

Clifton Park Town Board Meeting Minutes

January 6, 2003

The organizational meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Paolucci
Councilman Roth
Councilwoman Walowit
Supervisor Barrett
Town Clerk O'Donnell

Absent: Councilman Speckhard

Also Present: Town Attorney Trainor
Louis Gerard, Superintendent of Highways
Mark Heggen, Comptroller
Jason Kemper, Director of Planning
Barbara McHugh, Director of Community Development
Michael Shahan, Town Administrator
Walter Smead, Assessor
James F. Hughes, Town Justice
Robert A. Rybak, Town Justice

MOTION by Councilman Roth, seconded by Councilman Paolucci, to approve the minutes of the December 9 and 16, 2002 meetings as presented.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Speckhard

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

Supervisor Barrett announced the Kick Off event for the Town's 175th Anniversary is scheduled in the Town Hall on January 12, 2003 from 3:00 to 5:00 p.m.

Councilman Roth announced the town will receive a grant from NYS DEC of 50 percent of the costs of the Special Collection Day.

Councilman Roth gave an update on his review of the arena records through December 31, 2002 and though he has a few questions, at the moment everything seems to be right in line with what Mr. Bobrow has stated.

Resolution No. 1 of 2003, a resolution in connection with the reorganization of the Town of Clifton Park Government for calendar year 2003.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Paolucci.

RESOLVED, that the Town Office Building (Vernon Wood Memorial Town Meeting Room) be designated as the official regular meeting place for the Town Board, and that

the official regular meetings are established as the first, second and third Monday of each month at 7:00 PM, except when Monday is designated as an official holiday, the Town Board meeting will be held on Tuesday at 7:00 PM, and that

Roll call votes shall be voted in the following order:

Councilman Paolucci, Councilman Speckhard, Councilman Roth, Councilwoman Walowit and Supervisor Barrett, and that the payment of annual elected officials shall be as follows:

Philip C. Barrett, Supervisor bi-weekly
Thomas Paolucci, Councilman bi-weekly
Sanford I. Roth, Councilman bi-weekly
Roy A. Speckhard, Councilman bi-weekly
Lynda Walowit, Councilwoman bi-weekly
Robert A. Rybak, Town Justice bi-weekly
James F. Hughes, Town Justice bi-weekly
Patricia O'Donnell, Town Clerk bi-weekly
Louis W. Gerard, Highway Superintendent bi-weekly

and that

Roy A. Speckhard be reappointed as Deputy Supervisor for the Town of Clifton Park; and that Barbara Smith be reappointed as Confidential/Executive Secretary to the Supervisor's office at a salary as budgeted; and that Michael A. Shahan be reappointed as Town Administrator at a salary as budgeted, and that Mark Heggen be reappointed as Town Comptroller, and be it further

RESOLVED, that Rosemarie Di Marco, 18 Oak Brook Commons, Clifton Park, shall be

reappointed as confidential legal secretary to the Town Attorney's staff at a salary as budgeted; and that Louis Renzi, 55 Blue Spruce Lane, Ballston Lake be appointed assistant Town Attorney to fill the unexpired term of Oscar Schreiber, term to expire December 31, 2003, and that

Michael Handerhan be reappointed Supervisor of Buildings & Grounds, and that

Donald Clemens be reappointed Director of Building and Zoning, and that

Jason Kemper be reappointed Director of Planning, and that

Patricia Haffner be reappointed as Director of Parks, Recreation, and Community Affairs, and that

Barbara McHugh be reappointed as Director of Community Development, and that

Jeffrey Vedder be reappointed as Supervisor of the Transfer Station, and that Michael Shahan be reappointed as Public Safety Coordinator, and that

Donald Baker, 230 Lapp Road, Clifton Park, be reappointed as Animal Control Officer for the Town of Clifton Park, and is also designated as the Official Town Officer to act on behalf of the Assessor to process claims pursuant to Section 125 Article 17 of the Agriculture and Markets Law for the year 2003, at a salary as budgeted, and that

Elaine Sausville, 27 Barney Road, Clifton Park, be reappointed as Deputy Highway Superintendent for the year 2003, and that

Lorraine Varley, 345 Ballou Road, Porters Corners, be reappointed Receiver of Taxes and Assessments for the year 2003 at a salary as budgeted, and that she is hereby authorized to sign checks drawn on the accounts of "Receiver of Taxes and Assessments, Town of Clifton Park", and that

Bonnie Seeley, 14 Birch Hill Road, Ballston Lake, and Irene Botch, 39 Tekakwitha Drive, Clifton Park be reappointed as Temporary Assistants, Grade 4, Step 2, and Grade 4, Step 1, respectively to the Receiver of Taxes effective immediately, and that

Jodie Ensel, 6 Rolling Brook Court, Clifton Park, and Teresa Brobston, 23 Noord Lane, Ballston Lake, are hereby reappointed Deputy Town Clerks for the year 2003, at a salary as budgeted, and that

Gayle Buckley, 318 Ruhle Road, Ballston Lake, be reappointed Health Officer for the year 2003 at a salary as budgeted, and that

John L. Scherer, 113 Vischer Ferry Road, Rexford, be reappointed Town Historian for the year 2003 at a salary as budgeted, and that

the Daily Gazette, Schenectady, be designated as the official newspaper of the Town, and that

all commercial banks within the boundaries of the Capital District be designated as the official banks for the Supervisor and for depositing Town funds, with said banks to be chosen based upon the best rates available, and that

the Supervisor is hereby authorized to enter into a contract with any accounting firm, any engineering firm, or other consulting firm for the needs of the Town of Clifton Park, subject to legal review by the Town Attorney's office, and as the Town Board may deem appropriate, and that

the Town Board of the Town of Clifton Park authorizes the payment of the Town dues to the NYS Association of Towns, and that

Councilman Sanford Roth be appointed delegate to the Association of Towns Meeting to be held in February of 2003, with additional Councilmen as may be deemed appropriate, and that

Eileen Seery, 24 Royal Oak Drive, Clifton Park, and Harold Kelly, 14 Rolling Brook Court, Clifton Park, be reappointed as Voting Machine Custodians for a sum as budgeted, and that

the Party Representatives be paid at a rate of \$50.00 per year, and that

the Election Inspectors shall be paid at the rate of \$8.00 per hour for all election days, and that

Lester E. Denison, 4 Torrero Drive, Clifton Park, Clark Wilson, 30 Nott Road, Rexford, and Jonathan Tell, 45 Greenridge Drive, Clifton Park, be reappointed to the Fire Code Appeals Board for three year terms to expire December 31, 2005, and that Jonathan Tell, 45 Greenridge Drive, Clifton Park, be reappointed Chairperson of the Fire Code Appeals Board, and that

Steven Bulger, 12 Twinbrook Court, Clifton Park, be appointed Planning Board Chairperson for a one year term at a stipend as budgeted, and that

Tony Karam, 9 Fox Fire Bend, Clifton Park, be appointed to the Planning Board for a seven year term to expire December 31, 2009, and that

Janis Dean be reappointed Secretary to the Planning Board at a salary as budgeted, to be paid in equal monthly installments, and that

Dale Kelley, 18 Arnold Drive, Clifton Park, be reappointed Chairperson of the Zoning Board of Appeals for a one year term at a stipend as budgeted, and that

Donna Lawton, 25 Blue Spruce Lane, Ballston Lake, be reappointed to the Zoning Board of Appeals for a five year term to expire December 31, 2007, and that

Judy Lamb, 22 Pine Hill Bend, Ballston Lake, be reappointed Secretary to the Zoning Board of Appeals at a salary as budgeted, to be paid in equal monthly installments, and that

Sheila DeMola, 27 Linden Court, Clifton Park, John Cavanagh, 2 Heron Place, Rexford, Gary August, 39 Archer Drive, Clifton Park, and Charlene Swanson, 17A Woodcliff Drive, Clifton Park, be reappointed to the Parks and Recreation Advisory Board term to expire December 31, 2005, and that

James Ruhl, 168 Wood Dale Drive, Ballston Lake, William Jameson, 28D Hollandale Apts., Clifton Park, and Anthony LaFleche, 21 Wheeler Drive, Clifton Park, be appointed as members of the Multi-Purpose Pathways Citizen Advisory Committee to serve at the pleasure of the Board, and that

Thomas Ziobrowski, 23 Main Street, Rexford, be reappointed as Superintendent of the Rexford Water District, Rivercrest Water District and Rivercrest Sewer District, at salaries as budgeted, and that

Jean Mahserjian, 752 Waite Road, Clifton Park, be reappointed as attorney for the Industrial Development Agency, for a one year term, and that

the following individuals are reappointed as members of the Town of Clifton Park Industrial Development Agency, effective immediately, all for one year terms: Nancy Weiss, 14 Mountain Way, Clifton Park; Laddie Stahl, 29 Fairway Lane, Rexford; James Angus, 19 Sevilla Drive, Clifton Park; Robert Wilcox, 32 Northcrest Drive, Clifton Park, and Sally Vedder, 2 Edward Street, Clifton Park; and that W. Steven Seaboyer, 690 Plank Road, Clifton Park, and

Peter Fort, Riverview Road, Rexford, be appointed to the Town of Clifton Park Industrial Development Agency, effective immediately for a one year term, and that

James Angus, 19 Sevilla Drive, Clifton Park, be reappointed as Chairman of the Clifton Park Industrial Development Agency, effective immediately, for a one year term, and that

Neil Weiner, 18 Tamarack Lane, Clifton Park, and Barton Firsty, 16 Southbury Road, Clifton Park, be reappointed to the Ethics Board for a three year term to expire December 31, 2005, and that

Margaret Kasky, 12 Garrison Lane, Ballston Lake be appointed as Secretary to the Ethics Board, and that

Joan Ireland, 15 Broadleaf Drive, Clifton Park, be reappointed as Secretary to the Board of Assessment Review at a part time salary rate, and that

William Sekellick, 26 Twilight Drive, Clifton Park, be reappointed as a member of the Board of Assessment Review, for a five year term to expire September 30, 2007, and that

William Sekellick, 26 Twilight Drive, Clifton Park, be reappointed Chairman of the Board of Assessment Review, effective immediately, term to expire September 30, 2003, and that

Richard Kukuk, 6 Bradbury Street, Clifton Park, be reappointed Chairman of the Clifton Park Water Authority, effective immediately, for a one year term ending December 31, 2003, and that

the Town Board for the Town of Clifton Park hereby reaffirms its commitment to the Citizen Advisory Committees and the current members of the Public Safety, Social & Community Issues, and Arts and Culture Committees are hereby reappointed serving at the pleasure of the Town Board, and that

Francine Rodger, 34 Hemlock Drive, Clifton Park, be reappointed as Chairperson of the Arts and Culture Citizen Advisory Committee, and that

George Riebel, 20 Hidden Valley Lane, Ballston Lake, and Robert Marino, 20 Southbury Road, Clifton Park, and Clarence Bassett, 6 Sevilla Drive, Clifton Park, be reappointed as members of the Environmental Conservation Commission terms to expire December 31, 2004; and that Rocco Ferraro, 15 Friar Tuck Court, Clifton Park, be appointed as a member of the Environmental Conservation Commission term to expire December 31, 2004, and that

Robert Marino, 20 Southbury Road, Clifton Park, be reappointed as Chairman of the Environmental Conservation Commission for a one year term, ending December 31, 2003 at a stipend as budgeted, and that

Millicent Miller, 15 Burning Bush Boulevard, Ballston Lake, be reappointed Secretary to the Environmental Conservation Commission at a salary as budgeted, and that

Megan Murray, 3 Pumpkin Lane, Clifton Park, and Kevin Bowman, 157 Sugar Hill Road, Rexford, be reappointed as members of the Historic Preservation Commission, term to expire December 31, 2005; and that Kevin Bowman, 157 Sugar Hill Road, Rexford, also be reappointed as Chairperson of the Historic Preservation Commission, and that

Joanne Coons and Paul Coons, 359 Riverview Road, Rexford, Edward and Maudie Dussault, 609 Grooms Road, Clifton Park, Paul Hoff, 9 Southbury Lane, Clifton Park, and Alfred J. Guerra, 82 Durham Road, Stillwater, be reappointed to the Grooms Tavern Preservation Committee all to serve at the pleasure of the Board, and that

Joanne Coons, 359 Riverview Road, Rexford, be reappointed as Chairman of the Grooms Tavern Preservation Committee, to serve at the pleasure of the Board, and that

Richard Shakerley, 4 Easton Drive, Clifton Park, be reappointed to the Emergency Services Advisory Board for a three year term expiring December 31, 2005, and that

Shawn Brimhall, 8 Vandenburg Lane, Clifton Park, be appointed as an alternate representative for Richard Shakerley, to the Emergency Services Advisory Board, term to expire December 31, 2005, and that

David Bowen be reappointed Chairman of the Emergency Services Advisory Board for the year 2003; and that

Sandra Konsella, 5 Strawberry Court, Clifton Park, and Ralph Champney, 15 Barkwood Lane, Clifton Park, be reappointed as Senior Express Switchboard Dispatchers for the calendar year of 2003, and that

the following individuals are appointed as members of the Deferred Compensation Committee for the Town of Clifton Park, effective immediately all for one year terms, to meet semi-annually:

Position Current

Comptroller Mark Heggen

One General Unit Patrick Jarosz

One Highway Unit Gary Rogers

Management Rep Barbara Smith

Management Rep Michael Shahan

and that

James Duff, Glenbrook Drive, Clifton Park, be appointed as the Supervisor's Coordinator for Disability issues, and that

the Supervisor be authorized to enter into an agreement with Catholic Family Services of Saratoga County, Inc., to provide youth employment services for an amount as budgeted and that such agency shall provide the Town of Clifton Park with a certified audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with CAPTAIN for an amount as budgeted and that such agency shall provide the Town of Clifton Park with a certified audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Southern Saratoga YMCA for an amount as budgeted and that such agency shall provide the Town of Clifton Park with a certified audit of its financial affairs for the previous year, and that

the Supervisor be authorized to enter into an agreement with the Shenendehowa Senior Citizens, Inc., for an amount as budgeted and that such agency shall provide the Town of Clifton Park with a certified audit of its financial affairs for the previous year, and that

Supervisor Barrett and Deputy Supervisor Speckhard, in his absence, are authorized to execute official documents and instruments as per law on behalf of the Town of Clifton Park, and that

the Supervisor, or in his absence, the Deputy Supervisor, shall be authorized, upon due request of any School District, Fire District, Ambulance District or Library District, located wholly or partially within the boundaries of the Town of Clifton Park, to allow the use of the Town's voting machines, with the understanding that all costs associated with the use of such voting machines, including custodial, repair and transportation shall be borne by that user, and that

Department heads and their staff are authorized to attend schools, conferences and meetings as shall be approved by the Town Board, and that

according to Highway Law 143, the following rates for hired trucks and equipment for the Highway Department for the year 2003 shall be approved by the Town Board of the Town of Clifton Park as follows:

Trucks for snow removal with plow & driver \$56.50/hr.

Trucks for snow removal with plow, wing, driver & wingman \$67.00/hr.

Trucks for snow removal with plow, wing sander, driver, & wingman \$73.00/hr.

Trucks for snow removal with plow & driver less than 2 ton \$40.50/hr.

Front end loaders with bucket, or plow & graders with driver \$56.50/hr.

Trucks for sanding, with driver \$50.00/hr.

Front end loaders with bucket or plow & graders, without driver \$40.50/hr.

Front end loader equipped with an 18' plow \$73.00/hr. with driver

Snowblower or plow or sander riding to clear and maintain sidewalks \$56.50/hr.

Trucks for hauling, single axle, dual wheel with driver \$35.50/hr.

Tandem trucks for hauling, with driver \$43.00/hr.

Tri-axle trucks for hauling, with driver \$48.50/hr.

Trailer for hauling with driver \$53.50/hr.

Excavator with operator \$83.00/hr.

Bulldozer with operator \$62.50/hr.

and that

a base rate of Ten dollars (\$10.00) per hour be set for the Town Highway Department for all wingmen or other extra help in conjunction with snow removal, to be paid from the Highway Department, and that

the Highway Superintendent under Section 142, Subdivision 1(a) of the Highway Law, be authorized to purchase special tools and other implements required in the operation of the Highway Department, equipment not to exceed ten thousand (\$10,000) dollars for the year 2003, and twenty thousand (\$20,000.00) dollars for each public works project according to NYS and Town of Clifton Park procurement guidelines for the year 2003, and that

the Highway Superintendent is hereby authorized to attend Highway Superintendent Schools, Conferences, and Meetings and that a voucher shall be submitted in proper form and substance no later than ten (10) days after termination of said schools, conferences and meetings for reimbursement, and that

the Highway Superintendent is authorized to purchase tools and equipment for the Highway Department per General Municipal Law, Section 103, Subdivision 6, at authorized auctions conducted by Governmental Organizations within the State of New York; the amount not to exceed limitations set by the 2003 budget, and that

members of the Department of Building and Development are authorized to have memberships for the calendar year 2003 in the Capital District Chapter and the New York State Building Officials Conference to include attendance at regular bi-monthly luncheon meetings of said conference, as budgeted per person per year, said amounts to be charged to the Memberships/Training Account, and that

a Petty Cash Fund, not to exceed \$250.00 be established for use by the Town Supervisor, and that a Petty Cash Fund not to exceed \$250.00 be established for use by the Receiver of Taxes, and that

the mileage rate of reimbursement for the use of Town employees' cars shall be consistent with IRS established rates.

ROLL CALL VOTE

Ayes: Councilman Paolucci, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Speckhard

DECLARED ADOPTED

Supervisor Barrett expressed appreciation to former Ass't. Town Attorney Oscar Schrieber, noting he has moved out of town.

MOTION by Councilwoman Walowit, seconded by Councilman Paolucci, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of

Town business.

Motion carried at 7:35 p.m.

Patricia O'Donnell
Town Clerk