

Clifton Park Town Board Meeting Minutes

June 4, 2001

The regular meeting of the Town Board of the Town of Clifton Park was held in the Town Office Building at 7:00 p.m., Supervisor Barrett presiding.

PLEDGE OF ALLEGIANCE TO THE FLAG

Present: Councilman Speckhard
Councilman Roth
Councilwoman Walowit
Supervisor Barrett
Town Clerk O'Donnell

Absent: Councilman Paolucci

Also Present: Town Attorney Trainor
Donald Clemens, Director of Building and Zoning
Michael Handerhan, Supervisor of Buildings & Grounds
Jason Kemper, Director of Planning
Michael Shahan, Town Administrator

MOTION by Councilman Roth, seconded by Councilman Speckhard, to approve the minutes of the May 14 and 21, 2001 meetings as presented.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth,
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

MOTION CARRIED

ANNOUNCEMENTS AND COMMUNICATIONS

Councilman Roth reported he has asked Mr. Shahan to get information on costs of a sign at the entrance to the Clifton Common to announce events.

Councilman Roth referred to a memo from Jason Kemper reporting it is anticipated the traffic light at the intersection of Maxwell Road and Park Avenue will be installed the

week of July 16th. He noted the light was originally planned to be installed in October 2001.

Councilman Roth asked Mr. Trainor to prepare a resolution for the June 11th Town Board meeting regarding the expenditure of \$360,000 from the funds to be received from the County for projects related to Round Lake reservoir, Town Hall and Clifton Common improvements.

REPORTS

Report for May from the Justice Court was filed with the Town Clerk.

Supervisor Barrett and Historic Preservation Chairman Jo Ann Coons presented historic plaques to Chris and Jeff Daniels, owners of the Abijah Peck house on Clifton Park Center Road, and to Harold and Helen Kittell, representing The Grange Hall on Sugar Hill Road.

MOTION by Supervisor Barrett, seconded by Councilman Speckhard to go into Executive Session for the purpose of discussing pending litigation. Motion unanimously carried at 7:15 p.m.

Attendance: Supervisor Barrett, Councilman Speckhard, Councilman Roth, Councilwoman Walowit, Town Attorney Trainor, Ass't. Town Attorney Pelagalli, Town Administrator Shahan, Town Clerk O'Donnell. Absent: Councilman Paolucci

There was no action taken.

MOTION by Councilman Roth, seconded by Councilwoman Walowit, to return to the regular meeting. Motion unanimously carried at 7:25 p.m.

PUBLIC FORUM ON COMPREHENSIVE PLAN UPDATE

Councilman Speckhard reviewed background of the Comprehensive Plan, formerly the Master Plan, which has been in effect since the early 1980s, stating the focus in earlier documents tended to be land use but Comprehensive Plans in the 1990s expanded to touch on services in town and to establish long term goals and strategies. The Comprehensive Plan requires the review of the document every two years. Councilman Speckhard said the main focus of the 1999 revisions revolved around open space and the 2001 revisions characterize historic preservation in addition to a commitment to citizen participation in terms of facilitating, encouraging and enhancing the relationship between town government and residents of Clifton Park.

Director of Planning Kemper reviewed the process and participants. He noted it was posted on the web for comment but only three or four responded. Mr. Kemper said throughout the plan the rural character and historic aspect of the town have been stressed. He reviewed various aspects of the draft Plan, including protections of scenic viewsheds,

historic preservation, maximize citizen participation, provide speedy and efficient government services, expand bicycle and pedestrian walkways, encourage development of stricter roadway construction standards in subdivision regulations, mark roadways with reasonable speed limits, sewer standards, allowing the assessment of general fees and special taxes with regard to open space, and create park districts in conjunction with residential subdivision and PUD approvals.

Councilman Speckhard expressed appreciation to Mr. Kemper for his work on the Comprehensive Plan.

Supervisor Barrett said it is important to continue to create a network of multi-use paths, open space plans and the acquisition of the 80-acre Round Lake reservoir property which will distinguish development rights forever.

Norman Goldman, London Square Drive, recommended having a set of standard speed limits throughout town and preparation of a map that shows locations of development.

PUBLIC PRIVILEGE ON RESOLUTIONS

Mr. Goldman asked for background of the Zoning Board of Appeals appointee. Supervisor Barrett responded this would be discussed at the time of the vote.

Resolution No. 135 of 2001, a resolution honoring Sean M. Hannan for attaining the rank of Eagle Scout.

Introduced by Supervisor Barrett, who moved its adoption, seconded by the entire Town Board.

WHEREAS, Sean Hannan, 5 Friar Tuck Court, Clifton Park, of Boy Scout Troop 246, has attained the rank of Eagle Scout, and

WHEREAS, the Town of Clifton Park Town Board wishes to acknowledge and honor Sean Hannan's achievements, particularly his project entailing leading a group of twenty-four scouts and adults to repair damage to the Vlomankill aquatic habitat inflicted by Hurricane Floyd; now, therefore, be it

RESOLVED, that Sean Hannan, 5 Friar Tuck Court, Clifton Park, of Boy Scout Troop 246, is hereby recognized and honored for having attained the rank of Eagle Scout.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 136 of 2001, a resolution appointing Justina Vedder to the position of part-time legal secretary.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the summer vacation schedules of Town of Clifton Park clerical staff requires the hiring of a part-time legal secretary/summer intern to the Town Attorneys, and

WHEREAS, Justina Vedder, 3 Edward Street, Clifton Park, has been recommended for the position; now, therefore, be it

RESOLVED, that Justina Vedder, 3 Edwards Street, Clifton Park, is hereby appointed to the position of part-time legal secretary/summer intern to the Town Attorneys, Grade 3, Step 2, from July 5, 2001 to September 7, 2001 from A-1420-E400 (Legal-Intern) up to amount as budgeted.

Mr. Shahan noted \$2500 is budgeted.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 137 of 2001, a resolution awarding the contract for Fireworks.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Speckhard.

WHEREAS, bids were solicited for the Fourth of July Fireworks display, and

WHEREAS, the only conforming bid was received from Alonzo Fireworks, and the Town Administrator recommends the same; now, therefore, be it

RESOLVED, that the Supervisor is authorized to enter into an agreement for the Fourth

of July Fireworks display with Alonzo Fireworks at a cost not to exceed \$12,500.00 to be budgeted from A-7550-52 (Recreation Programs - July 4th Festival).

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 138 of 2001, a resolution authorizing the Director of Planning to attend the Better Site Design and Stormwater Practices Conference on June 18 -19, 2001.

Introduced by Councilman Speckhard, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Better Site Design and Stormwater Practices Conference will be held in Rochester on June 18-19, 2001, and

WHEREAS, Jason Kemper, Director of Planning for the Town of Clifton Park, has requested authorization to attend this conference, and

WHEREAS, Mr. Kemper's attendance at this conference will confer a benefit upon and be in the best interest of the Town of Clifton Park; now, therefore, be it

RESOLVED, that Jason Kemper, Director of Planning for the Town of Clifton Park, is hereby authorized to attend the Better Site Design and Stormwater Practices Conference on June 18-19, 2001 at a cost not to exceed \$240.00 to be budgeted from A-8021-001 (Planning- Training & Conferences).

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 139 of 2001, a resolution adding two structures to the Clifton Park Town Register of Historic Places.

Introduced by Councilman Speckhard, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Historic Preservation Commission has recommended that the Abijah Peck House on Clifton Park Center Road and the Grange Hall on Sugar Hill Road be added to the Town Register of Historic Places, and

WHEREAS, structures placed on this Register will be given historic status for purposes of Town-wide recognition and as such shall be provided with an appropriate marker and inclusion in a Town brochure identifying all sites so designated, and

WHEREAS, a public hearing was held on May 21, 2001, pursuant to Town Code Section 208-78C (4) to consider adding these structures to the Town Register of Historic Places and no public comment was received; now, therefore, be it

RESOLVED, that the Town Board hereby adds the Abijah Peck House on Clifton Park Center Road and the Grange Hall on Sugar Hill Road to the Town Register of Historic Places.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 140 of 2001, a resolution authorizing a mower trade-in and upgrading.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Roth.

WHEREAS, Michael Handerman, Supervisor of Buildings and Grounds has recommended that the Town trade in two Ransomes 723 Frontline Mowers in exchange for two 946714 Jacobsen 628 4WD Turfcut Outfront Rotary Mowers from S.V. Moffett for a net price of \$8,750.00 (State Contract #PC 565-38, Item 16A), and

WHEREAS, the mower trade-in and upgrade has been budgeted and would facilitate grass cutting on Town property; now, therefore, be it

RESOLVED, that the Supervisor of Buildings and Grounds is authorized to trade in two Ransomes 723 Frontline Mowers in exchange for two #946714 Jacobsen 628 4WD Turfcut Outfront Rotary Mowers at a net price of \$8,750.00 to be paid from A-7112-024 (Clifton Common-Repairs & Maintenance) \$5000.00, A-7024-200 (Veterans Memorial Park-Capital Improvement) \$3000.00, A-7110-200 (Buildings & Grounds-Equipment & Building), \$750.00.

Mr. Handerhan explained the mowers being traded in do not suit the needs of the town and the new mowers should have a life of 10 to 15 years.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 141 of 2001, a resolution authorizing a budget transfer to cover the costs of construction of the Transfer Station Building and for engineering and other costs related to the construction.

Introduced by Councilman Speckhard, who moved its adoption, seconded by Councilman Roth.

WHEREAS, certain budgeted transfers of funds from the Town's undesignated fund balance is necessary to cover the cost of construction of the Transfer Station Building and for engineering and other costs; now, therefore, be it

RESOLVED, that the Town Comptroller is hereby authorized to make a budget transfer of \$224,348.90 from the Town's undesignated fund balance account to A-8160-200 (Solid Waste Management-CTS Equipment) to cover the cost of construction of the Transfer Station Building of \$195,086 and an additional \$29,262.90 for engineering and other costs related to the construction of the Transfer Station Building.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 142 of 2001, a resolution authorizing the Capital Bicycle Racing Club to utilize Riverview Road.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Capital Bicycle Racing Club has requested the use of 2.5 miles of Riverview Road for the purpose of holding a series of bicycle time trial races, and

WHEREAS, the event has run smoothly in the past and has the approval of the Town's Highway Superintendent; now, therefore, be it

RESOLVED, that the Town Board of the Town of Clifton Park hereby authorizes the Capital Bicycle Racing Club to utilize 2.5 miles of Riverview Road from the Halfmoon Town line to one mile west of the junction with Van Vranken Road from 6:00 p.m. to 8:00 p.m. on July 18 and August 1, 2001, and be it further

RESOLVED, that this approval is expressly conditioned upon receipt prior to July 18, 2001, in the office of the Town Clerk of an insurance certificate in the amount of \$1,000,000.00 naming the Town of Clifton Park as an additional insured; and it is further

RESOLVED, that this approval is expressly conditioned upon the road not being closed but club members are permitted to temporarily stop traffic at each end of the course in the event both a vehicle and cyclist arrive at the same time.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 143 of 2001, a resolution replacing a yield sign with a stop sign at the intersection of Clifton Park Center Road and Miller Road.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Highway Superintendent has recommended that the Town replace the yield sign with a stop sign at the intersection of Clifton Park Center Road and Miller Road due to increased traffic there, and

WHEREAS, public safety dictates that the stop sign be installed as recommended; now, therefore, be it

RESOLVED, that the Highway Superintendent is hereby authorized and directed to replace the yield sign with a stop sign at the intersection of Clifton Park Center Road and Miller Road.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 144 of 2001, a resolution hiring summer staff for the Buildings and Grounds Department.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilwoman Walowit.

WHEREAS, the Buildings and Grounds Supervisor has identified a need for summer help and has recommended that Drew Hedeem, 10 Inverness Lane, Clifton Park, be hired for this position; now, therefore, be it

RESOLVED, that authorization is hereby granted to hire Drew Hedeem, 10 Inverness Lane, Clifton Park, for the Buildings and Grounds Department, at the hourly rate of \$6.50 effective June 5, 2001 through August 31, 2001 to be budgeted from A-7110-E4000 (Buildings & Grounds-Part Time Labor Seasonal).

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 145 of 2001, a resolution authorizing a contract for the services of Art Luke for mowing at the Vischer Ferry Preserve.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Speckhard.

WHEREAS, quotes were received by the Department of Buildings and Grounds for lawn mowing services at the Vischer Ferry Preserve, and

WHEREAS, the lowest conforming quote was submitted by Art Luke in the amount of \$30.00 per hour; now, therefore, be it

RESOLVED, that authorization is given to Michael Handerman, Supervisor of Buildings and Grounds to contract for the services of Art Luke to mow the Vischer Ferry Preserve at an hourly rate of \$30.00 to be budgeted from A-7114-24 (Parks-Repair & Maintenance) up to \$3000, with work to be performed on an "as needed basis".

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 146 of 2001, a resolution appointing Donna Brooks as Art Specialist at the Okte Day Camp site.

Introduced by Councilwoman Walowit, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Director of Parks and Recreation has identified a need for an Art Specialist at the Okte Day Camp site, and

WHEREAS, the Director of Parks and Recreation has recommended that Donna Brooks, 220 Sweetman Road, Ballston Spa, New York, be appointed to fill the position of Art Specialist at Okte Day Camp; now, therefore, be it

RESOLVED, that Donna Brooks, 220 Sweetman Drive, Ballston Spa, New York, is hereby appointed to the position of Art Specialist at Okte Day Camp at a total salary of

\$1400.00 for the summer, effective immediately through August 31, 2001 to be budgeted from A7310-E9000 (Summer Rec.-Site Supervisor/Specialist).

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 147 of 2001, a resolution appointing Sandra Pace to the Zoning Board of Appeals.

Introduced by Councilman Roth, who moved its adoption, seconded by Councilman Speckhard.

WHEREAS, a vacancy exists on the Town of Clifton Park Zoning Board of Appeals,
and

WHEREAS, the Town Supervisor has recommended that Sandra Pace, 57 Dorsman Drive, Clifton Park, be appointed to fill this vacancy; now, therefore, be it

RESOLVED, that Sandra Pace, 57 Dorsman Drive, Clifton Park, is hereby appointed to the Town of Clifton Park Zoning Board of Appeal to fill the unexpired term of Raymond Zierak which expires on December 31, 2004.

Supervisor Barrett said Ms. Pace is very qualified and has lived in town a number of years. Councilman Roth reported Ms. Pace has worked in the legal field and in the sale of residential property.

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

Resolution No. 148 of 2001, a resolution scheduling a public hearing regarding the

establishment of Corporate Commerce Zone Water District.

Introduced by Councilman Speckhard, who moved its adoption, seconded by Councilman Roth.

WHEREAS, the Corporate Commerce Zone was created in the late 1980's and expanded in the mid-1990's by the Town Board of the Town of Clifton Park (the "Town") as a special zoning district, and consists of approximately 280 acres of land located on Route 146, approximately 5,000 feet west of Route 146A intersection, and

WHEREAS, the Town Board proposes to establish a water district in the Corporate Commerce Zone to be known as the Corporate Commerce Zone Water District (the "District"), and

WHEREAS, a map, plan, report and Draft Environmental Impact Statement (the "Maps and Plans") have been prepared in a manner and detail as determined by the Town Board regarding the proposed establishment of the District, and

WHEREAS, the Maps and Plans have been filed in the Town Clerk's Office and are available for public inspection during regular business hours, and

WHEREAS, the boundaries of the proposed District are as described in Exhibit A to this Resolution, and

WHEREAS, the water system improvements proposed to be constructed in the District (the "Improvements") consist of the construction and acquisition of water transmission and distribution mains, including ductile iron water mains, service connections and hydrants, and all appurtenances and incidental equipment including the acquisition of rights-of-way, if necessary, in accordance with the Maps and Plans, and

WHEREAS, the estimated maximum amount to be expended for the Improvements, including design, construction and administrative costs, is \$580,000.00, and

WHEREAS, the proposed method of financing the costs of the Improvements consists of the issuance of serial bonds and bond anticipation notes of the Town, payable in the first instance from assessments levied on benefited real property in the District, and

WHEREAS, the cost of the proposed District to the properties in the District is a combined total of debt service cost and operation and maintenance charges and is estimated to be as follows:

A. Debt Service Cost:

Annual Estimated
Parcel ID No. Debt Service Cost

270.-2-3.121 \$2,537.07
270.-2-1 2,996.87
270.-2-3.11 1,392.11
270.-1-23.1 1,567.71
270.-1-20.111 4,713.93
270.-2-2 5,341.95
270.-1-20.112 872.78
270.-2-3.122 1,068.82
264.-3-56.2 1,125.74
270.-1-20.113 1,783.02

B. Operation and Maintenance Charges: The water system, once constructed, will be owned and operated by the Clifton Park Water Authority. The following are the estimated operation and maintenance costs that will apply to existing properties in the District:

1. Residential Users:

Hook-up Fee \$600 per lot
Water Line to Curb Stop \$500 per lot
Water Line from Curb to House \$10 per linear foot
Meter \$150 per unit
Water Usage (2001 Rate) \$3.24 per 1,000 gallons of water used
(Typical Single Family Usage is 75,000 gallons per year or \$243.00)

2. Commercial Users:

Hook-up Fee \$600 per building unit
Water Line to Curb Stop Varies based on size of building
Water Usage (2001 Rate) \$3.24 per 1,000 gallons of water used

NOW, THEREFORE, BE IT RESOLVED, that the Town Board will hold a public hearing to hear all persons interested in the establishment of the District and the proposed water system improvements, which public hearing shall be held in the Wood Memorial Room, Town Hall, One Town Hall Plaza, in the Town of Clifton Park on June 18, 2001 at 7:10 p.m.; and be it further

RESOLVED, and ordered that the Town Clerk give notice of such hearing by publishing in the official Town newspaper a copy of this resolution and by posting a copy of this resolution on the Town's official sign-board not less than ten nor more than twenty days before such hearing.

Exhibit A "Boundaries" attached

Councilman Speckhard said this is a first step in an extremely important long-term project, which is to get water out into the western and northwestern parts of town. He reported over the last ten to fifteen years a need in the area and an inability to meet that need has been clearly noted. Creating the district within the corporate commerce zone will essentially pay for the first leg of water service to the west but it is necessary to look

past that in terms of a much broader water district pattern. He said in a long-term vision he would like to see the town, Clifton Park Water Authority, and neighboring towns get involved in putting together a fairly extraordinary water system, noting the link between Rexford and Niskayuna is just a river away and the Water Authority has pipes across the Northway and are very close to linking with Halfmoon. There is a commitment to the Town of Glenville for the Water Authority pipe to hook up to Rexford Water District by the end of 2005 and this is the first step in that direction. Councilman Speckhard stated the immediate purpose of establishing the Corporate Commerce Zone Water District is to serve the Corporate Commerce zone but the town needs to have the bigger vision in sight. He noted that \$250,000 of the funding of this district is from the offices of Senator Bruno which he hopes is the first payment from the State in terms of the larger vision of the water system. Councilman Speckhard said a proposed sewer district, which is in the planning stages, is targeted for the Corporate Commerce zone.

Supervisor Barrett said this will go along way in getting people resources so desperately needed. He noted the Corporate Commerce zoning does not allow retail or "big boxes".

ROLL CALL VOTE

Ayes: Councilman Speckhard, Councilman Roth
Councilwoman Walowit, Supervisor Barrett

Noes: None

Absent: Councilman Paolucci

DECLARED ADOPTED

PUBLIC PRIVILEGE

Youssef Ballout, Torrero Drive, recommended the 9.3 acres on Clifton Park Center Road proposed for senior housing be purchased by the town to be added to the Common and remain as open space. He said it would be in the best interest of the town to impose a moratorium on all rezoning in town while the Open Space Committee is doing its work.

Norman Goldman, London Square Drive, stated he hopes the property will be developed for senior housing as it is a good project and location. With regard to placing structures on the Historic Register, he said it was inappropriate to present the plaques before the resolution was adopted. Mr. Goldman said it diminishes the importance of having public privilege before resolutions are adopted if comments are not taken.

Beverly Czub, Miller Road, asked if bringing water all the way down Route 146 will have direct conflict to open space. Councilman Speckhard said he knows there is a lot of need in the area, as well as the requirement to hook to the Rexford Water District. He said water is a basic resource of human life and doesn't see the proposed district as jump starting development in the western part of town as there would have to be rezoning

which would have to come before the Town Board. He noted at the present time two-acre zoning is required. He said it might encourage some residential development within the R-3 zone but doesn't think that is incompatible with concepts of open space.

Jan Lemon, Esopus Drive, said the documentation she presented regarding receipt of a certified letter has been verified. She asked how procedure can be improved to make sure a certified piece of mail reaches the Supervisor. Supervisor Barrett stated he doesn't believe the system needs to be improved and mail will continue to be handled as it has been. He said he does not remember receiving a letter from almost a year ago and the bottom line is everything that has been done with the ice arena project has been 100 percent by the law, with the town receiving a free arena and the taxpayers saving millions of dollars.

Mr. Goldman suggested the Town Clerk keep a log of certified or registered mail.

MOTION by Councilman Roth, seconded by Councilman Speckhard, to adjourn the meeting to the next regular meeting or any other meeting necessary for the conduct of Town business.

Motion carried at 8:45 p.m.

Patricia O'Donnell
Town Clerk