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January 3, 2005

The organizational meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Present: Councilman Paolucci  
Councilman Speckhard  
Councilman Roth  
Councilwoman Walowit  
Supervisor Barrett  
Town Clerk O'Donnell

Also Present: Town Attorney Trainor  
Barbara McHugh, Director of Community Development  
Michael O'Brien, Environmental Specialist  
Michael Shahan, Town Administrator  
Walter Smead, Assessor  
Robert Rybak, Town Justice  
Elaine Sausville, Deputy Highway Superintendent

**ANNOUNCEMENTS AND COMMUNICATIONS**

Supervisor Barrett thanked Helen Bopp and John Marzola for their dedication to and work on the Clifton Park Water Authority and Planning Board respectively. He also expressed appreciation to Adam Kramer for remaining on the Water Authority Board while on the Planning Board until a replacement could be appointed.

Resolution No. 1 of 2005, a resolution in connection with the reorganization of the Town of Clifton Park Government for calendar year 2005.

Introduced by Councilman Paolucci, who moved its adoption, seconded by Councilwoman Walowit.

RESOLVED, that the Town Office Building (Vernon Wood Memorial Town Meeting Room) be designated as the official regular meeting place for the Town Board, and that

the official regular meetings are established as the first, second and third Monday of each month at 7:00 PM, except when Monday is designated as an official holiday, the Town Board meeting will be held on Tuesday at 7:00 PM, and that

Roll call votes shall be voted in the following order:

Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit and Supervisor Barrett, and that the payment of annual elected officials shall be as follows:

Philip C. Barrett, Supervisor	bi-weekly
Thomas Paolucci, Councilman	bi-weekly
Sanford I. Roth, Councilman	bi-weekly
Roy A. Speckhard, Councilman	bi-weekly
Lynda Walowit, Councilwoman	bi-weekly
Robert A. Rybak, Town Justice	bi-weekly
James F. Hughes, Town Justice	bi-weekly
Patricia O'Donnell, Town Clerk	bi-weekly
Louis W. Gerard, Highway Superintendent	bi-weekly

and that

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Roy A. Speckhard be reappointed as Deputy Supervisor for the Town of Clifton Park and that Barbara Smith be reappointed as Confidential/Executive Secretary to the Supervisor's office at a salary as budgeted and that Michael A. Shahan be reappointed as Town Administrator at a salary as budgeted and that Mark Heggen be reappointed as Town Comptroller; and be it further

RESOLVED that Rosemarie DiMarco, 18 Oak Brook Commons, Clifton Park, shall be reappointed as Confidential Legal Secretary to the Town Attorney's staff at a salary as budgeted, and that

Michael Handerhan be reappointed Supervisor of Buildings & Grounds, and that

Donald Clemens be reappointed Director of Building and Zoning, and that

Jason Kemper be reappointed Director of Planning, and that

Patricia Haffner be reappointed as Director of Parks, Recreation, and Community Affairs, and that

Barbara McHugh be reappointed as Director of Community Development, and that

Michael O'Brien be reappointed as Environmental Specialist, and that

Jeffrey Vedder be reappointed as Supervisor of the Transfer Station, and that

Michael Shahan be reappointed as Public Safety Coordinator, and that

Louis Pasquarell be reappointed as Safety Officer, and that

Donald Baker, 230 Lapp Road, Clifton Park, be designated as the Official Town Officer to act on behalf of the Assessor to process claims pursuant to Section 125 Article 17 of the Agriculture and Markets Law for the year 2005, at a salary as budgeted, and that

Elaine Sausville, 27 Barney Road, Clifton Park, be reappointed as Deputy Highway Superintendent for the year 2005, and that

Lorraine Varley, 345 Ballou Road, Porters Corners, be reappointed Receiver of Taxes and Assessments for the year 2005 at a salary as budgeted, and that she is hereby authorized to sign checks drawn on the accounts of "Receiver of Taxes and Assessments, Town of Clifton Park", and that

Bonnie Seeley, 14 Birch Hill Road, Ballston Lake and Irene Botch, 39 Tekakwitha Drive, Clifton Park, be reappointed as Temporary Assistants, Grade 4, Step 3 to the Receiver of Taxes effective immediately, and that

Rosemary Maguire, 7 Woodside Drive, Clifton Park be appointed Part Time Clerk for Town Hall, Grade 4, Step 2, to be used in departments as needed, and that

Jodie Ensel, 6 Rolling Brook Court, Clifton Park and Teresa Brobston, 23 Noord Lane, Ballston Lake, are hereby reappointed Deputy Town Clerks for the year 2005, at a salary as budgeted, and that

Gayle Buckley, 318 Ruhle Road, Ballston Lake, be reappointed Health Officer for the year 2005 at a salary as budgeted, and that

John L. Scherer, 113 Vischer Ferry Road, Rexford, be reappointed Town Historian for the year 2005 at a salary as budgeted, and that

the Daily Gazette, Schenectady, be designated as the official newspaper of the Town, and that

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all commercial banks within the boundaries of the Capital District be designated as the official banks for the Supervisor and for depositing Town funds, with said banks to be chosen based upon the best rates available, and that

the Supervisor is hereby authorized to enter into a contract with any accounting firm, any engineering firm, or other consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and as the Town Board may deem appropriate, and that

the Town Board of the Town of Clifton Park authorizes the payment of the Town dues to the NYS Association of Towns, and that

Councilman Sanford Roth be appointed delegate to the Association of Towns Meeting to be held in February of 2005, with additional Councilmen as may be deemed appropriate, and that

Robert Lemon, 78 Esopus Drive, Clifton Park and Kevin Bowman, 157 Sugar Hill Road, Rexford, be appointed as Voting Machine Custodians for a sum as budgeted, and that

the Party Representatives be paid at a rate of \$50.00 per year, and that

the Election Inspectors shall be paid at the rate of \$10.00 per hour for all election days, and that

Edward Coblisch, 302 Vischer Ferry Road, Clifton Park and David Bowman, 145 Sugarhill Road, Rexford, be reappointed to the Fire Code Appeals Board for three year terms to expire December 31, 2007, and that Jonathan Tell, 45 Greenridge Drive, Clifton Park, be reappointed Chairperson of the Fire Code Appeals Board, and that

Scott Hughes, 20 Birch Hill Road, Ballston Lake be appointed to the Planning Board for a seven year term to expire December 31, 2011, and that

Steven Bulger, 12 Twinbrook Court, Clifton Park, be reappointed Planning Board Chairperson for a one year term at a stipend as budgeted, and that

Janis Dean be reappointed Secretary to the Planning Board at a salary as budgeted, to be paid in equal monthly installments, and that

David Bowen, 8 Earl Court, Clifton Park be reappointed as the Department Representative from the Vischer Ferry Fire District and Daniel Bonesteel, Meyer Road, Clifton Park be reappointed as the Department Representative from the Clifton Park Halfmoon Emergency Squad to the Emergency Services Advisory Board, and that, Gregory Agosti, 102 Avenue of the Oaks, Rexford be reappointed as an Alternate for Daniel Bonesteel to the Emergency Services Advisory Board, for three year terms to expire December 31, 2007, and that

Paul Littman, 18 Ferry Drive, Rexford be appointed as the Department Representative from the Vischer Ferry Fire Department and Kevin Bowman 157 Sugarhill Road, Rexford be appointed as the Alternate to the Emergency Services Advisory Board for a three year term, term to expire December 31, 2007, and that,

James Ryan, 22 Thunderbird Lane, Ballston Lake be reappointed as an Alternate for Jerald D'Amelia from the Clifton Park Halfmoon Fire Department and that Gary Maursky, 19 Hillcrest Drive, Ballston Lake, be reappointed as an Alternate from the Jonesville Fire Department for Allan Atwell, and Charles Goody, 55 Bluff Road, Rexford be reappointed as an Alternate from the Rexford Fire Department for Randal Paquin to the Emergency Services Advisory Board, terms to expire December 31, 2007, and that

David Bowen, 8 Earl Court, Clifton Park, be reappointed as Chairman of the Emergency Services Advisory Board for the year 2005, and that

Dale Kelley, 18 Arnold Drive, Clifton Park, be reappointed Chairperson of the Zoning Board of Appeals for a one year term at a stipend as budgeted, and that

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Jessica McCarthy, 11 Linden Court, Clifton Park, be reappointed to the Zoning Board of Appeals, term to expire December 31, 2009, and that

Joel Koval, 489 Waite Road, Rexford be appointed to the Zoning Board of Appeals to fill the unexpired term of Scott Hughes, term to expire December 31, 2007, and that

Judy Lamb, 22 Pine Hill Bend, Ballston Lake, be reappointed Secretary to the Zoning Board of Appeals at a salary as budgeted, to be paid in equal monthly installments, and that

Thomas Ziobrowski, 23 Main Street, Rexford, be reappointed as Superintendent of the Rexford Water District, Rivercrest Water District and Rivercrest Sewer District, at salaries as budgeted, and that

Jean Mahserjian, 752 Waite Road, Clifton Park, be reappointed as attorney for the Industrial Development Agency, for a one year term, and that

the following individuals are reappointed as members of the Town of Clifton Park Industrial Development Agency, effective immediately, all for one year terms: Nancy Weiss, 14 Mountain Way, Clifton Park; Laddie Stahl, 29 Fairway Lane, Rexford; James Angus, 19 Sevilla Drive, Clifton Park; Robert Wilcox, 32 Northcrest Drive, Clifton Park; W. Steven Seaboyer, 690 Plank Road, Clifton Park; Peter Fort, Riverview Road, Rexford and James Campone, 114 Southbury Road, Clifton Park, and that

James Angus, 19 Sevilla Drive, Clifton Park, be reappointed as Chairman of the Clifton Park Industrial Development Agency, effective immediately, for a one year term, and that

Margaret Kasky, 12 Garrison Lane, Ballston Lake, be reappointed as Secretary to the Ethics Board, and that

Dorothy Moreton, 52 Juniper Drive, Clifton Park, be reappointed as a member of the Board of Assessment Review, for a five year term to expire September 30, 2009, and that

William Sekellick, 26 Twilight Drive, Clifton Park, be reappointed Chairman of the Board of Assessment Review, effective immediately, term to expire September 30, 2005, and that

Helmut Gerstenberger, 21 Guilder Place, Ballston Lake, be reappointed to the Clifton Park Water Authority, term to expire December 31, 2009, and that

John Sullivan, 7 Patroon Place, Ballston Lake, be appointed to the Clifton Park Water Authority to fill the unexpired term of Adam Kramer, term to expire December 31, 2008, and that

Richard Kukuk, 6 Bradbury Street, Clifton Park, be reappointed Chairman of the Clifton Park Water Authority, effective immediately, for a one year term ending December 31, 2005, and that

the Town Board for the Town of Clifton Park hereby reaffirms its commitment to the Citizen Advisory Committees and the current members of the Public Safety, Social & Community Issues, and Arts and Culture Committees are hereby reappointed serving at the pleasure of the Town Board, and that

George Riebel, 20 Hidden Valley Lane, Ballston Lake, Clarence Bassett, 6 Sevilla Drive, Clifton Park, Rocco Ferrara, 15 Friar Tuck Court, Clifton Park and Robert Marino, 20 Southbury Road, Clifton Park be reappointed as members of the Environmental Conservation Commission, terms to expire December 31, 2006, and that

Robert Marino, 20 Southbury Road, Clifton Park, be reappointed as Chairman of the Environmental Conservation Commission for a one year term, ending December 31, 2005 at a stipend as budgeted, and that

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Millicent Miller, 15 Burning Bush Boulevard, Ballston Lake, be reappointed Secretary to the Environmental Conservation Commission at a salary as budgeted, and that

Margaret Kinoshian, 131 Eastside Drive, Ballston Lake and John Scherer, 113 Vischer Ferry Road, Ernest Haffner, 12 Dutch Meadow Lane, Rexford, Rainy Littman, 557 Riverview Road, Rexford, Frank Griggs, 30 Bradt Road, Rexford, Brian McGlinchey, 3 Delaware Court, Rexford, Deanna Rubinger, 34 Sweetbrier Drive, Ballston Lake and Bonnie Frederick, Clifton Park Center Road, Clifton Park be reappointed as members of the Historic Preservation Commission, term to expire December 31, 2006, and that

Sandra Konsella, 5 Strawberry Court, Clifton Park and Florence Fitzgerald, 4 Castillion Court, Clifton Park, be reappointed as Senior Express Switchboard Dispatchers for the calendar year of 2005, and that

the following individuals are appointed as members of the Deferred Compensation Committee for the Town of Clifton Park, effective immediately all for one year terms, to meet semi-annually:

<u>Position</u>	<u>Current</u>
Comptroller	Mark Heggen
One General Unit	Patrick Jarosz
One Highway Unit	Gary Rogers
Management Rep	Barbara Smith
Management Rep	Michael Shahan

and that

Margaret Kasky and Lori Miller be reappointed as alternate members of the Deferred Compensation Committee, and that

the Town of Clifton Park Investment Policy, Capitalization Policy and Procurement Policy of the Town of Clifton Park are hereby reaffirmed, and that

James Duff, Glenbrook Drive, Clifton Park, be reappointed as the Supervisor's Coordinator for Disability issues, and that

the Supervisor be authorized to enter into an agreement with CAPTAIN for an amount as budgeted and that such agency shall provide the Town of Clifton Park with a certified audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Southern Saratoga YMCA for an amount as budgeted and that such agency shall provide the Town of Clifton Park with a certified audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Shenendehowa Senior Citizens, Inc., for an amount as budgeted and that such agency shall provide the Town of Clifton Park with a certified audit of its financial affairs for the previous year, and that

Supervisor Barrett and Deputy Supervisor Speckhard, in his absence, are authorized to execute official documents and instruments as per law on behalf of the Town of Clifton Park, and that

the Supervisor, or in his absence, the Deputy Supervisor, shall be authorized, upon due request of any School District, Fire District, Ambulance District or Library District, located wholly or partially within the boundaries of the Town of Clifton Park, to allow the use of the Town's voting machines, with the understanding that all costs associated with the use of such voting machines, including custodial, repair and transportation shall be borne by that user, and that

Department heads and their staff are authorized to attend schools, conferences and meetings as shall be approved by the Town Board, and that

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according to Highway Law 143, the following rates for hired trucks and equipment for the Highway Department for the year 2005 shall be approved by the Town Board of the Town of Clifton Park as follows:

Trucks for snow removal with plow & driver	\$58.50/hr.
Trucks for snow removal with plow, wing, driver & wingman	\$69.00/hr.
Trucks for snow removal with plow, wing sander, driver, & wingman	\$75.00/hr.
Trucks for snow removal with plow & driver less than 2 ton	\$42.50/hr.
Front end loaders with bucket, or plow & graders with driver	\$58.50/hr.
Trucks for sanding, with driver	\$52.00/hr.
Front end loaders with bucket or plow & graders, without driver	\$42.50/hr.
Front end loader equipped with an 18' plow with driver	\$75.00/hr.
Snowblower or plow or sander riding to clear and maintain sidewalks	\$58.50/hr.
Trucks for hauling, single axle, dual wheel with driver	\$37.50/hr.
Tandem trucks for hauling, with driver	\$45.00/hr.
Tri-axle trucks for hauling, with driver	\$50.50/hr.
Trailer for hauling with driver	\$55.50/hr.
Excavator with operator	\$85.00/hr.
Bulldozer with operator	\$64.50/hr.

and that

a base rate of Ten dollars (\$10.00) per hour be set for the Town Highway Department for all wingmen or other extra help in conjunction with snow removal, to be paid from the Highway Department, and that

the Highway Superintendent under Section 142, Subdivision 1(a) of the Highway Law, be authorized to purchase special tools and other implements required in the operation of the Highway Department, equipment not to exceed ten thousand (\$10,000) dollars for the year 2005, and twenty thousand (\$20,000.00) dollars for each public works project according to NYS and Town of Clifton Park procurement guidelines for the year 2005, and that

the Highway Superintendent is hereby authorized to attend Highway Superintendent Schools, Conferences, and Meetings and that a voucher shall be submitted in proper form and substance no later than ten (10) days after termination of said schools, conferences and meetings for reimbursement, and that

the Highway Superintendent is authorized to purchase tools and equipment for the Highway Department per General Municipal Law, Section 103, Subdivision 6, at authorized auctions conducted by Governmental Organizations within the State of New York; the amount not to exceed limitations set by the 2005 budget, and that

members of the Department of Building and Development are authorized to have memberships for the calendar year 2005 in the Capital District Chapter of the New York State Building Officials Conference to include attendance at regular bi-monthly luncheon meetings of said conference, as budgeted per person per year, said amounts to be charged to the Memberships/Training Account, and that

a Petty Cash Fund, not to exceed \$250 be established for use by the Town Supervisor, and that a Petty Cash Fund not to exceed \$250 be established for use by the Receiver of Taxes, and that

the mileage rate of reimbursement for the use of Town employees' cars shall be consistent with IRS established rates.

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ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Speckhard, Councilman Roth,  
Councilwoman Walowit, Supervisor Barrett

Noes: None

DECLARED ADOPTED

Supervisor Barrett noted the legal holidays for 2005 are available for review in the Town Clerk's office.

THE FOLLOWING ARE THE LEGAL HOLIDAYS TO BE OBSERVED FOR 2005

MARTIN LUTHER KING DAY	MONDAY	01/17/05
PRESIDENT'S DAY	MONDAY	02/21/05
MEMORIAL DAY	MONDAY	05/30/05
INDEPENDENCE DAY	MONDAY	07/04/05
LABOR DAY	MONDAY	09/05/05
COLUMBUS DAY	MONDAY	10/10/05
ELECTION DAY	TUESDAY	11/08/05
VETERAN'S DAY	FRIDAY	11/11/05
THANKSGIVING DAY	THURSDAY	11/24/05
DAY AFTER THANKSGIVING	FRIDAY	11/25/05
1/2 DAY CHRISTMAS EVE	FRIDAY	12/23/05
CHRISTMAS DAY	MONDAY	12/26/05
1/2 DAY NEW YEAR'S EVE	FRIDAY	12/30/05
NEW YEAR'S DAY 2006	MONDAY	01/02/06

MOTION by Councilman Roth, seconded by Councilwoman Walowit, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 7:25 p.m.

Patricia O'Donnell  
Town Clerk