by MCW Facility Services, Inc., Ballston Lake, New York, in an amount not to exceed \$5,615; now, therefore, be it

RESOLVED, that the Town Board, acting as Commissioners of the Meadow Estates Park

District, hereby awards the contract to MCW Facility Services, Inc., Ballston Lake, New York, for landscaping services for the Meadow Estates Park District, at a cost not to exceed \$5,615 to be budgeted from SP12-7142-24(Meadow Estates Park District-Maintenance).

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 64 of 2006, a resolution awarding a contract for landscaping services for the Sherwood Forest Park District.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Speckhard.

WHEREAS, quotes were received by the Town Board, as Commissioners of the Sherwood Forest Park District, for landscaping services for the District, and

WHEREAS, the lowest conforming quote for the work to be done which includes mowing, one trim of shrubs around the tennis courts and one trimming of hillside along Route 146A, was submitted by MCW Facility Services, Inc., Ballston Lake, New York, in an amount not to exceed \$4,505; now, therefore, be it

RESOLVED, that the Town Board, acting as Commissioners of the Sherwood Forest Park District, hereby awards the contract to MCW Facility Services, Inc., Ballston Lake, New York, for landscaping services for the Sherwood Forest Park District, at a cost not to exceed \$4,505, to be budgeted from SP8-7125-24(Sherwood Forest Park District-Maintenance).

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 65 of 2006, a resolution authorizing the sale of equipment declared surplus by the Superintendent of Highways and to advertise for a bid opening.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Speckhard.

WHEREAS, the Superintendent of Highways has declared a 2002 Ford Crown Victoria as surplus property, and

WHEREAS, the Superintendent of Highways has recommended that such be advertised and sold by means of sealed bid, "as is", with a minimum bid of \$9,900, subject to New York State sales tax, with the Town of Clifton Park reserving the right to reject any and all bids; now, therefore, be it

RESOLVED, that the Town Clerk of the Town of Clifton Park is hereby authorized to advertise for sealed bids for said surplus equipment with such sealed bids to be opened on March 20, 2006 at 3:00 p.m. at the Clifton Park Town Hall, One Town Hall Plaza, Clifton Park, New York.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 66 of 2006, a resolution adopting a Facility Use Policy, Action Park Attendant Job Description and Salary Matrix for the Clifton Park Action Park.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Town of Clifton Park plans to construct a Skateboard Park, and

WHEREAS, a need exists for a Facility Use Policy containing Rules and Hours of Operation, Waiver and Release Form, and Fees for use for the Clifton Park Action Park; now, therefore, be it

RESOLVED, that the Town Board hereby adopts a Facility Use Policy for the Clifton Park Action Park, as well as the Attendant Job Description and Salary Matrix, effective immediately.

Councilman Paolucci noted insurance costs will go up by a couple of hundred dollars this year by adding the new park.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 67 of 2006, a resolution adopting an operating budget for the Clifton Park Action Park.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Town of Clifton Park will be constructing a Skateboard Park to be known as the Clifton Park Action Park, and

WHEREAS, the Skateboard Park would confer a benefit to the residents of the Town of Clifton Park; now, therefore, be it

RESOLVED, that a budget is hereby adopted showing expected expenditures and revenue for the Clifton Park Action Park, per Schedule A.

Councilman Paolucci said 70 percent of the budget is for manning the park. It is planned to man the park everyday during July and August and "slightly" on weekends outside the summer corridor. He stated the budget is totally covered by revenues from park fees.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 68 of 2006, a resolution authorizing a change in the method of financing for a John Deere Loader for use by the Highway Department.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Paolucci.

WHEREAS, Resolution No. 325 of 2005 authorized the cash purchase of a John Deere Loader at a cost of \$93,966, and

WHEREAS, Richard Kukuk, Superintendent of Highways, has requested authorization to change the method of financing from a cash purchase to a municipal lease purchase; now,

therefore, be it

RESOLVED, that authorization is hereby given to the Superintendent of Highways to change the method of financing for a 2006 John Deere Loader from a cash purchase to a municipal lease purchase, to be paid from DA5130-219 (Highway-Machinery/Equipment).

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 69 of 2006, a resolution authorizing the Highway Department to purchase four 2006 International 7600 6 x 4 Tandem trucks, with options, under New York State Contract.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Roth.

WHEREAS, Richard Kukuk, Superintendent of Highways, has identified a need for four new trucks for use by the Highway Department, and

WHEREAS, Superintendent Kukuk has requested authorization to purchase four Model Year 2006 International Tandem trucks, with options, under state contract as described in Schedule A; now, therefore, be it

RESOLVED, that Richard Kukuk, Superintendent of Highways, is hereby authorized to purchase four Model Year 2006 International 7600 Tandem trucks, with options, under State Contract Group PC62176, from H.L. Gage Sales, Inc., 121 Washington Avenue Extension, Albany, New York, as described in Schedule A, at a cost of \$140,251.13 each, for a total cost of \$561,004.52, all to be financed through a municipal lease purchase, lease financing bid to be opened March 14th, term of payment over a 10 year period, with an estimated annual cost \$60,000 per year from DA5130-219 (Highway-Machinery/Equipment).

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 70 of 2006, a resolution extending the Transfer Station hours for the annual Spring Clean Up/Green Up Week.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Roth.

WHEREAS, Jeffrey Vedder, Transfer Station Supervisor, has requested authorization to extend the Transfer Station hours for the Spring Clean Up/Green Up Week and open on Sunday April 23, 2006 and Sunday April 30, 2006; now, therefore, be it

RESOLVED, that the Transfer Station Supervisor is authorized to extend the Transfer Station hours of operation during Spring Clean Up/Green Up Week and open on Sunday April 23, 2006 and Sunday April 30, 2006 as per the attached schedule of hours of operation and overtime costs, to be paid from A-8160-74 (CTS-Overtime); and be it further

RESOLVED, that the Sunday hours will be from 10:00 AM to 4:00 PM for collection of leaves and brush only.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Resolution No. 71 of 2006, a resolution authorizing the Parks and Recreation Department to solicit bids for the construction of the Clifton Park Action Park.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilman Roth.

WHEREAS, Clough, Harbour and Associates has submitted specifications for the construction of the Clifton Park Action Park, and

WHEREAS, pursuant to law, competitive bidding for the construction is required; now, therefore, be it

RESOLVED, that the Parks and Recreation Department is hereby authorized to solicit bids for the construction of the Clifton Park Action Park.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

PUBLIC PRIVILEGE

Sean Tabone, Putnam Lane, questioned the age limits for working at the skate park. Director of Parks, Recreation and Community Affairs Myla Kramer said the age is 18 as the attendant would be the only staff person on site. The intention is to hire someone with some work experience that could shoulder responsibility of being able to handle any problems that may come up. Councilman Paolucci said at this time the town is going slow since it is new venture, however, there may be some opportunities for individuals under 18 to work. Supervisor Barrett acknowledged there might be a need for extra staff. Councilman Roth stated the position of Attendant is most important due to the responsibility of the position, as well as background and knowledge necessary. He asked that the selection process for Attendant be done by a combination of people. Councilman Paolucci asked Mrs. Kramer to contact Mr. Tabone.

John Jordan, 935 Riverview Road, Rexford, asked if there was any possibility of the sewer line reaching his residence. Supervisor Barrett reported the sewer costs for Olde Nott Farm are over \$1000 per year. He reviewed a long range plan he presented over a year ago that would eliminate the Olde Nott Farm sewer plant and have a gravity fed line down Riverview Road connecting to the Alplaus system. He reported there have been discussions and the town is trying to get a feel as to what the rate would be. The Supervisor said he hopes to have an answer in 30 to 60 days.

Joseph Sherber, 1067 Ballston Lake Road, said he would be interested in setting up a committee to investigate ways to reduce energy costs and asked for the Town Board's support. Supervisor Barrett asked Mr. Sherber to put his proposal in writing.

MOTION BY Councilman Paolucci, seconded by Councilwoman Walowit, to remove Resolution No. 59 of 2006 from the table.

ROLL CALL VOTE ON MOTION

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

MOTION CARRIED

Resolution No. 59 of 2006, a resolution accepting the bid for Seasonal/Restroom Cleaning during sports league play in Town Parks.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, it is both necessary and appropriate to hire Seasonal Rest Room Cleaners for Town Parks during sports league play from April 1, 2006, through October 31, 2006, and payment for these services has been budgeted for 2006, and

WHEREAS, bids were solicited and opened on February 24, 2006, and

WHEREAS, the bid of Mater's was the lowest responsible bid in a total amount of \$9,900.00, for the cleaning of the rest rooms at Clifton Common, Collins Park and Veteran's Park; now, therefore, be it

RESOLVED, that the bid of Mater's, 12 Garrison Lane, Ballston Lake, NY be accepted to provide janitorial services at Town Parks through the completion of sports league play, at a cost not to exceed \$9,900.00 for the year, to be paid as budgeted from A-7112-23 (Clifton Common-Cleaning), \$7,425.00, A-7113-23 (Collins Park-Cleaning), \$1,980.00, and A-7024-23 (Veteran's Park-Cleaning), \$495.00

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

MOTION by Councilman Paolucci, seconded by Councilman Roth, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:30 p.m.

Patricia O'Donnell
Town Clerk